



Republic of the Philippines  
Department of Education  
NEGROS ISLAND REGION  
SCHOOLS DIVISION OF SAGAY CITY

**DIVISION MEMORANDUM**

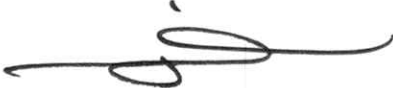
October 14, 2025

No. 644 s., 2025

**PROBLEM SOLVING WRITESHOP: ESMILE PLUS**

To: Assist. Schools Division Superintendent  
Chiefs of CID & SGOD  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All others concerned

1. Schools Division Office of Sagay City, through the Curriculum Implementation Division, will conduct the Problem Solving Writeshop: ESMILE PLUS on October 24-25, 2025, from 8:00 AM to 5:00 PM, in the Division Conference Room.
2. The activity aims to enhance mathematics teaching and learning. More specifically, it seeks to achieve the following:
  - a. empower teachers in designing problem-solving activity sheets; and
  - b. develop contextualized and digital activity sheets to support the implementation of E-SMILE PLUS.
3. The participants are selected Mathematics teachers (Key Stages 1 to 4) from different schools (See attached enclosure of this Division Memorandum. Moreover, they will be given a pre-work activity via a Google Drive link to facilitate an efficient downloading of templates and uploading of outputs.
4. A registration fee of **Four Hundred Pesos (P400.00)** per participant shall be collected to defray expenses for meals and snacks. This amount, along with travel and other incidental expenses related to the conduct of this activity, shall be chargeable against the School MOOE or local funds, subject to the usual accounting and auditing rules and regulations.
5. Teacher participants are granted service credits, while the teaching-related personnel shall receive compensatory time-off, in accordance with Department Order No. 52, s. 2003, titled Updated Guidelines on the Grant of Service Credits to Teacher (as amended by DO Nos. 84, s. 2003 and 13, s. 2024), and Regional Memorandum No. 140, s. 2025, subject to submission of required documents.
6. It is understood that in the conduct of this activity, there shall be no discrimination of participants on account of age, school, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
7. Immediate and widest dissemination of this Memorandum is desired.

  
**DANNIE CLARK M. UGUIL**  
OIC- Schools Division Superintendent



Number of pages including this document:  
Encl: None  
References: DO 007, s. 2024, Regional Memorandum No. 216, s. 2025, Division Memorandum No. 206, s. 2025,  
To be indicated in the perpetual index  
Under the following subjects:

WRITESHOP                      PROBLEM SOLVING                      ESMILE PLUS



Republic of the Philippines  
 Department of Education  
 NEGROS ISLAND REGION  
 SCHOOLS DIVISION OF SAGAY CITY

Enclosure No. 1 of the Division Memorandum No. 644, s. 2025

**LIST OF PARTICIPANTS**

<b>KEY STAGE 1</b>	<b>SCHOOL</b>	<b>KEY STAGE 2</b>	<b>SCHOOL</b>
<b>Grade 1</b>		<b>Grade 4</b>	
1. Mari Clairvelle Cabasag	Maria V. Lopez Elementary School (MLES)	1. Racquel Ga-ang	PR 1 Sr. Elem. School
2. Richel Villaflor	Briones Salcedo ES	2. Joerel Tualles	Romeo V. Agustin ES
3. Amea Recaña	Bato Central ES	3. Rubirosa Demafiles	MLES
<b>Grade 2</b>		<b>Grade 5</b>	
1. Criselda Alo	MLES	1. Rey Magbanua	AEMSES-SOF
2. Vielah Faith Quijano	AEMES-SOF	2. Edilyn Valencia	Tu-ong Elem. School
3. Beverly Mahilum	Briones Salcedo ES	3. Roxaine Libre	B. Mahilum-HBIS Ext.
<b>Grade 3</b>		4. Crisalyn Lampawog	Josebio L. Gonzaga Mem. Elem. School
1. Lyseth Martinez	Himogaan Baybay Integrated School (HBIS)	<b>Grade 6</b>	
2. Beryl Dulla	MLES	1. Rey Ensepedo	Talusan Elem. School
3. Joy Callas	Talusan Elem. School	2. Janice Himpit	Bato Central ES
4. Anterriz Manait	Melchor Salcedo ES	3. Erlyn Villas	HBIS
<b>KEY STAGE 3</b>	<b>SCHOOL</b>	<b>KEY STAGE 4</b>	<b>SCHOOL</b>
<b>Grade 7</b>		<b>Grade 11</b>	
1. Dino Villamor	Sagay National High School (SNHS)	1. Von Greggor Buenamente	Sagay City Senior High School
2. Reo Ondoy	SNHS	2. Joenel Alladin	Bulanon Farm School
3. Aldemar Emat	Colonia Divina Integrated Farm School (CDIFS)	3. Edilyn Lobaton	SNHS
<b>Grade 8</b>		4. Dax Donasco	Sagay City Farm School
1. Lorena Aloquina	SNHS	<b>Grade 12</b>	
2. Erryn Cuenca	CDIFS	1. Ghia Jimena	ELMIS
3. Bea Marie Abuhat	Eusebio Lopez Memorial Integrated School (ELMIS)	2. Caroline Chin	CDIFS
<b>Grade 9</b>		3. Rhoda Odelmo	HBIS
1. Yolanda Reños	HBIS	4. Cris Mary Requiron	Vito National High School
2. Femy Villa	S.V. Aguilar Integrated School	<b>PMT</b>	<b>ROLE</b>
3. Marnelli Biñan	SNHS	1. Nova B. Zamora	Program Lead
<b>Grade 10</b>		2. Aroebelle Pearl L. Pasamanero	M&E
1. Nikki Michelle Agosto	Sagay City Ecozone Farm School		
2. Florabelle Carandang	Bato National High School		
3. Lesser Loc	Jesus Lizares National High School		



Republic of the Philippines  
Department of Education  
NEGROS ISLAND REGION  
SCHOOLS DIVISION OF SAGAY CITY

Enclosure No. 2 of the Division Memorandum No. 644, s. 2025

**ACTIVITY MATRIX**

<b>Time</b>	<b>Day 1</b>	<b>Day 2</b>
8:00– 8:30 AM	Preliminaries	Management of Learning
8:30 – 9:30 AM	RMA BoSY 2025-2026 Results	Continuation of the Writeshop
9:30 – 10:30 AM	Overview of the E-SMILE PLUS	Snacks
10:30 – 11:00 AM	Health Break	Critiquing of the Outputs
11:00 – 12:00 PM	Presentation and Distribution of the 3 <sup>rd</sup> Quarter Competencies per Key Stage	
12:00 – 1:00 PM	Lunch Break	
1:00 – 3:00 PM	Writeshop	Wrapping Up
3:00 – 5:00 PM		Closing Program