



Republic of the Philippines
 Department of Education
 NEGROS ISLAND REGION
 DIVISION OF SAGAY CITY

October 06, 2025

DIVISION MEMORANDUM

No. 617, s. 2025

RE-COMPOSITION OF THE DIVISION ASSESSORS TEAM FOR THE EXPANDED CAREER PROGRESSION (ECP)

TO: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors
 Public and Private Elementary & Secondary School Heads
 All Others Concerned

- In reference to **Division Memorandum No. 562, s. 2025**, titled “**Submission of Applications for Reclassification of Teaching and School Principal Positions Under the Expanded Career Progression System**”, the Division Human Resource Merit, Promotion, and Selection Board (HRMPSB) and the Division Assessors Team will commence the conduct of the evaluative assessment for the PPST-based Classroom Observable Indicators (COI) and Non-Classroom Observable Indicators (NCOI) criteria.
- Due to the large number of applicants and the urgent need to complete the Comparative Assessment before October 30, 2025, the Division HRMPSB has recognized the need to expand the Division Assessors Team.
- The identified **Public Schools District Supervisors (PSDS), School Heads, and Master Teachers** are hereby requested to join the Division Assessors Team in the conduct of classroom observation, portfolio assessment, and behavioral events interview. Furthermore, each group of assessors will be assisted by an **Administrative Officer II** as the Secretariat. The re-composition of the Division Assessors Team is attached in Enclosure No. 1.
- The Division Assessors Team is enjoined to ensure 100% attendance by reporting to the designated school/venue and to the Division Office during the conduct of the evaluative assessments for reclassification.
- To ensure that all activities in relation to the PPST-based COI and NCOI assessment are in place, all members and secretariats are required to attend a meeting and orientation on **October 7, 2025, at 3:00 p.m.** at the **DepEd Sagay BAC Office**. All newly designated members shall undergo training prior to the commencement of the assessment activities.
- Furthermore, to maintain fairness and impartiality in the conduct of classroom observations, portfolio assessments, and behavioral event interviews, applicants have been randomly assigned to specific assessor teams.
- While there will be no monetary remuneration for this task, compensatory overtime credits may be provided when needed. Additionally, a Job Embedded Learning (JEL) certificate will also be given based on the actual number of hours rendered.
- Immediate, wide dissemination, and compliance of this Memorandum is desired.

DANNIE CLARK M. UGUIL, CESE
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent



Enclosure : as stated
 Reference : as stated
 Allotment : N/A
 No. of Pages : 2
 To be indicated in the **Perpetual Index** under the following subjects:

HIRING PROMOTIONS RECRUITMENT SELECTION

FN: RSP/RECLASSIFICATION-ECP



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Page 1 of 1 of Enclosure No. 1 of Division Memorandum No. 617, s. 2025

DIVISION ASSESSORS TEAM ON EXPANDED CAREER PROGRESSION, CLASSROOM OBSERVATION AND PORTFOLIO ASSESSMENT

Division HRMPSB		
Mark Anthony J. Tan, PhD – Chairperson		
Ma. Theresa Q. Bingcang, PhD – Member		
Noe B. Abdon – Member		
Rhodora D. Desamparado – Member		
Louiene Grace B. Macatual – Secretariat		
Division Assessors Team		
Group	Assessors/Observers	Secretariat for the Conduct of PPST-COI and NCOI Assessment
Group 1	Marilyn B. Gamboa	Jovi C. Espina Melea L. Guillen
	Jona A. Esmalla	
	Daisy P. Rodriguez	
	Jerry C. Zaragoza	
	Al G. Tayoba	
Group 2	Ma. Theresa Q. Bingcang	Maricel M. Solitas Christy V. Callao
	Richard T. Rubin	
	Rosalie D. Delenia	
	Cecille Duran	
	Rene Boy L. Lagoyo	
	Ronel S. Malundo	
Group 3	Romeo B. Santillan	Jonah A. Sabijon Rosita M. Almaras
	Elizabeth Adraneda	
	Benito B. Aquino	
	Regielee C. Flores	
	Alquiver T. Tapia	
Group 4	Glendame E. Flores	Chrisse Anne J. Barcelona Viema Joy V. Denoy
	Mariane P. Lacuesta	
	Glenda S. Tan	
	Joe Arvy S. Natan	
	Roberto C. Flores, Jr.	
Group 5	Wilyln D. Montaño	Donna Faye P. Soberano Sheena N. Tiguelo
	Jerson F. Donasco	
	Vladimir V. Katalbas, Jr.	
	Benjie Z. Rochar	
	Jessa V. Lobaton	
Group 6	Ryan C. Alvarez	Merianclaire L. Laurente Catherine F. Son
	Noemi G. Osal	
	Benjie D. Bautista	
	Ruel E. Magno	
	Tisa L. Villaceran	
Group 7	Christine S. Modelo	Lassy G. De Los Reyes Michael S. Paragoya
	Joy B. Fernandez	
	Andrea D. Jonota	
	Dennis L. Solivio	
	Roberto A. Basas, Jr.	
Group 8	Jaypee E. Santillan	Pretzell A. Panolin Rhea V. Gemotra
	Glenn E. Pedelo	
	Ronnie Boy M. Sanipa	
	Heide D. Lumayno	
	Dinah T. Tablan	

Secretariat for the Conduct of Initial Evaluation and Computation of Points for Education, Training, Experience, and Performance		
Noe B. Abdon	Nadine N. Puey	Justine Cuenca
Rhodora D. Desamparado	Dainielle J. Villanueva	Lovely Shame Gabayeron
Jade L. Vidal	Cherry Bless S. Seposo	Dunamis Ganancial
Jasmine Hope Z. Aragon	Althessa A. Jemar	Kathereen Calinsag
Ronald B. Aprecio	Angeline L. Pasilaban	Angelie D. Hablo
Denny Malubay	Chinky Balicas	Louiene Grace B. Macatual