



Republic of the Philippines  
Department of Education  
NEGROS ISLAND REGION  
**SCHOOLS DIVISION OF SAGAY CITY**

November 06, 2025

**DIVISION MEMORANDUM**

No. **691**, s. 2025


**COMPARATIVE ASSESSMENT RESULTS (CAR) FOR THE VARIOUS VACANT NON-TEACHING POSITIONS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors – CID and SGOD  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In compliance with the existing Department of Education and Civil Service Commission Rules, the Schools Division of Sagay City hereby announces the **Comparative Assessment Results (CAR)** for the following non-teaching positions:

Group	Position	Place of Assignment
Non-Teaching	Dentist II	SGOD – School Health and Nutrition Unit
	Project Development Officer I	Clustered Schools within SDO Sagay City
	Administrative Officer IV (Procurement)	OSDS – Procurement Unit
	Administrative Officer II (Procurement)	OSDS – Procurement Unit
	Administrative Assistant III	OSDS – Personnel Section OSDS – Budget Unit OSDS – Accounting Unit Clustered Schools within SDO Sagay City
	Administrative Assistant II	Bato National High School Clustered Schools within SDO Sagay City

2. References for the **Comparative Assessment Results (CAR)** are the following:
  - a. **Division Memorandum No. 529 s. 2025:** Recruitment and Selection of Applicants for Various Vacant Non-Teaching Positions
  - b. **Division Memorandum No. 608 s. 2025:** Initial Evaluation Results on the Recruitment and Selection of Applicants for various Non-Teaching Positions and Revised Schedule of Behavioral Events Interview, Work Samples Test, and Written Exam
  - c. **Civil Service Memorandum Circular No. 10, s. 2005:** Qualification Standards for Administrative Positions in the Administrative Services Group Under the General Administrative Service of the Position Classification Plan
  - d. **DepEd Order No. 07, s. 2023:** Guidelines on Recruitment, Selection, and Appointment in the Department of Education
3. Attached are the **Comparative Assessment Results (CAR)** for the abovementioned positions in this Division.
4. Copies of the CAR shall be furnished to all schools in this division for posting in their respective areas of jurisdiction and this will be posted in conspicuous places in the division office and shall be published online (Website) of the Division Office: <https://www.depedsagay.com>.
5. It is understood that DepEd Sagay City Division commits to integrate the principles of gender equality, equity and sensitivity, non-discrimination, and human rights, in the provision of governance of basic education. This is in line with the DepEd's mandate to ensure access to quality basic education and equal opportunities for all.
6. Immediate dissemination of this Memorandum is desired.

  
**DANNIE CLARK M. UGUIL, CESE**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



Enclosure : Comparative Assessment Results (CAR)  
Reference : as stated  
Allotment : N/A  
No. of Pages : 6  
To be indicated in the **Perpetual Index** under the following subjects:  
**HIRING      PROMOTIONS      RECRUITMENT      SELECTION**  
FN: HRP/PERSONNEL/ RSP/ CAR/ CAR MEMO



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Republic of the Philippines  
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**SCHOOLS DIVISION OF SAGAY CITY**

**COMPARATIVE ASSESSMENT RESULT (CAR)**

Position: **Dentist II**  
 Office/Bureau/ Service/Unit where the vacancy exists: **SGOD - School Health and Nutrition Unit**  
 Plantilla Item Number: **OSEC-DECSB-DENT2-420007-2017**  
 Date of Final Deliberation: **October 15, 2025**

Application Code	COMPARATIVE ASSESSMENT RESULTS								
	Education (5 pts)	Training (10 pts)	Experience (15 pts)	Performance (20 pts)	Outstanding Accomplishment (10 pts)	Applica-tion of Education (10 pts)	Applica-tion of L&D (10 pts)	Potential (Written Test, BEI, Work Sample Test) (20 pts)	Total Points (100 pts)
DENTII-2025001	0	2	0	19.000	0	0	0	17.000	<b>38.000</b>

Prepared by the HRMPSB:

**DOMINIQUE S. CHEUNG, MD**

Medical Officer III  
 Head of Office/Station where the vacancy exists

**RHODORA B. DESAMPARADO**

Administrative Officer IV - Personnel  
 Human Resource Management Officer II  
 Member, HRMPSB

**NOE B. ABDON**

Administrative Officer V  
 Administrative & General Services  
 Member, HRMPSB

**MA. THERESA O. BINGCANG PhD**

Chief Education Supervisor, SGOD  
 Member, HRMPSB

**MARK ANTHONY J. TAN PhD**

OIC, Assitant Schools Division Superintendent  
 Chairperson, HRMPSB

Noted by:

**DANNIE CLARK M. UGUIL, CESE**

Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent  
 Approving Authority

Date Posted: **29 OCT 2025**





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**COMPARATIVE ASSESSMENT RESULT (CAR)**

