



Republic of the Philippines  
Department of Education  
NEGROS ISLAND REGION  
SCHOOLS DIVISION OF SAGAY CITY

**DIVISION MEMORANDUM**

October 22, 2025

No. **668** s., 2025

**ADMINISTRATION OF THE EARLY LANGUAGE, LITERACY,  
AND NUMERACY ASSESSMENT (ELLNA) FOR  
SCHOOL YEAR 2025-2026**

To: Assist. Schools Division Superintendent  
Chiefs of CID & SGOD  
Public Schools District Supervisors  
Public Elementary School Heads  
All others concerned

1. Pursuant to DepEd Memorandum No. 087, series of 2025 titled, "Administration of the Early Language, Literacy, and Numeracy Assessment (ELLNA) for School Year 2025-2026, the Schools Division of Sagay City through the School Management Monitoring and Evaluation (SMME) Unit, will administer the assessment on **November 7, 2025** to all Grade 4 public elementary learners.
2. This measure aims to assess the effectiveness and efficiency of the delivery of education services and the improvement of the curriculum implementation; and to determine if students are meeting the learning standards in early language, literacy, and numeracy.
3. The ELLNA shall be employed on a paper-based modality. The test is a multiple-choice item format. Pursuant to Republic Act No. 12027 or the "Discontinuing the Use of the Mother Tongue as Medium of Instruction from Kindergarten to Grade 3", the language of testing for Early Language and Literacy shall be **English and Filipino**. For testing Numeracy, the language to be used shall be **English**.
4. A Division Orientation will be conducted on November 3, 2025, from 8:00 a.m. to 12:00 noon at Balay Kauswagan, Sagay City. This aims to inform School Heads and other Testing personnel with the assessment guidelines, testing protocols, and roles and responsibilities of all personnel involved.
5. Expected participants are Learning Area Supervisors, Public Schools District Supervisors, Division Testing Coordinator, Support Staff, Public Elementary School Heads, and Supervising Examiners. Furthermore, School heads, as the chief examiners, shall submit an **Oath of Confidentiality** to the Division Office and conduct a school-based orientation for their room examiners and school testing coordinators (See Enclosures of this Memorandum).
6. Transportation, Orientation expenses, and Examination day subsidy of the Division Testing Coordinator, Support Staff, School Heads, and other testing personnel shall be charged against the NASBE Program Support Funds (PSF), while the meals of the Room Examiners and testing materials for the learners are chargeable against the School MOOE subject to the usual accounting and auditing rules and regulations.



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7. The Division Field Technical Assistance Team (DFTAT) will monitor and oversee the conduct of the ELLNA to ensure smooth implementation and adherence to the established guidelines. They are also responsible for resolving any issues or concerns that may arise during the testing period.

8. It is understood that in the conduct of this activity, there shall be no discrimination of participants on account of age, school, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity.

9. Immediate and widest dissemination of this Memorandum is desired.

  
**DANNIE CLARK M. UGUIL, CESE**  
OIC-Schools Division Superintendent









Number of pages including this document: 5

Encl: 2

References: As stated

To be indicated in the perpetual index

Under the following subjects:

ASSESSMENT    LANGUAGE    LITERACY    NUMERACY



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Enclosure No. 1 of the Division Memorandum No. 668, s. 2025

**LIST OF PARTICIPANTS**

NAME	POSITION / DESIGNATION	OFFICE / SCHOOL ASSIGNMENT
1. Dannie Clark M. Uguil	OIC-Schools Division Superintendent	SDO Sagay City
2. Mark Anthony J. Tan	OIC-ASDS	SDO Sagay City
3. Alma M. Mirasol	Chief-CID	SDO Sagay City
4. Ma. Theresa Q. Bingcang	Chief-SGOD	SDO Sagay City
5. Nova B. Zamora	Division Testing Coordinator	SDO Sagay City
6. Elizabeth B. Romo	EPS-English	SDO Sagay City
7. Romeo B. Santillan	EPS-Filipino	SDO Sagay City
8. Feliciano D. Mercurio	Supervising Examiner	Ma. Lopez Elementary School
9. Marlon C. Dublin	Supervising Examiner	Jose B. Puey Sr. Elementary School
10. Marlon L. Solivio	Supervising Examiner	Old Sagay Elementary School
11. Aroebelle Pearl L. Pasamanero	Support Staff	SDO Sagay City
12. Rhodora D. Desamparado	Support Staff	SDO Sagay City
13. Jonel S. Mañale	PSDS-D1	SDO Sagay City
14. Glendame E. Flores	PSDS-D2	SDO Sagay City
15. Benjie D. Bautista	PSDS-D3	SDO Sagay City
16. Gina J. Radan	PSDS-D4	SDO Sagay City
17. Glenda S. Tan	PSDS-D5	SDO Sagay City
18. Eleanor Y. Lo	PSDS-D6	SDO Sagay City
19. Benito B. Aquino	PSDS-D7	SDO Sagay City
20. Richard T. Rubin	PSDS-D9	SDO Sagay City

