



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF SAGAY CITY

October 24, 2025

DIVISION MEMORANDUM
No. 680, s. 2025

**QUALITY ASSURANCE AND ENHANCEMENT OF HARVESTED STORYBOOKS AND
CONTEXTUALIZED SUPPORT READING MATERIALS.**

To: Assistant Schools Division Superintendent
Chief Education Supervisors – CID & SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In accordance with DepEd Order No. 111, s. 2021, titled “Learning Resource Process in the Development and Quality Assurance of the Supplementary Learning Materials (SLMs),” the Schools Division of Sagay City, through the Learning Resource Management Section, will conduct a four-day Quality Assurance and Enhancement of Harvested Storybooks and Contextualized Support Reading Materials. The activity will be held from October 27 to 30, 2025, at O Hotel, #52 San Sebastian Street, Bacolod City.
2. The activity aims to:
 - a. enhance storybooks based on Learning Resource Quality Assurance standards.
 - b. improve content, language, illustrations, and layout for readability and curriculum alignment; and
 - c. compile QAed storybooks for printing and distribution for school utilization and portal uploading.
3. The Technical Working Group of this activity is found in Annex A. Participants are advised to bring laptops, previously harvested storybooks (digital or printed copies), and be at the old division office at 6:00 am on October 27, 2025, for early departure.
4. Travel expenses, board and lodging, materials, and logistics incurred in this activity are charged to the LR fund, subject to usual accounting and auditing rules.
5. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.
6. Immediate and wide dissemination of this Memorandum is desired.

DANNIE CLARK M. UGUIL, CESE
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



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ANNEX A

Technical Working Group

Participants Name	Role	Station/School
Elizabeth B. Romo	Quality Assurance team English	CID
Amalia S. Villegas	Quality Assurance team English	SNHS
Liezel M. Taguiwalo	Quality Assurance team English	SNHS
Mark Sagayno	Quality Assurance team English	VNHS
Estelle Nica Marie Dunlao	Quality Assurance team English	SNHS
Marlon L. Solivio	Quality Assurance team English	CID
Chenelyn S. Atido	Quality Assurance team Filipino	SCSHS-Stand Alone
Mary Jane A. Manglar	Quality Assurance team Filipino	SNHS
Jeana G. Opena	Quality Assurance team Filipino	SNHS
Romeo Santillan	Quality Assurance team English	CID
Rhodora Amuan	Quality Assurance team English	SNHS
Mary Ann Arellano	Illustrator	MVLES
Levi James Arellano	Illustrator	CBNHS
Elica Marie Manglar	Illustrator	CID-LRMS
Jazel Labrador	Illustrator	MVLES
Jason Elidia	Illustrator	SNHS
Cara Lachica	Illustrator	JBPSES
Marlon C. Dublin	Quality Assurance team Leader LRMS	CID-LRMS
Analee B. Alingco	QA team Member-Layout Artist & PMT_LRMS	CID-LRMS
Mayo P. Villamor	QA team Member, Layout Artist & PMT_LRMS	CID-LRMS
Rose L. Ogahayon	QA team Member - Layout Artist	SCFS
Corazon Basa	Writer	JBPSES
Katherine Sescar	Writer	ETCEES
Rodora Amuan	Writer	SNHS
Billy Jones Rosel	Writer	HBIS
Daisy Rodriguez	Writer	SNHS
Chuenia Mie Sarita	Writer	BFS
Rosanen Soberano	Writer	ELMIS
Mary Joy Salazar	Writer	VNHS
Jelyn Oliveros	Writer	ELMIS
Ruth Ann Monterroyo	Writer	ELMIS
Jimcarl Mansueto	PMT	BAC
Alec Eras	PMT	CID
Karl Magno	Illustrator	LR
Rancyll Cabalhin	PMT	ELMIS
Arobelle Pasamanero	QA/M&E/Writer	SGOD