



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF SAGAY CITY

DIVISION MEMORANDUM

October 14, 2025

No. 642, s. 2025

UPSKILLING AND RESKILLING OF KEY STAGE 1 TEACHERS ON THE EARLY LANGUAGE LITERACY AND NUMERACY (ELLN) WITH FOCUS ON THE SCIENCE OF READING FOR EFFECTIVE LITERACY INSTRUCTION

To: Assistant Schools Division Superintendent
Chief Education Supervisors – CID & SGOD
Public Schools District Supervisor of Districts 9 & 10
Concerned School Heads

1. Pursuant to DepEd Order No. 12, s. 2015 (Guidelines on Early Language Literacy and Numeracy Program: Professional Development Component), DM-CI-2022-394 (Upskilling of Regional and Division Reading Supervisors/Coordinators on the Early language Literacy and Numeracy with Focus on the Science of Reading) and in support to the implementation DepEd Order No. 18, s. 2025 (Academic Recovery and Accessible Learning (ARAL) Program), the Schools Division Office of Sagay City announces the conduct of **UPSKILLING AND RESKILLING OF TEACHERS ON THE EARLY LANGUAGE LITERACY AND NUMERACY WITH FOCUS ON THE SCIENCE OF READING** on **October 16-17, 2025 at the New Division Office Conference Room**.
2. The activity aims to:
 - a. identify appropriate instructional practices making an effective literacy classroom
 - b. determine effective strategies, techniques and activities that will develop and assess reading skills
 - c. gain deeper understanding on the importance of developing the foundational reading skills of every learner to attain high academic performance
3. Participants are expected to be at the venue not later than 7:45 in the morning on October 16, 2025. Refer to **Enclosures 1 and 2** for the list of Learning Facilitators, PMT and participants, and training matrix.
4. Provision of food to the participants is chargeable to ELLN Continuing Funds while travel and other incidental expenses incurred during the activity will be charged to school MOOE subject to the usual accounting and auditing rules and regulations.
5. It is understood that in the conduct of this activity there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
6. Immediate and wide dissemination of this Memorandum is desired.

DANNIE CLARK M. UGUIL, CESE
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Enclosure : As stated
Reference : None
Allotment : N/A
No. of Pages: 3
To be indicated in the Perpetual Index under the following subjects:
TRAINING

WORKSHOP

TEACHERS





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Enclosure No. 1

UPSKILLING AND RESKILLING OF KEY STAGE 1 TEACHERS ON THE EARLY LANGUAGE LITERACY AND NUMERACY (ELLN) WITH FOCUS ON THE SCIENCE OF READING FOR EFFECTIVE LITERACY INSTRUCTION

LIST OF PARTICIPANTS/PMTs/FACILITATORS

A. Participants

NAME OF TEACHER	SCHOOL	DISTRICT
1. Caren Claro	Gen. Luna ES	1
2. Jerson Alcontin	AEMSES-SOF	
3. Hireh Salaver	AEMSES	
4. Hannah Baldomar	Jose B. Puey Sr, ES	
5. Maryjim Tuto	B.V. Rodriguez ES	
6. Madel Buayaban	Ricardo Gamboa ES	2
7. Jazel Labrador	Maria Lopez ES	
8. Jean Francisco	Sir Arthur Cooper ES	
9. Mernelle Escarilla	Josebio L. Gonzaga Mem. School	
10. Joy C. Ferrer	Cesar Gamboa ES	3
11. Anna Marie Paganzaga	Cpo. Himogaan ES	
12. Mary Cris David	Crossing Bago ES	
13. Gracelyn Capuras	Manara ES	
14. Jaecel Mae Tambolero	Maquiling ES	
15. Gabby Cortaniza	Uychiat ES	4
16. Febe Requiron	Vito ES	
17. Jonalen Navarro	Elia T. Canoy-Esparancilla ES	
18. Rubie Pahayahay	Molocaboc 2 ES	
19. Marben Ruiz	Raymundo Tupas ES	
20. Edelyn Valencia	Tu-ong ES	5
21. Pauline Grace Uy	Suyac ES	
22. Dexie Joy Ilalim	Pedro R. Katalbas 2 ES	
23. Marica Villegas	Onofre Dela Paz ES	
24. Rica Delos Reyes	Pedro R. Katalbas 1 ES	
25. Leahmae Ayco	Old Sagay ES	6
26. Abegelle Belarmino	R. V. Agustin ES	
27. Kenneth Adonis Montojo	Briones-Salcedo ES	
28. Flora Demaraye	Lopez Jaena ES	
29. Aileen Lozada	Pacol ES	
30. Sheira Sucayre	Sherman Hill IS	7
31. Irene Araña	Gil Lopez ES	
32. Jocel Caro	Valeriana Añalucas IS	
33. Michella Tornea	Hautea Integrated School	
34. Margie Baranggan	Josebio Gonzaga-Extension	
35. Beverly Faith Saratan	Filomeno Pascual ES	9
36. Annie Duerme	CDIS	
37. Joseph Batayen	HBIS	
38. Caten Serinda	Molocaboc IS	
39. Cathelene Medes	SVAIS	
40. Antonia Rublico	HBIS-B.Mahilum Annex	

B. Training Facilitators and PMT/TWG

NAME OF TEACHER	STATION	ASSIGNMENT
Helenly Chavez	Bato CES	Facilitator
Richel Fuentesfina	ELMIS	Facilitator
Maricel Temblor	Lopez Jaena ES	Facilitator
Dinia Parreño	Hautea ES	Facilitator
Criselda Alo	Maria Lopez ES	Facilitator
Nova Zamora	Division Office	Facilitator
Elizabeth B. Romo	Division Office	Facilitator/TWG
Marlon Dublin	Division Office	PMT/TWG
Romeo Santillan	Division Office	PMT/TWG
Alee Eras	Division Office	PMT



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Enclosure No. 2

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MATRIX OF ACTIVITY

Date/Time	Activity	Person Involved
Day 1: October 16		
8:00-8:30 AM	Arrival Registration	PMT
8:30-9:00 AM	Opening Program	PMT
9:00-10:15	The Nature and Science of Reading	E. B. Romo
10:15-10:30	Health Break	
10:30-12:00	Con't. The Nature & Science of Reading	E. B. Romo
12:00-1:00 PM	LUCNH BREAK	
1:00-3:00 PM	Oral Language Development	Dinia Parreño
3:00 – 5:00 PM	Phonological/Phonemic Awareness	Helenly Chavez
Day 2: October 17		
7:45-8:00 AM	Management of Learning	Assigned Group
8:00-9:30 AM	Fluency Instruction	Maricel Temblor
9:30-11:00	Phonics Instruction	Ritchel Fuentesfina
11:00-12:00	Vocabulary Development	Merriane Intis
12:00-1:00	LUNCH BREAK	
1:00-1:30 PM	Cont. Vocabulary Development	Merriane Intis
1:30-3:00 PM	Reading Comprehension	Criselda Alo
3:00-4:30	Numeracy Instruction	Nova Zamora
4:30-5:00	Closing Program	PMT