Position: **Project Development Officer I**  
Office/Bureau/ Service/Unit where the vacancy exists: **Clustered Schools within SDO Sagay City**  
Plantilla Item Number: **OSEC-DECSB-PDO1-420063-2023**  
Date of Final Deliberation: **October 15, 2025**

Application Code	COMPARATIVE ASSESSMENT RESULTS								
	Education (5 pts)	Training (10 pts)	Experience (15 pts)	Performance (20 pts)	Outstanding Accomplishment (10 pts)	Application of Education (10 pts)	Application of L&D (10 pts)	Potential (Written Test, BEI, Work Sample Test) (20 pts)	Total Points (100 pts)
<b>Administrative Assistant II</b>									
PDOI-2025015	0	8	15	0	0	0	0	15.750	<b>38.750</b>
PDOI-2025016	5	8	15	17.720	0	0	0	15.500	<b>61.220</b>
<b>Non-DepEd</b>									
PDOI-2025014	5	6	15	0	2	0	0	0	<b>28.000</b>
PDOI-2025017	0	0	3	19.000	0	0	0	0	<b>22.000</b>
PDOI-2025018	0	0	0	19.000	0	0	0	0	<b>19.000</b>
PDOI-2025019	0	4	0	15.000	0	0	0	14.0000	<b>33.000</b>
PDOI-2025020	0	0	0	19.000	0	0	0	16.5000	<b>35.500</b>

Prepared by the HRMPSB:

**ARACELTA A. CRAUS, PHD**  
SREPS, Planning and Research  
President, NEU

**RHODORA D. DESAMPARADO**  
Administrative Officer IV - Personnel  
Human Resource Management Officer II  
Member, HRMPSB

**NOE B. ABDON**  
Administrative Officer V  
Administrative & General Services  
Member, HRMPSB

**MA. THERESA O. BINGCANG PhD**  
Chief Education Supervisor, SGOD  
Member, HRMPSB

**MARK ANTHONY J. TAN PhD**  
OIC, Assitant Schools Division Superintendent  
Chairperson, HRMPSB

Noted by:

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Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent  
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**SCHOOLS DIVISION OF SAGAY CITY**

**COMPARATIVE ASSESSMENT RESULT (CAR)**

Position:  
 Office/Bureau/ Service/Unit where the vacancy exists:  
 Plantilla Item Number:  
 Date of Final Deliberation:

**Administrative Officer IV (Procurement)**  
**OSDS - Procurement Unit**  
**OSEC-DECSB-ADOF4-420015-2025**  
**October 15, 2025**

Application Code	COMPARATIVE ASSESSMENT RESULTS								
	Education (5 pts)	Training (10 pts)	Experience (15 pts)	Performance (20 pts)	Outstanding Accomplishment (10 pts)	Application of Education (10 pts)	Application of L&D (10 pts)	Potential (Written Test, BEI, Work Sample Test) (20 pts)	Total Points (100 pts)
AOIV-2025009	5	10	15	19.440	6	10	10	15.400	<b>90.840</b>
AOIV-2025010	5	10	15	19.200	4	0	0	12.300	<b>65.500</b>
AOIV-2025011	0	10	15	19.080	1	0	0	14.500	<b>59.580</b>
AOIV-2025012	0	10	15	18.400	0	0	0	16.200	<b>59.600</b>
AOIV-2025013	5	10	12	19.600	3	10	10	18.000	<b>87.600</b>

Prepared by the HRMPSB:

**ARACELI A. CRAUS PhD**  
 SREPS, Planning and Research  
 President, Division NEU  
 Representative, NEU

**RHODORA D. DESAMPARADO**  
 Administrative Officer IV - Personnel  
 Human Resource Management Officer II  
 Member, HRMPSB

**NOE B. ABDON**  
 Administrative Officer V  
 Administrative & General Services  
 Member, HRMPSB

**MA. THERESA O. BINGCANG PhD**  
 Chief Education Supervisor, SGOD  
 Member, HRMPSB

**MARK ANTHONY J. TAN PhD**  
 OIC, Assitant Schools Division Superintendent  
 Chairperson, HRMPSB

Noted by:

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 Assistant Schools Division Superintendent  
 Officer-in-Charge  
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**COMPARATIVE ASSESSMENT RESULT (CAR)**

Position: **Administrative Assistant III**  
 Office/Bureau/ Service/Unit where the vacancy exists: **Clustered Schools within SDO Sagay City**  
 Plantilla Item Number: **OSEC-DECSB-ADAS3-420318-2017**  
 Date of Final Deliberation: **October 21, 2025**