NO.	CHIEF EXAMINERS	SCHOOL
1	Elizabeth A. Adraneda	Jose B. Puey Sr. Elementary School
2	Lodie L. Yap	Buenaventura V. Rodriguez Elementary School
3	Christine S. Modelo	Alfredo E. Marañon Sr. Elem. School-Regular
4	Genelyn R. Fuentesfina	Alfredo E. Marañon Sr. Elem. School (SOF))
5	Lolybeth L. Lamason	General Luna Elementary School
6	Lindon L. Minor	Maria Lopez Elementary School
7	Flordeliza V. Saratobias	Ricardo Gamboa Elementary School
8	Lilibeth A. Ardo	Cesar Gamboa Elementary School
9	Edmar B. Baluado	Raynor Mesa Elementary School
10	Roberto A. Basas, Jr.	Sir Arthur Cooper Elementary School
11	Isidora D. Jumayao	Josebio L. Gonzaga Memorial School
12	Dinah T. Tablan	Bato Central Elem. School
13	Ramelo D. Lopez	Macamilco Elem. School
14	Julius G. Juanico	Uychiat Elem. School
15	Renante P. Sanchez	Maquiling Elem. School
16	Mansueto D. Aguipe Jr.	Crossing Bago Elementary School
17	Reggie A. Batiller	Campo Himogaan Elem. School
18	Tisa L. Villaceran	Melchor D. Salcedo Elem. School
19	Roxanne L. Pascual	Manara Elementary School
20	Glenn E. Pedelo	Vito Elem. School
21	Dennis L. Solivio	Elia T. Canoy-Esperancilla ES
22	Ma. Eunice P. Cubio	Matabas Elementary School
23	Sharon Rose Gometon	Molocaboc II Elem. School



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24	Renato P. Bauden	Plaridel Elem. School
25	Joseph P. Baja	Tuong Elementary School
26	Marites J. Iglesia	Raymundo Tupas ES
27	Jheanie J. Tumabiene (STC)	Raymundo Tupas-SESCO Extn.
28	Ma. Fe H. Cabillon	Old Sagay Elem. School
29	Jaypee E. Santillan	Suyac Elementary School
30	Joe Arvy S. Natan	P.R. Katalbas I Elementary School
31	Marianne P. Lacuesta	Talusan Elem. School
32	Haide O. Rublico	P.R. Katalbas II Elementary School
33	Roberto C. Flores, Jr.	Onofre dela Paz Elem. School
34	Eleazar M. Arellano	Bulanon Elem. School
35	Heide D. Lumayno	Lopez Jaena Elem. School
36	Rosielyn P. Selisa	Pacol Elementary School
37	Brian B. Villaceran	Laon Elementary School
38	Nenita A. Logatiman	Briones-Salcedo Elem. School
39	Rey S. Martorillas	Campo Santiago Elem. School
40	Alquiver T. Tapia	Romeo V. Agustin Elem. School
41	Leonora P. Belacas	Rufino T. Halipa Sr. Elementary School
42	Juliet M. Gansan	Baviera Elementary School
43	Noemi G. Osal	Sherman Hill Integrated School - Elem. & Sec.
44	Andrea D. Jonota	Gil Lopez Elementary School
45	Regielee C. Flores	Hautea Elementary School
46	Roy M. Alberio	Filomeno Pascual Elem. School
47	Araceli A. Craus	Fabrica Elementary School
48	Rosena B. Parcon	Josebio Gonzaga ES - Extension
49	Ronel S. Malundo	Valeriana G. Añalucas Integrated School
50	Alexander B. Lamason	Eusebio Lopez Mem. Integrated School (Elem)
51	Wilyln D. Montaña	Himogaan Baybay Integrated School (Elem)
52	Ronnie Boy M. Sanipa	B. Mahilum Elementary School
53	Ruel E. Magno	Molocaboc Integrated School
54	Bernie M. Florendo	Serafin V. Aguilar Integrated School
55	Ryan C. Alvarez	Colonia Divina Integrated Farm School



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Enclosure No. 2 of the Division Memorandum No. 668, s. 2025

**OATH OF CONFIDENTIALITY AGREEMENT**

I, \_\_\_\_\_ of \_\_\_\_\_,  
(Full Name) (Name of School)

as the **Chief Examiner** for the Early Language Literacy and Numeracy Assessment (ELLNA) for School Year 2025-2026, hereby solemnly swear to observe strict security measures pertaining to this testing program. I will ensure the confidentiality of the test materials, including test items and their contents, and maintain the integrity of this agreement and the testing program. Hence, I understand that a breach of this oath will subject me to appropriate disciplinary actions.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date Signed: \_\_\_\_\_