



Republic of the Philippines
Department of Education
Negros Island Region
SCHOOLS DIVISION OF SAGAY CITY

September 11, 2025

DIVISION MEMORANDUM

No. 560, s. 2025

**PRODUCTION TEAM MEETING FOR THE CULMINATION OF SDO SAGAY
WORLD TEACHERS' DAY AND NATIONAL TEACHERS' MONTH
CELEBRATION**

To: Asst. Schools Division Superintendent
Chief Education Supervisors – CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. The Schools Division of Sagay City shall hold a **Production Meeting** for all committee heads, production and event team members, selected teachers, and school heads in preparation for the culmination of the SDO Sagay World Teachers' Day and National Teachers' Month Celebration, scheduled this Friday, September 12, 2025 at 1:00 PM, to be held at the Division Conference Room.
2. The following agenda will be discussed during the meeting:
 - a. Finalization of program flow and segment assignments
 - b. Confirmation of roles and responsibilities
 - c. Technical and logistical requirements
 - d. Other matters
3. The identified list of committees, production and event team members, selected teachers, and school heads to participate on this Meeting is attached in the annex.
4. School heads, and immediate supervisors are requested to make appropriate arrangements to facilitate the smooth participation of attendees in ensuring that their duties, especially attendance at other school activities, remain unaffected.
5. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.
6. Immediate and wide dissemination of this Memorandum is desired.

DANNIE CLARK M. UGUIL

Assistant Schools Division Superintendent
Officer-In-Charge

Office of the Schools Division Superintendent



Enclosure : None
Reference : None
Allotment : N/A
No. of Pages:

To be indicated in the **Perpetual Index**
Production Meeting
Fr/ JunmartAlconga/ DIO

Teachers



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(Enclosure No. 1 to Division Memorandum No. 560, s. 2025)

List of Committees and Production Team

Event Chairpersons: Junmarl B. Alconga

James P. Sabio

Members:

Decelyn C. Doletin

Jerald J. Maglantay

Rhea Baroba

Rey Mark Jade

Name	School	Position
Levi James Arellano	Campo Bago National High School	Teacher II
Cris Anthony T. Arriola	Sagay National High School	Teacher I
Al Gallego Tayoba	Sagay City Eco-Zone Farm School	Teacher-In Charge
Rollin L. Amparo	Eusebio Lopez Memorial Integrated School	Teacher I
Brix John G. Daluyaya	Jesus Lizares National High School	Teacher I
Jason D. Rubrico	Sagay City Farm School	Teacher I
Carlo Ceasar D. Balandra	Eusebio Lopez Memorial Integrated School	Teacher I
John Lyndel Alolon	Sagay National High School	Teacher II
Bhinfaint Aquino	Buenaventura V. Rodriguez Elementary School	Teacher III
Jessa Arnado Moraga	Elmis	Teacher III
Nestor Purisima Arosa Jr.	Sagay City Senior High School	Teacher II
Cara D. Lachica	Jose B. Puey Sr. Elementary School	Teacher I
Merianne Joyce M. Intis	Jose B. Puey Sr. Elementary School	Teacher II
Viah T. Ferraro	Old Sagay National High School	Teacher I
Fritz C. Mahinay	Sagay City Senior High School	Teacher II
Bert Jan A. Desphy	Old Sagay National High School	Teacher I
Roberto Flores Jr.	Onofre Dela Paz Elementary School	Head Teacher I
Luel Jay D. Pedrano	Sagay City Eco-Zone Farm School	Teacher I
Jubail Harnen C. Panoy	Sagay City Farm School	Teacher III
Jeferson C. Enoposa	Sagay City Senior High School	Teacher I
Junine Vistar	Sagay City Senior High School	ADAS III
John Argiel Victor	Colina Divina Integrated School	Teacher III
Jesa Mae Chavez Guanzon	Colina Divina Integrated School	Teacher III
Jerson Donasco	Jesus Lizares National High School	Principal I
Rose Ogahayon	Sagay City farm School	Teacher I
Alexander Tipolo	Sagay City farm School	Teacher I