Application Code	COMPARATIVE ASSESSMENT RESULTS								Total Points (100 pts)
	Education (5 pts)	Training (5 pts)	Experience (20 pts)	Performance (20 pts)	Outstanding Accomplishment (10 pts)	Applica-tion of Education (10 pts)	Applica-tion of L&D (10 pts)	Potential (Written Test, BEI, Work Sample Test) (20 pts)	
<b>Administrative Assistant III</b>									
ADAS-2025062	5	3	20	0	0	0	0	13.833	<b>41.833</b>
<b>Administrative Assistant II</b>									
ADAS-2025063	1	5	8	0	0	0	0	16.000	<b>30.000</b>
ADAS-2025064	1	3	20	0	0	0	0	16.333	<b>40.333</b>
ADAS-2025065	1	3	20	0	0	0	0	15.333	<b>39.333</b>
ADAS-2025066	1	3	20	0	0	0	0	17.000	<b>41.000</b>
ADAS-2025067	1	2	20	18.040	0	0	0	15.833	<b>56.873</b>
ADAS-2025068	1	5	20	16.520	0	0	0	14.000	<b>56.520</b>
ADAS-2025069	1	5	16	0	0	0	0	15.667	<b>37.667</b>
ADAS-2025070	0	5	8	0	1	0	0	14.667	<b>28.667</b>
ADAS-2025071	1	5	20	18.680	0	0	0	13.167	<b>57.847</b>
ADAS-2025072	0	5	20	17.868	0	0	0	17.333	<b>60.201</b>
ADAS-2025073	5	4	16	17.720	0	0	0	13.667	<b>56.387</b>
ADAS-2025074	1	5	12	0	0	0	0	16.667	<b>34.667</b>
ADAS-2025089	1	4	0	18.412	2	5	0	12.800	<b>43.212</b>
<b>Administrative Aide VI</b>									
ADAS-2025075	0	3	20	17.732	0	0	0	14.500	<b>55.232</b>
ADAS-2025076	1	2	20	0	0	0	0	15.667	<b>38.667</b>
<b>Non-DepEd</b>									
ADAS-2025077	1	5	12	19.400	0	0	0	12.429	<b>49.829</b>
ADAS-2025078	1	4	8	14.000	0	0	0	16.500	<b>43.500</b>
ADAS-2025079	1	5	0	17.720	0	0	0	14.000	<b>37.720</b>
ADAS-2025080	3	5	0	17.180	2	0	0	12.500	<b>39.680</b>
ADAS-2025081	1	1	20	18.400	0	0	0	12.000	<b>52.400</b>
ADAS-2025082	1	5	8	18.360	0	0	0	14.500	<b>46.860</b>
ADAS-2025083	1	5	0	18.200	0	0	0	14.667	<b>38.867</b>
ADAS-2025084	5	0	8	20.000	2	0	0	15.667	<b>50.667</b>
ADAS-2025085	1	3	4	19.000	1	0	0	12.333	<b>40.333</b>
ADAS-2025086	1	5	8	17.680	0	0	0	13.667	<b>45.347</b>
ADAS-2025087	1	5	4	19.000	2	0	0	14.586	<b>45.586</b>
ADAS-2025088	1	5	20	0	0	0	0	13.333	<b>39.333</b>
ADAS-2025090	1	5	0	17.332	0	0	0	13.917	<b>37.249</b>
ADAS-2025091	1	3	8	19.960	2	0	0	14.500	<b>48.460</b>
ADAS-2025092	1	5	8	20.000	0	0	0	11.000	<b>45.000</b>
ADAS-2025093	1	3	20	20.000	0	0	0	14.167	<b>58.167</b>

Prepared by the HRMPSB:

**NELLY JOY B. LANGCOY**  
 Administrative Officer II  
 Representative, NEU

**JOSIE R. REBUSQUILLO**  
 Accountant III  
 Head of Office/Station where the vacancy exists

**MA. LEAH LINDA S. TAN**  
 Administrative Officer V (Budget Officer)  
 Head of Office/Station where the vacancy exists

**RHODORA D. DESAMPARADO**  
 Administrative Officer IV - Personnel  
 Human Resource Management Officer II  
 Member, HRMPSB

**NOE B. ABDON**  
 Administrative Officer V  
 Administrative & General Services  
 Member, HRMPSB

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 Chief Education Supervisor, SGOD  
 Member, HRMPSB

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 OIC, Assitant Schools Division Superintendent  
 Chairperson, HRMPSB

Noted by:  
**DANNIE CLARK M. UGUIL, CESE**  
 Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent  
 Approving Authority

Date Posted: **29 OCT 2025**





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**SCHOOLS DIVISION OF SAGAY CITY**

**COMPARATIVE ASSESSMENT RESULT (CAR)**

Position:  
 Office/Bureau/ Service/Unit where the vacancy exists:  
 Plantilla Item Number:  
 Date of Final Deliberation:

