



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
DIVISION OF SAGAY CITY

October 16, 2025

DIVISION MEMORANDUM

No. 652 s. 2025

COORDINATION MEETING IN PREPARATION FOR THE NATIONAL CHILDREN'S MONTH KICK-OFF CELEBRATION

To: Asst. Schools Division Superintendent
Chief Education Supervisors – CID and SGOD
Public Schools District Supervisors
Public Elementary & Secondary School Heads
All Others Concerned

1. In accordance with Republic Act No. 10661, also known as “An Act Declaring November of Every Year as National Children’s Month,” the Schools Division of Sagay City, through the Youth Formation Division, will conduct a **Coordination Meeting in Preparation for the National Children’s Month Kick-Off Celebration** for the Division Federation of Supreme Secondary (DFSSLG) and Elementary Learner Governments (DFSELG). The meeting will be held on Saturday, October 18, 2025, at 9:00 AM, in the Division Conference Room.
2. Anent to this, all elected DFSSLG and DFSELG officers are encouraged to attend the coordination meeting, with a duly accomplished parental consent form for the learner-attende which is enclosed in this memorandum.
3. Expenses incurred by the participants in participating to this activity are chargeable against MOOE and/or other local funds subject to the usual accounting and auditing rules and regulations.
4. For questions or clarifications, please reach out to Princess Harney C. Basa, PDO I – LFD at 094572817609.
5. It is understood that in the conduct of this activity there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
6. Immediate dissemination of this Memorandum is desired.

DANNIE CLARK M. UGUIL

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



Enclosure : as stated
Reference : as stated
Allotment : N/A
No. of Pages : 2

To be indicate in the **Perpetual Index** under the following subjects:

SGOD LFD



Address: Sitio Chloe, Barangay Rizal, Sagay City, Negros Occidental
Telephone Number:



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Enclosure 1 of Division Memorandum No. 652 s. 2025

P A R E N T A L C O N S E N T

I/We hereby willingly and voluntarily give consent the participation of my/our son/daughter _____ in the **COORDINATION MEETING FOR THE NATIONAL CHILDREN'S MONTH KICK-OFF CELEBRATION** on October 18, 2025, at the Division Conference Room.

I have considered the benefits that my son or daughter will derive from his/her participation in this activity provided that due care and precaution will be observed to ensure the comfort and safety of my son/daughter and that DepEd employees and personnel may not be held responsible for any untoward incident that may happen beyond their control.

Signature of Father over printed name

Signature of Mother over printed name

Signature of Guardian over Printed name

(Relationship with the Participant)

Verified by:

Teacher – Adviser

Principal/School Head



Address: Sitio Chloe, Barangay Rizal, Sagay City, Negros Occidental
Telephone Number: