



Republic of the Philippines
 Department of Education
 Negros Island Region
 SCHOOLS DIVISION OF SAGAY CITY

OFFICE OF BIDS AND AWARDS COMMITTEE

Project Reference No : **25-09-172**
 Name of Project : **Meals & Snacks for the Division Rollout on the Academic Recovery And Accessible Learning (ARAL) School Heads Orientation**
 Location of the Project : **Sagay City**
 Fund: **RO-6-25-01839**

REQUEST FOR QUOTATION

 Name of Company Date : **September 9, 2025**

 Address Quotation No.: **25-09-172**

 TIN Number (please indicate if VAT or NON-VAT)

Please quote your lowest price on the item/s listed below subject to the General Condition on the last page stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than **9:00 AM September 16, 2025** to the return envelope attached herewith.

(Time)


MARK ANTHONY J. TAN, PhD
 OIC - Office of the ASDS
 BAC Chairperson

NOTE:

- All entries must be typewritten.
- Delivery period within _____ calendar days after receipt of Purchase Order.
- Warranty shall be for a period of six (6) months for supplies and materials. One (1) year for equipment from date of acceptance by the procuring entity.
- Price validity shall be for a period of 30 calendar days after issuance of Request for Quotation.
- Mayor's Permit & PhilGeps Registration Certificate** shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product being offered.

Item No.	Name & Description	Qty	Unit	Unit Price	Total Price
	September 17, 2025				
	AM Snacks- Spaghetti with Toasted Bread, Softdrinks	96	pax		
	Lunch- Rice, Fried Chicken, Beef Steak, Fish Fillet, Squash Soup, Softdrink, Fruits.	96	pax		
	PM Snacks -Ham & Egg with Egg Cheese Sandwich Softdrinks	96	pax		
Note: Provision of Water Dispenser & Overflowing Coffee during the event.					

Brand Model: _____ Warranty: _____
 Delivery Period: _____ Price Validity _____

After having carefully read and accepted your General Condition, I/We quote you the item/s at prices noted above.

 Printed Name/Signature

 Tel./Cellphone No./Email Address

 Date

Ref.: Handbook on Prop & Supply Management

