



Republic of the Philippines  
Department of education  
Negros Island Region  
SCHOOLS DIVISION OF SAGAY CITY

Sep 02, 2025


**OFFICE MEMORANDUM**

No. **010** ,s. 2025

**SUBMISSION OF BUDGET PROPOSALS FOR PROGRAM SUPPORT FUNDS  
TO BE UTILIZED WITHIN CALENDAR YEAR (CY) 2025**

To: Assistant Schools Division Superintendent  
Chiefs of CID and SGOD  
All Unit Heads  
All Others Concerned

1. As discussed in the coordination meeting held on August 14, 2025, all Program Owners or designated focal persons are reminded to submit their budget/L & D proposals for the funds which will revert if unutilized within calendar year 2025. The **deadline for submission is September 5, 2025.**
2. For reference, a list of the program support funds that will be utilized during this calendar year is attached as Annex A.
3. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of information on account of age, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
4. Widest dissemination of this Memorandum is desired.

  
**DANNIE CLARK M. UGUIL, CESE**  
OIC- Schools Division Superintendent

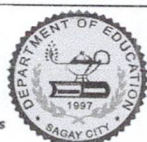


Encl: As stated  
Reference: N/A

To be indicated in the Perpetual Index  
under the following subjects:  
Office Memo

Budget/L & DProposal

Finance 8/27/2025



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## LIST OF PROGRAM SUPPORT FUNDS TO BE UTILIZED WITHIN CY 2025

Focal Person	Particulars	Amount	UnObligated Amount	Remarks
EPS S. Enso	Procurement of TVL equipment packages to public senior high schools.	5,193,966.00	2,947,137.60	
Junmarl Alconga	Advocacy and Information Campaign of the Public Affairs Units (PAUs) Regional and Division Offices	13,273.64	13,273.64	
Jerald Maglantay	Conduct of the division YFD-related, CGP-related & mental health related trainings and capacity buildings	80,766.65	19,134.65	
Julie Duran	Conduct of various activities relative to Child and Adolescent Reproductive Health Program	90,000.00	90,000.00	
James Sabio	Disaster Preparedness related Programs, Projects and Activities	700,000.00	276,153.78	submitted proposal-150,000.00
Nova Zamora	Training and Orientation of Testing Personnel for Various Testing Programs and Capacity Building of Field Personnel on the Analysis and Utilization of the National Achievement Test (NAT) Results.	32,000.00	30,170.00	
EPS Marlon Dublin	Production of Transition Learning Resources of Grade 4 Music and Arts Lesson Exemplars (LEs) and Worksheets (WSs) for the implementation of MATATAG Curriculum	206,000.00	206,000.00	submitted Proposal-82,500.00
EPS Romeo Santillan	Printing of Philippine Informal Reading Inventory Assessment Tool for Key Stages 2 and 3	600,000.00	600,000.00	
EPS Marlon Dublin/Nova Zamora	Administration of the Rapid Mathematics Assessment (RMA) and Printing of RMA Tools and Mathematics Supplementary Learning Materials	960,332.00	210,007.00	
EPS Marlon Dublin	Production of Transition Learning Resources of Grade 7 Lesson Exemplars (LESs) and Worksheets (WSs) for the implementation of the MATATAG Curriculum.	50,000.00	50,000.00	
EPS E. Romo	Implementation of the Early Language, Literacy and Numeracy (ELLN)	66,699.00	66,699.00	
EPS Marlon Dublin	Production of Transition Learning Resources (Learning Exemplars and Worksheets) for Fourth Quarter - Grade 1.	80,000.00	44,089.92	
EPS Marlon Dublin	Provision and Distribution of Transition Learning Resources (Lesson Exemplars and Learning Activity Sheets) for the Implementation of the MATATAG Curriculum	881,590.00	291,590.00	59,0000-Budget Proposal
EPS E. Romo	Alternative Delivery Mode (ADM) FY 2024.	146,000.00	146,000.00	
EPS F. Mercurio	Implementation of Alternative Learning Sytem (ALS)	195,300.00	195,300.00	
Princess Basa	Conduct of the Career Guidance Program School-Based Training for Career Advocates (CGP-SBTCA)	68,800.00	68,800.00	
EPS Romeo Santillan	Conduct of Revised K to 12 Curriculum Implementation (Phase 2).	1,408,000.00	316,541.85	