



Republic of the Philippines
Department of Education
 Negros Island Region
SCHOOLS DIVISION OF SAGAY CITY

DIVISION MEMORANDUM

No. 585, s. 2025

September 24, 2025

**SCHOOL HEADS DEVELOPMENT PROGRAM INTERMEDIATE COURSE
 "ELEVATING SCHOOL LEADERSHIP: AN INTERMEDIATE GUIDE TO
 EFFECTIVE MANAGEMENT"**

To: Asst. Schools Division Superintendent
 Chief Education Supervisors – CID and SGOD
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. Attached is Regional Memorandum No. 404, s. 2025, dated September 19, 2025, concerning the conduct of the **School Heads Development Program Intermediate Course** titled **"Elevating School Leadership: An Intermediate Guide to Effective Management"** on October 5 - 10, 2025, at the NEAP Training Facility in Baguio City.

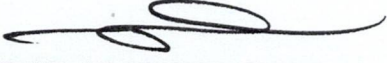
2. The identified participant to attend this training is indicated below:

Name	Position	School Name
Heide D. Lumayno	Principal I	Lopez Jaena Elementary School

3. The board and lodging of the participants shall be charged against the NEAP Human Resource Development (HRD) Funds while transportation, per diem, and other incidental expenses shall be charged to local funds and School MOOE subject to the usual government accounting and auditing policies, procedures, and regulations.

4. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.

5. Immediate and wide dissemination of this Memorandum is desired.


DANNIE CLARK M. UGUIL
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Schools Division Superintendent



Enclosure : As stated
 Reference : RM 136 s. 2025
 Allotment : N/A

No. of Pages: _____

To be indicated in the **Perpetual Index** under the following subjects:

SHDP INTERMEDIATE COURSE

FN: Junmarl Alconga/HRD/SGOD



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

SDO SAGAY CITY
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REGIONAL MEMORANDUM
 No. 404, s. 2025

CONDUCT OF THE SCHOOL HEADS DEVELOPMENT PROGRAM INTERMEDIATE COURSE "ELEVATING SCHOOL LEADERSHIP: AN INTERMEDIATE GUIDE TO EFFECTIVE MANAGEMENT"

To: OIC-Assistant Regional Director
 Schools Division Superintendents
 Regional Functional Division Chiefs
 All Others Concerned

- Attached is an Advisory from the National Educators Academy of the Philippines dated September 17, 2025 regarding the **Conduct of the School Heads Development Program Intermediate Course "Elevating School Leadership: An Intermediate Guide to Effective Management" on October 5-10, 2025** at NEAP Training Facility, Baguio City.
- The list of official participants, Program Management Team and Resource Person from DepEd-NIR is found in Enclosure 1 of this Memorandum.
- Immediate dissemination of this Memorandum is desired.


RAMIR B. UYTICO EdD, CESO III
 Regional Director

Encl: As stated
 Reference: RM No. 159, s. 2025 and RM No. 203, S. 2025 Conduct of the School Heads Development Program Intermediate Course "Elevating School Leadership: An Intermediate Guide to Effective Management"
 To be indicated in the Perpetual Index under the following subjects:

TRAINING PROGRAMS CONFERENCES TEACHERS

102/September 18, 2025/BBOG/HRDD/ Advisory on the Conduct of the School Heads Development Program Intermediate Course "Elevating School Leadership: An Intermediate Guide to Effective Management on Oct. 5-10, 2025



Address: Batinguel, Dumaguete City, 6200
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Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

Enclosure 1

SCHOOL HEADS DEVELOPMENT PROGRAM (SHDP) INTERMEDIATE COURSE: "ELEVATING SCHOOL LEADERSHIP: AN INTERMEDIATE GUIDE TO EFFECTIVE MANAGEMENT - BATCH I" OCTOBER 5-10, 2025 AT NEAP TRAINING FACILITY, BAGUIO CITY				
No.	Name (Last, First, MI)	Position	Schools Division Office	School Name
1	Braña, Ma. Lyn C.	Principal IV	SDO Bacolod City	Education and Training Center School 3
2	Gasendo, Jonaida V.	Principal I	SDO Bago City	Ramon Torres National High School
3	Cadayday, Maristel S.	Principal I	SDO Bayawan City	Dawis National High School
4	Legarde, Locynth S.	Principal II	SDO Cadiz City	Cadiz Viejo Elementary School
5	Calbog, Edilberta	Principal I	SDO Dumaguete City	Batinguel Elementary School
6	Salado, Jennefer L.	Principal I	SDO Guihulngan City	Dominador A. Paras Memorial Elementary School
7	Madera, Romel C.	Principal II	SDO Himamaylan City	Aguisan Elementary School
8	Mendoza, Victoria M.	Principal I	SDO La Carlota City	San Miguel Elementary School I
9	Rodrigo, Zalde	Principal II	SDO Negros Occidental	San Enrique National High School
10	Gaco, Bennie M.	Principal I	SDO Negros Oriental	Malatubahan Elementary School
11	Diones, Elvira C.	Principal I	SDO Negros Oriental	Sibulan Central Elementary School
12	Lumayno, Heide D.	Principal I	SDO Sagay City	Lopez Jaena Elementary School
13	Pascua, Anabelle F.	Principal II	SDO Negros Occidental	Isabela National High School
14	Samson, Fe M.	Principal I	SDO Siquijor	Campalanas Elementary School
15	Tenorio, Lisa T.	Principal I	SDO Tanjay City	Isidro Salma Memorial High School
Resource Person and Program Management Team Member- Batch I				
1	Caballo, Angelita Socorro K.	Caballo, Angelita Socorro K.		OIC-EPS II – HRDD - RO
2	Jabonillo, Cristy	Principal		SDO Bais City



