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Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF SAGAY CITY

DIVISION MEMORANDUM

No. 498, s. 2025

Aug 19, 2025

**RECONSTITUTION OF THE GENDER AND DEVELOPMENT (GAD)
FOCAL POINT SYSTEM (GFPS)**

To: Asst. Schools Division Superintendent
Chief Education Supervisors – CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to the provisions of Republic Act No. 9710, otherwise known as the Magna Carta of Women, and in accordance with relevant DepEd Order No. 32, s. 2017 titled, Gender-Responsive Basic Education Policy this Office hereby informs all concerned of the **Reconstitution of the Division Gender and Development Focal Point System (GFPS)**.

2. The reconstitution is undertaken to strengthen the implementation, monitoring, and evaluation of gender-responsive programs, projects, and activities (PPAs) across all levels. This action is also necessary due to the retirement and reassignment of previous GFPS members, and the appointment of new personnel, thereby requiring the update of the GFPS composition to reflect the current organizational structure of the Division Office.

3. To strengthen gender and development (GAD) institutional mechanisms, the Department of Education (DepEd) shall ensure the institutionalization of the Gender and Development Focal Point System (GFPS) at all levels of governance. At the Schools Division Office, the GFPS is composed of the following:

GFPS Head or Chairperson: **DANNIE CLARK. M. UGUIL**
OIC-Schools Division Superintendent

Technical Working Group:

Head: **MARK ANTHONY J. TAN, PhD**
Assistant Schools Division Superintendent

Members: **JOSETTE P. BALANDRA, PhD**
EPS/SGOD-Division GAD Coordinator

ALMA M. MIRASOL, PhD
Chief, Curriculum Implementation Division

MA. THERESA Q. BINGCANG, PhD
Chief, School Governance and Operations Division

MARLON SOLIVIO, PhD
EPS-Science, GAD- CID Focal Person

JOSIE R. REBUSQUILLO
Accountant III

MA. LEAH LINDA S. TAN
Administrative Officer V (Budget)

NOE B. ABDON
Administrative Officer V (Administration)

ENGR. BRENDA DINAH LABANGCO
Planning Officer





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Secretariat:

JUNMARL B. ALCONGA
Senior Education Program Specialist (SEPS)
Human Resource Development (HRD)

DECELYN C. DOLETIN
Education Program Specialist II (EPS II) for HRD

Monitoring and Evaluation:

NOVA B. ZAMORA
SEPS – M & E

AROEBELLE P. LOPEZ
EPS II-M & E

4. The GFPS is tasked to:
 - a. Lead the gender mainstreaming efforts of the division office;
 - b. Assist in the preparation of the GAD Plan and Budget and the GAD Accomplishment Report;
 - c. Recommend gender-responsive PPAs;
 - d. Ensure the integration of GAD perspectives in policies, systems, and procedures; and
 - e. Conduct capacity-building and advocacy campaigns on GAD.

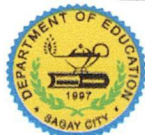
5. Concurrently, to ensure the effective implementation of GAD programs at the school level, all schools are expected to have constituted their respective School GAD Focal Point Systems (School GFPS) and are requested to submit a digital copy of their composition through the online link provided on or before August 20, 2025, using the filename format: *SchoolName_GFPS*.

<https://tinyurl.com/focalpointssystem>

6. At the school level, the composition of the GAD Focal Point System shall be as follows:

GFPS Head or Chairperson: School Head
Members: School GAD Coordinator (To be designated by the Principal)
Asst. Principal/Department Head for the SHS
Grad Level Coordinators (Elementary)
Guidance Teacher/Coordinator
Administrative Officers
School Bookkeeper (Secondary)
Administrative Assistant
Administrative Officers

7. In accordance with DepEd Order No. 32, s. 2017, the GFPS at all levels shall carry out duties and functions based on the provisions of DepEd Order No. 27, s. 2013, DepEd Memorandum No. 140, s. 2012, and other relevant guidelines issued by the Philippine Commission on Women (PCW).





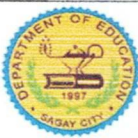
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8. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.
9. For guidance and compliance, immediate and widest dissemination of this Memorandum is highly recommended.

DANNIE CLARK M. UGUIL
Assistant School Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



Enclosure : as stated
Reference : DepEd Order No. 32, s. 2017
Allotment : N/A
No. of Pages :
To be indicate in the **Perpetual Index** under the following subjects:
SGOD GAD



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Enclosure No. 1 to Division Memorandum No. 498s. 2025

THE NEWLY RECONSTITUTED DIVISION GAD FOCAL POINT SYSTEM (GFPS)

**GENDER AND DEVELOPMENT
 GAD FOCAL POINT SYSTEM**

Members

DANNIE CLARK M. UGUIJIL
 OIC- Schools Division Superintendent
 GFPS Head/Chairperson

MARK ANTHONY J. TAN, PhD
 OIC-ASDS
 Technical Working Group Head

Members:

- Ma. Theresa Q. Bingcang, PhD**
Chief, SGOD
- Joseette P. Balandra, PhD**
EPS-SGOD/GAD Coordinator
- Nenita P. Gamao, PhD**
Chief, CID
- Noe B. Abdon**
AO V

Secretariat

- Junmarl A. Alconga**
SEPS-HRD
- Decelyn Doletin**
FPS II-HRD

Monitoring and Evaluation Committee

- Marlon Solivio, PhD**
EPS-Science
Designated GAD Focal CID
- Josie Rebusquillo**
Accountant II
- Ma. Leah Linda Tavis**
Budget Officer
- Rhodora D. Desamparado**
AO IV
- Eng. Brenda Doshi**
Planning Officer
- Nova B. Zamora**
SEPS-M&E
- Aroebelle P. Lopez**
EPS II- M&E