**Administrative Assistant II**  
**Bato National High School; Clustered Schools within SDO Sagay City**  
**OSEC-DECSB-ADAS2-420300-2017; OSEC-DECSB-ADAS2-420073-2018**  
**October 21, 2025**

Application Code	COMPARATIVE ASSESSMENT RESULTS								Total Points (100 pts)
	Education (5 pts)	Training (5 pts)	Experience (20 pts)	Performance (20 pts)	Outstanding Accomplishment (10 pts)	Application of Education (10 pts)	Application of L&D (10 pts)	Potential (Written Test, BEI, Work Sample Test) (20 pts)	
<b>Administrative Aide VI</b>									
ADAS-2025098	0	3	20	17.732	0	0	0	14.500	<b>55.232</b>
<b>Non-DepEd</b>									
ADAS-2025099	1	5	8	20.000	0	0	0	11.000	<b>45.000</b>
ADAS-2025100	1	3	4	19.000	1	0	0	12.333	<b>40.333</b>
ADAS-2025101	1	5	8	17.680	0	0	0	13.667	<b>45.347</b>
ADAS-2025102	1	1	20	18.400	0	0	0	12.000	<b>52.400</b>
ADAS-2025103	1	5	0	17.332	0	0	0	13.917	<b>37.249</b>
ADAS-2025104	1	5	8	18.360	0	0	0	14.500	<b>46.860</b>
ADAS-2025105	1	4	8	14.000	0	0	0	16.500	<b>43.500</b>
ADAS-2025106	0	5	20	20.000	0	0	0	13.667	<b>58.667</b>
ADAS-2025107	1	5	16	15.333	0	0	0	14.167	<b>51.500</b>
ADAS-2025108	1	5	0	17.720	0	0	0	14.000	<b>37.720</b>
ADAS-2025109	3	5	0	17.180	2	0	0	12.500	<b>39.680</b>

Prepared by the HRMPSB:

**NELLY JOY B. LANGCOY**  
 Administrative Officer II  
 Representative, NEU

**JOSIE R. REBUSQUILLO**  
 Accountant III  
 Head of Office/Station where the vacancy exists

**ROSALIE D. DELENIA**  
 School Principal II  
 Head of Office/Station where the vacancy exists

**RHODORA D. DESAMPARADO**  
 Administrative Officer IV - Personnel  
 Human Resource Management Officer II  
 Member, HRMPSB

**NOE B. ABDON**  
 Administrative Officer V  
 Administrative & General Services  
 Member, HRMPSB

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 Chief Education Supervisor, SGOD  
 Member, HRMPSB

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 Chairperson, HRMPSB

Noted by:  
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 Assistant Schools Division Superintendent  
 Officer-in-Charge  
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 Approving Authority

Date Posted: **29 OCT 2025**





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**SCHOOLS DIVISION OF SAGAY CITY**

**COMPARATIVE ASSESSMENT RESULT (CAR)**

Position: **Administrative Officer II (Procurement)**  
 Office/Bureau/ Service/Unit where the vacancy exists: **OSDS - Procurement Unit**  
 Plantilla Item Number: **OSEC-DECSB-ADOF2-421035-2025**  
 Date of Final Deliberation: **October 15, 2025**

Application Code	COMPARATIVE ASSESSMENT RESULTS								Total Points (100 pts)
	Education (5 pts)	Training (10 pts)	Experience (15 pts)	Performance (20 pts)	Outstanding Accomplishment (10 pts)	Application of Education (10 pts)	Application of L&D (10 pts)	Potential (Written Test, BEI, Work Sample Test) (20 pts)	
AOII-2025098	4	10	15	18.640	0	0	0	13.500	<b>61.140</b>
AOII-2025099	5	10	15	19.600	3	10	10	18.000	<b>90.600</b>
AOII-2025100	0	10	15	18.400	0	0	0	16.200	<b>59.600</b>
AOII-2025101	0	8	9	0	0	0	0	0	<b>17.000</b>
AOII-2025102	5	6	15	0	0	0	0	12.500	<b>38.500</b>
AOII-2025103	1	4	15	0	0	0	0	0	<b>20.000</b>
AOII-2025104	0	8	15	0	0	0	0	0	<b>23.000</b>
AOII-2025105	0	0	0	19.000	0	0	0	12.400	<b>31.400</b>
AOII-2025106	0	10	0	15.000	0	0	0	11.900	<b>36.900</b>

Prepared by the HRMPSB:

**ARACELI A. CRAUS PhD**  
 SREPS, Planning and Research  
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 Representative, NEU

**RHODORA D. DESAMPARADO**  
 Administrative Officer IV - Personnel  
 Human Resource Management Officer II  
 Member, HRMPSB

**NOE B. ABDON**  
 Administrative Officer V  
 Administrative & General Services  
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