



Republic of the Philippines  
**Department of Education**  
 NEGROS ISLAND REGION  
 SCHOOLS DIVISION OF SAGAY CITY

5600 4600

DIVISION MEMORANDUM  
 No. 023, s. 2026

JAN 09 2026

**2-DAY CAPACITY BUILDING ON VEGETABLE PRODUCTION, SEED SELECTION AND ORGANIC CONCOCTION MAKING (BATCH 1)**

To: Assistant Schools Division Superintendent  
 Chief of Education Supervisors – CID & SGOD  
 Public Schools District Supervisors  
 School Heads of Public Elementary and Secondary Schools  
 All Others Concerned

1. The School Health and Nutrition Section in partnership with the Sagay City Agriculture Office will conduct a **2-Day Capacity Building on Vegetable Production, Seed Selection and Organic Concoction Making (Batch 1)** on January 22-23, 2025, 8:00am-5:00pm, at the Sagay City Farmers and Fisherfolk Information and Training Center, Brgy. Rizal, Sagay City.
2. Participants to this activity are the Gulayan sa Paaralan Program Coordinators of the following Schools:
 

a. Laon Elem. School	i. Macamilco Elem. School
b. Romeo V. Agustin Elem. School	j. Suyac Elem. School
c. Manara IS	k. Raynor D. Mesa Elem. School
d. Molocaboc IS	l. Sir Arthur E. Cooper Elem. School
e. Matabas Elem. School	m. Uychiat Elem. School
f. B. Mahilum Elem. School	n. Suyac Elem. School
g. Fabrica Elem. School	o. Molocaboc II Elem. School
h. Melchor D. Salcedo Elem. School	p. Pacol Elem. School
3. Moreover, all Farm Schools of SDO Sagay City shall send 2 participants to attend the said activity.
4. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion, or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
5. Travel and incidental expenses of the participants related to this activity are chargeable against MOOE/Local while meals are chargeable against SBFP Funds subject to usual accounting and auditing rules and regulations.
6. Immediate dissemination and compliance of this Memorandum is desired.

**DANNIE CLARK M. UGUIL**

OIC- Schools Division Superintendent



Enclosure : As stated  
 Reference : None  
 No. of Pages: 1 page  
 To be indicate in the Perpetual Index under the following subjects:  
 GULAYAN TRAINING SEMINAR  
 FN: LGUC/SGOD



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