



Republic of the Philippines  
Department of Education  
NEGROS ISLAND REGION  
SCHOOLS DIVISION OF SAGAY CITY

**DIVISION MEMORANDUM**

October 29, 2025

No. **688** s., 2025

**ORIENTATION ON THE UTILIZATION AND MANAGEMENT OF THE E-SMILE PLUS  
ACTIVITY SHEETS**

To: Assist. Schools Division Superintendent  
Chiefs of CID & SGOD  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All others concerned

1. The Schools Division Office of Sagay City, through the Curriculum Implementation Division, will conduct an Orientation on the Utilization and Management of the ESMILE PLUS Activity Sheets on November 3, 2025, at 1:00 p.m. at Balay Kauswagan, Sagay City.
2. The activity aims to equip teachers with the knowledge and skills necessary for the effective utilization, management, and monitoring of the E-SMILE PLUS Activity Sheets. It seeks to ensure that these materials are used as strategic tools to enhance learners' mastery of mathematical concepts, strengthen problem-solving skills, and support data-driven instruction in alignment with the objectives of Project E-SMILE PLUS.
3. The participants are the Public Schools District Supervisors (PSDS), Elementary and Secondary School Heads, and Math District Coordinators (See attached enclosure of this Division Memorandum).
4. It is understood that in the conduct of this activity, there shall be no discrimination of participants on account of age, school, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
5. Immediate and widest dissemination of this Memorandum is desired.

**DANNIE CLARK M. UGUIL**  
OIC- Schools Division Superintendent

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Number of pages including this document: 2  
Encl: As Stated  
References: NONE  
To be indicated in the perpetual index  
Under the following subjects:

ORIENTATION UTILIZATION MANAGEMENT ESMILE PLUS





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Enclosure No. 1 of the Division Memorandum No. 688, s. 2025

**LIST OF PARTICIPANTS**

<b>NAME</b>	<b>POSITION/ DESIGNATION</b>	<b>OFFICE/SCHOOL</b>
1. Jonel S. Mañale	PSDS-D1	SDO Sagay City
2. Glendame E. Flores	PSDS-D2	SDO Sagay City
3. Benjie D. Bautista	PSDS-D3	SDO Sagay City
4. Gina J. Radan	PSDS-D4	SDO Sagay City
5. Glenda S. Tan	PSDS-D5	SDO Sagay City
6. Eleanor Y. Lo	PSDS-D6	SDO Sagay City
7 Benito B. Aquino	PSDS-D7	SDO Sagay City
8. Analie V. Buhayan	PSDS-D8	SDO Sagay City
9. Richard T. Rubin	PSDS-D9	SDO Sagay City
10. Marilyn B. Gamboa	PSDS-D10	SDO Sagay City
11. Ma. Luz M. Macasero	Math District Coordinator	Jose B. Puey Sr. Elementary School
12. Rubirosa P. Demafles	Math District Coordinator	Maria V. Lopez ES
13. Arlene Baynosa	Math District Coordinator	Bato Central ES
14. Gigina M. Mandalupe	Math District Coordinator	Vito ES
15. Rina Vistar	Math District Coordinator	Old Sagay ES
16. Daisymae P. Libo-on	Math District Coordinator	Lopez Jaena ES
17. Marie Chris P. Senoron	Math District Coordinator	Gil Lopez ES
18. Florabelle Carandang	Math District Coordinator	Bato National HS
19. Caroline Chin	Math District Coordinator	Colonia Divina Integrated Farm School
20. Ma. Lorena Aloquina	Math District Coordinator	Sagay National High School