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Republic of the Philippines  
Department of Education  
Negros Island Region  
SCHOOLS DIVISION OF SAGAY CITY

September 18, 2025

**DIVISION MEMORANDUM**

No. 574, s. 2025

**UPSKILLING AND RE-SKILLING ON SCHOOL GOVERNANCE COUNCIL (SGC) ESTABLISHMENT AND REVISED SCHOOL-BASED MANAGEMENT FRAMEWORK FOR SCHOOL LEADERS AND SGC CO-CHAIRPERSON**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors – CID & SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Pursuant to DepEd Order No. 026 s. 2022, titled, Implementing Guidelines on the Establishment of School Governance Council and DepEd Order No. 007, s. 2024, titled, Policy Guidelines on the Implementation of the Revised SBM Policy Guidelines on the Implementation of the Revised SBM this office will conduct an **Upskilling and Re-skilling on School Governance Council (SGC) Establishment and Revised School-Based Management Framework for School Leaders**. This activity will be held on September 19, 2025, from 1:00 PM to 5:00 PM, at the NONESCOST MPC-Visayas Function Hall, Old Sagay, Sagay City, Negros Occidental.

2. This activity aims to equip the participants to:  
a. enhance leadership capacity of school heads and SGC designated co-chairpersons;  
b. increase awareness and understanding of SGC policies and the revised SBM Framework;  
c. promote effective and participatory school governance;  
d. strengthen decision-making skills aligned with DepEd directives; and  
e. improve overall school performance through informed leadership.

3. The expected participants in this activity are all Public Schools District Supervisors (PSDSs), Public Elementary and Secondary School Heads and SGC Designated Co-Chairperson.

4. Attached to this memorandum is the Activity Matrix for reference and guidance on the conduct of the activity.

5. Meals and venue are chargeable to Division local funds while transportation expenses of the participants shall be charged against school MOOE or local funds subject for the usual accounting and auditing rules and regulations.

6. It is understood that in the conduct of this activity there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equal opportunity.

7. Immediate dissemination and compliance with this Memorandum are desired.

**DANNIE CLARK M. UGUIL**  
Assistant School Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



Enclosure : as stated  
Reference : as stated  
Allotment : N/A  
No. of Pages : 1

To be indicate in the **Perpetual Index** under the following subjects:  
SGOD SPORTS





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Enclosure 1 to Division Memorandum No. 574, s. 2025

<b>Time</b>	<b>Activity</b>	<b>Description/Topics</b>	<b>Person Responsible / Expected Participants</b>
12:30-1:00PM	Arrival and Registration		Secretariat
12:45 - 1:00PM	Opening Program	Preliminaries	PMT
1:00PM-2:45PM	DO 26, s. 2022 (SGC Policy)	Upskilling and Re-Skilling of School Leaders and SGC Co-Chairperson on the Establishment of School Governance Council Pursuant to DO 26, s. 2022	<b>Josette P. Balandra</b> EPS-SGOD Division SGC Coordinator  Participants: PSDS, School Head, School SGC Designated Co-Chairperson
2:45-3:00PM	Sharing of SGC Best Practices	Presentation of Best Practices	<b>Rosalie Delenia</b> Principal II-Bato National HighS School  Participants: PSDS, School Head, School SGC Designated Co-Chairperson
3:00PM-4:30PM	DepEd Order No. 007, s. 2024	Upskilling and Re-Skilling of School Leaders on the Policy Guidelines on the Implementation of the Revised SBM	<b>Aerobelle L. Pasamanero</b> EPS II- Monitoring and Evaluation  Participants: PSDS and School Heads