



Republic of the Philippines
Department of Education
 Negros Island Region
SCHOOLS DIVISION OF SAGAY CITY

DIVISION MEMORANDUM
 No. **007**, s. 2026

January 7, 2026

**SUBMISSION OF NUTRITIONAL STATUS REPORT (MIDLINE)
 SY 2025-2026**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors – CID & SGOD
 Public Schools District Supervisors
 Public Elementary School Heads
 All Others Concerned

1. In line with the conduct of the Nutritional Status Assessment, all School-Based Feeding Program (SBFP) beneficiary schools are hereby directed to submit the **Midline Nutritional Assessment Report** of **SBFP beneficiaries only** on or before **February 6, 2026**.
2. Relative thereto, the following activities are hereby prescribed for all SBFP beneficiary schools:
 - a. All School-Based Feeding Program (SBFP) beneficiaries shall undergo Body Mass Index (BMI) assessment on January 26–30, 2026. The prescribed minimum health standards and the Time-on-Task Policy shall be strictly observed during the conduct of the activity.
 - b. School Heads and School Nutrition Coordinators are requested to facilitate the activity and to coordinate with the Barangay Nutrition Scholars (BNS) for assistance.
 - c. In measuring height and weight, the recommended instruments are a beam balance for weight measurement and a microtoise for height measurement. In the absence of these instruments, a bathroom scale may be used for weight measurement and a steel tape measure for height measurement. However, it must be ensured that all alternative tools are properly calibrated and in good working condition to guarantee accurate results.
 - d. Schools are respectfully requested to utilize the Body Mass Index (BMI) Software provided by the Central Office. The template may be downloaded through the following link: <https://tinyurl.com/NSTemplate2017version>. Meanwhile, the Midline Assessment Form is available at: <https://tinyurl.com/NSMidlineReport2026>.
 - e. Hard copies of the accomplished report, bearing fresh signatures, shall be submitted to the SGOD Office-School Health and Nutrition Unit. Soft copies must likewise be uploaded to: <https://tinyurl.com/2026-Midline-NS-Report> with the same set deadline.
3. It is understood that in the conduct of this activity there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
4. Immediate dissemination and compliance of this Memorandum is desired.

DANNIE CLARK M. UGUIL
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent



Enclosure : As stated
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