



Republic of the Philippines
Department of Education
 NEGROS ISLAND REGION
 DIVISION OF SAGAY CITY

October 24, 2025

DIVISION MEMORANDUM

No. 674 s. 2025

**COORDINATION MEETING FOR THE PREPARATION OF THE
 YOUNG LEADERS' SUMMIT 2025**

To: Asst. Schools Division Superintendent
 Chief Education Supervisors – CID and SGOD
 Public Schools District Supervisors
 Public Elementary & Secondary School Heads
 All Others Concerned

1. In accordance to Republic Act No. 10661 or also called as “An Act Declaring November of Every Year as National Children’s Month”, The Schools Division of Sagay City, will conduct a coordination meeting to the Division Federation of Supreme Secondary (DFSSLG) and Elementary Government (DFSELG) officers with their respective advisers for the preparation of the Young Leaders’ Summit 2025 in celebration of the National Children’s Month.

2. The following is the schedule of the coordination meetings:

DATE	VENUE	TIME
November 8, 2025	Virtual Meeting	9:00am
November 14, 2025	Division Conference Hall	2:00pm
November 21, 2025	Division Conference Hall	2:00pm

3. Expenses incurred by the participants in participating to this activity are chargeable against School MOOE and/or other local funds subject to the usual accounting and auditing rules and regulations.

4. For questions or clarifications, please reach out to Princess Harney C. Basa, PDO I – LFD at 094572817609.

5. It is understood that in the conduct of this activity there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equal opportunity.

6. Immediate dissemination of this Memorandum is desired.

DANNIE CLARK M. UGUIL
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent



Enclosure : as stated
 Reference : as stated
 Allotment : N/A
 No. of Pages :
 To be indicate in the **Perpetual Index** under the following subjects:
 SGOD LFD



Address: Sitio Chloe, Barangay Rizal, Sagay City, Negros Occidental
 Telephone Number:



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(Enclosure No 1 to Division Memorandum No. 674, s. 2025)

LIST OF DFSSLG AND DFSELG OFFICERS

NAME	POSITION	SCHOOL
Danica Rose T. Ortiz	DFSSLG President	ELMIS
Allysa Grace B. Osiel	DFSSLG Vice President	SNHS
Trishia Mae S. Sarmiento	DFSSLG Secretary	SCEFS
Bryan Onio Apas	DFSSLG Treasurer	BNHS
Nicasio A. Buhayan III	DFSSLG Auditor	CDIS
Stuart Cyber A. Odasco	DFSSLG P.I.O	VNHS
Kent Joner O. Cañafuego	DFSSLG Protocol Officer	JLNHS
Jan Glyrence P. Antipatia	DFSSLG Board Member	HFS
Precious Sara Catague	DFSSLG Board Member	HBIS
Arkin Rhyllie Benedicto	DFSSLG Board Member	TLDGNHS
Rosh Jade Cornelio	DFSSLG Board Member	OSNHS
Ryza T. Moraca	DFSSLG Board Member	BFS
Mae T. Pragsa	DFSSLG Board Member	SCSHS
Pres-Jaijie Montinola	DFSSLG Board Member	CBNHS
Hannah Marisse N. Esmade	DFSELG President	MLES
Kylen Ziarre A. Beleganio	DFSELG Vice President	SOF
Ira Joy P. Navarro	DFSELG Secretary	JBPSES
Aishie Aishyl D. Manlakat	DFSELG Treasurer	ELMIS
Jade Lawrence C. Porras	DFSELG Auditor	AEMSES
Ashley Cassandra D. Fuentes	DFSELG P.I.O	OSSES
Mae P. Saratan	DFSELG Protocol Officer	FPES
Janella A. Masayon	DFSELG Board Member	CGES
Britney Jane V. Delacruz	DFSELG Board Member	CDIS
Eubert M. Briones	DFSELG Board Member	RDMES
Lyca Mae C. Apili	DFSELG Board Member	RVAES
Xalliah Anttonete L. Cometa	DFSELG Board Member	BVRES
Renante L. Hermoso Jr.	DFSELG Board Member	MES
Janella M. Espinosa	DFSELG Board Member	GLS
Quennie V. Panaligan	DFSELG Board Member	SAECES
Rhaine Mikaelah N. Hautea	DFSELG Board Member	HIS



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P A R E N T A L C O N S E N T

I/We hereby willingly and voluntarily give consent the participation of my/our son/daughter _____ in the **COORDINATION MEETING FOR THE YOUNG LEADERS SUMMIT 2025** on _____, at the Division Conference Room.

I have considered the benefits that my son or daughter will derive from his/her participation in this activity provided that due care and precaution will be observed to ensure the comfort and safety of my son/daughter and that DepEd employees and personnel may not be held responsible for any untoward incident that may happen beyond their control.

Signature of Father over printed name

Signature of Mother over printed name

Signature of Guardian over Printed name

(Relationship with the Participant)

Verified by:

Teacher – Adviser

Principal/School Head



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