



Republic of the Philippines  
**Department of Education**  
 NEGROS ISLAND REGION  
 SCHOOLS DIVISION OF SAGAY CITY

November 10, 2025

**DIVISION MEMORANDUM**  
 No. **703**, s. 2025

**ORIENTATION OF SCHOOL LEARNING RESOURCES COORDINATORS**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors – CID & SGOD  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Heads  
 All Others Concerned

1. The Schools Division Office of Sagay City through the Learning Resources Management Section will conduct an orientation for School Learning Resources (SLR) Coordinators from the identified schools on November 11, 2025 at 3:00 pm in the Library Hub.
2. This activity aims to:
  - a. inform SLR recipient schools of their responsibilities for resource use and maintenance;
  - b. identify the number of titles for school delivery; and
  - c. sign SLR documents prior to delivery.
3. The following are the participants of this activity:

<b>Elementary</b>	<b>Junior High School</b>	<b>Senior High</b>
Shermanhill I/S	Bato NHS	Colonia Divina I/S
Gil Lopez E/S	Sagay NHS	Bulanon F/S
Colonia Divina I/S	Vito NHS	Eusebio Lopez I/S
Old Sagay E/S	Molocaboc I/S	Vito NHS
Eusebio Lopez I/S	Eusebio Lopez I/S	Bato NHS
Marial Lopez E/S	Colonia Divina I/S	Sagay NHS
Jose B Puey Sr. E/S	Shermanhill I/S	
	Bulanon NHS	

4. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.
5. Immediate and wide dissemination of this Memorandum is desired.

**DANNIE CLARK M. UGUIL, CESE**  
 Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent



Enclosure : None  
 Reference : None  
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To be indicate in the **Perpetual Index** under the following subjects:  
**ORIENTATION SCHOOL LEARNING RESOURCES**

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