Address: Batinguel, Dumaguete City, 6200

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Republika ng Pilipinas
Department of Education
 NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

September 17, 2025

ADVISORY

Conduct of the School Heads Development Program Intermediate Course "Elevating School Leadership: An Intermediate Guide to Effective Management" Batch 1

This refers to Memorandum DM-OUHROD-2025-1699 with the subject **Conduct of the School Heads Development Program Intermediate Course "Elevating School Leadership: An Intermediate Guide to Effective Management."**

Please be informed of the following details of the activity:

ACTIVITY	DATE & VENUE
<i>Elevating School Leadership: An Intermediate Guide to Effective Management Batch 1</i>	6-10 October 2025 Venue: NEAP Training Facility, Baguio City

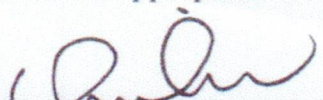
The **Opening Program** will be held on **Sunday, 5 October 2025, 3:00 p.m.** at the **NEAP Training Facility, Teachers Camp, Baguio City**. All participants and resource persons are advised to arrive at the venue not later than 1:00 in the afternoon of the same day. Dinner will be the first meal to be served.

In line with this, the **travel expenses of Resource Persons** and PMT members from the regions will be charged to the **HRD/HRTD Funds** or other **Local Funds** of the Regional Offices (ROs), School Division Offices (SDOs), or schools subject to the usual accounting and auditing rules and regulations.

Please refer to the **attached updated list of Resource Persons for Batch 1**. Further coordination regarding session assignments and materials will be facilitated by NEAP.

For queries and other related information, please coordinate with **Ms. Ailene F. Duterte**, of NEAP through email at neap.pdd@deped.gov.ph or landline (02) 8715-9919.

For immediate dissemination and appropriate action.


MICHAEL JOSEPH P. CABAATAN
 Director III

National Educators Academy of the Philippines



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Enclosure 1

List of Resource Persons for Batch 1

No.	Name	Position	Station
Resource Persons			
1	Ma. Criselda G. Ocang	ASDS	SDO Urdaneta City, Region I
2	Carina Untalasco	Principal	SDO Pangasinan I, Region I
3	Christian Giron	Principal	SDO Ilocos Sur, Region I
4	Dolly C. Aguilar	Principal	SDO Isabelita, Region II
5	Mauricio Angeles	PSDS	SDO Nueva Ecija, Region III
6	Roderick Tadeo	Principal	SDO Olongapo City, Region III
7	Erickson Gutierrez	PSDS	Region IV-A
8	Mary Jane Gonzales	PSDS	Region IV-A
9	Aubrey Beredo	Principal	SDO Oriental Mindoro, Region V
10	Joy Cabrera	ASDS	SDO Masbate City, Region V
11	Marylou Argamosa	Principal	SDO Ligao, Region V
12	Elnor Luna	Principal	SDO Aklan, Region VI
13	Analyn C. Perez	EPS	SDO Aklan, Region VI
14	Roger Z. Rochar	OIC-ASDS	SDO Victorias City, Region VI
15	Cristy Jabonillo	Principal	SDO Bais City, NIR
16	Diana Flor D. Eco	Principal	SDO Northern Samar, Region VIII
17	Aura O. Aguilar	Principal	SDO Southern Leyte, Region VIII
18	Jose Rey Adriatico	Principal	SDO Dipolog, Region IX
19	Jurgenne Dicdican	Principal	SDO Agusan del Sur, CARAGA
20	Rexan Bolotaolo	Principal	SDO Agusan del Norte, CARAGA





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No.	Name	Position	Station
Resource Persons			
21	Domingo Lozande	PSDS	SDO Valenzuela City, NCR
22	Lilibeth Gozo	Principal	SDO Valenzuela City, NCR
23	Filmore Caballero	CES	SDO Valenzuela City, NCR
24	Gilbert Arrieta	Faculty	Philippine Normal University

