



Republic of the Philippines  
**Department of Education**  
 Negros Island Region  
 DIVISION OF SAGAY CITY

Aug 19, 2025

**DIVISION MEMORANDUM**

No. **500** s. 2025

**PARTICIPATION IN THE PHILIPPINE NATIONAL VOLLEYBALL FEDERATION (PNVF)  
 VISAYAS ACCREDITATION AND LEVELING FOR NATIONAL  
 VOLLEYBALL REFEREES**

To: Asst. Schools Division Superintendent  
 Chief Education Supervisors – CID and SGOD  
 Public Schools District Supervisors  
 Public and Private Elementary and Secondary School Heads  
 All Others Concerned

- In support of the continuing professional development of school personnel and the promotion of sports officiating in the region, the Philippine National Volleyball Federation (PNVF), in collaboration with the Volleyball Association of Negros, Inc. (VANI) and with the support of the City Government of Bacolod, will conduct the **PNVF Visayas Accreditation and Leveling for National Volleyball Referees** on **August 21–23, 2025**, at the **Audio-Visual Room (AVR), Bacolod City National High School (BCNHS)**.
- In line with this, the following personnel are respectfully identified and invited to participate in the said training course:
  - Ms. Sharon Labioso
  - Ms. Jessa Rose Remata
  - Mr. Jeffrey Despi
  - Ms. Kleefer Gallenero
- The course is designed for aspiring and current volleyball referees seeking to obtain PNVF accreditation or undergo leveling. It includes lectures on updated rules and officiating techniques to be delivered by certified PNVF instructors.
- A registration fee of Four Thousand Five Hundred Pesos (P4,500.00) per participant, inclusive for the training kit, event shirt, meals, PNVF membership, and ID. A partial payment of Two Thousand Pesos (P2,000.00) is required on or before August 15, 2025, through the QR code provided in the event invitation. Payment proof and T-shirt size must be submitted through this link: <https://forms.gle/xGrypeBqDkreycwg8>
- Participation in this activity is considered official business. Registration, travel, and other necessary expenses shall be chargeable against school MOOE or other local funds, subject to the usual accounting and auditing rules and regulations.
- The conduct of this activity shall be subject to the no-disruption of classes policy as stipulated in the DepEd Order No. 09, s. 2005 (Instituting Measures to Increase Engaged Time-on-Task and Compliance therewith.). Hence, school heads are requested to arrange the class schedule for the involved teachers who will participate in this activity to avoid disruption of classes.
- Participation and services rendered by nationally paid teaching and teaching-related personnel in the said activity, when held outside regular school days (as per DO 53, s. 2003), are eligible for service credits. All personnel must submit their Form 48 on time or according to the designated schedule. Additionally, participants must



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indicate the time rendered on Form 48, specifying their event, school assignment, and position/designation.

8. It is understood that in the conduct of this activity, there shall be no discrimination based on age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.

9. For immediate and widest dissemination.

**DANNIE CLARK M. UGUIL**  
Asst. Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



Enclosure : VANI Invitation letter

References: As stated

Allotment : N/A

No. of Pages: \_\_\_\_\_

To be indicate in the **Perpetual Index** under the following subjects:  
**SGOD SPORTS**

FN:JPB/SPORTS



Address: Sitio Chloe, Barangay Rizal, Sagay City, Negros Occidental  
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