



Republic of the Philippines  
**Department of Education**  
 Negros Island Region  
 SCHOOLS DIVISION OF SAGAY CITY

**OFFICE OF BIDS AND AWARDS COMMITTEE**

Project Reference No :  
 Name of Project : **Procurement of Parade & Technical Uniform for the Conduct of 2025 Division Athletic Meet.**  
 Total ABC : **P250,000.00**  
 Location of the Project : Sagay City  
 Fund: **SEF-LSB SPORTS DEVELOPMENT FUNDS**

**REQUEST FOR QUOTATION**

\_\_\_\_\_ **Name of Company** Date : **October 17, 2025**  
 \_\_\_\_\_ **Address** Quotation No.: \_\_\_\_\_  
 \_\_\_\_\_ **TIN Number (please indicate if VAT or NON-VAT)**

Please quote your lowest price on the item/s listed below subject to the General Condition on the last page stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than **2:00 PM October 21, 2025** to the return envelope attached herewith.  
 (Time)

  
**MARK ANTHONY J. TAN, PhD**  
 OIC - Office of the ASDS  
 BAC Chairperson

**NOTE:**

- All entries must be typewritten.
- Delivery period within 7 calendar days after receipt of Purchase Order.
- Warranty shall be for a period of six (6) months for supplies and materials. One (1) year for equipment from date of acceptance by the procuring entity.
- Price validity shall be for a period of 30 calendar days after issuance of Request for Quotation.
- Mayor's Permit & PhilGeps Registration Certificate** shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product being offered.

Item No.	Name & Description	Qty	Unit	Unit Price	Total Price
	<b>Parade Uniform</b>				
	Parade Uniform for working Committees	<b>350</b>	<b>pcs</b>		
	<b>Technical Official Uniform</b>				
	Technical Official Uniform for working Committees	<b>275</b>	<b>pcs</b>		

Brand Model: \_\_\_\_\_ Warranty: \_\_\_\_\_  
 Delivery Period: \_\_\_\_\_ Price Validity \_\_\_\_\_

After having carefully read and accepted your General Condition. I/We quote you the item/s at prices noted above.

**Material Specification:**

- Premium Quality polyester fabric, engineered for athletic use:  
 >180-200 GSM lightweight & Breathable.  
 >Moisture-wicking and quick-dry properties to keep the wearer cool and dry.  
 >Anti-microbial and anti-odor finish to maintain hygiene during prolonged wear.  
 >UV protection (UPF 30+) for outdoor events.  
 >4 way stretch for better mobility and comfort  
 >Smooth, Soft texture for maximum comfort against the skin.

**Eco-friendly ink used in sublimation to ensure safety and environmental sustainability**

**Construction & Fit**

- Athletic Fit: Modern Cut with slightly tapered sides for sharp, professional look without restricting movement  
 Reinforced stitching at shoulder seams and hem for durability  
 Three button placket with dyed-to-match buttons or contrast buttons for aesthetic appeal  
 Tag-free neck label or heat-transferred label for added comfort

**Additional Options (Upon Request)**

- Optional reflective strips or prints for visibility in low-light conditions  
 Mesh side panels or underarm panels for enhanced ventilation  
 Individual name and number customization (upon request)

\_\_\_\_\_  
 Printed Name/Signature

\_\_\_\_\_  
 Tel./Cellphone No./Email Address

\_\_\_\_\_  
 Date

*Ref.: Handbook on Prop & Supply Management*



SDO SAGAY SPORTS SHIRT

