



SGOD-4417

Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
DIVISION OF SAGAY CITY

Aug 05, 2025

DIVISION MEMORANDUM

No. 464 s. 2025

SDO SAGAY CITY GIRL SCOUT OF THE PHILIPPINES BASIC TRAINING AND REFRESHER COURSE FOR DISTRICT FIELD ADVISERS, TROOP LEADERS AND ASSISTANT TROOP LEADERS

To: Asst. Schools Division Superintendent
Chief Education Supervisors – CID and SGOD
Public Schools District Supervisors
Public Elementary & Secondary School Heads
All Others Concerned

1. The Schools Division of Sagay City will hold the Girl Scout of the Philippines Basic Training and Refresher Course for all SDO – Sagay City GSP District Field Advisers, Troop Leaders and Assistant Troop Leaders **on August 15-17, 2025** at **Gil Lopez Elementary School, Brgy. Fabrica, Sagay City.**
2. In line with this, **all** SDO – Sagay City GSP District Field Advisers, Troop Leaders and Assistant Troop Leaders are **required** to fill in their profiles **on or before August 6, 2025** through this link <https://bit.ly/GSPprof> which will be sent to the GCs of the PSDSs, School Heads, DFAs and TLs.
3. The participants are advised to prepare their Official Girl Scout Business Uniform and GSP black polo shirts.
4. Anent to this, attached is Enclosure A – the List of District Field Advisers who will attend the Coordination Meeting on **August 6, 2025, at 2:00 PM at the Library of Gil Lopez Elementary School.**
5. School Heads are tasked in ensuring that a replacement teacher is designated to take over the responsibilities of educators who will be attending the Coordination Meeting and the Basic Training and Refresher Course.
6. Foods and accommodation will be shouldered by the organizer while transportation and other expenses incurred by the participants in participating to this activity are chargeable against School MOOE and/or other local funds subject to the usual accounting and auditing rules and regulations.
7. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
8. Immediate dissemination of and compliance with this Memorandum is desired.

DANNIE CLARK M. UGUIL, CESE
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Enclosure : None
 Reference :
 Allotment : N/A
 No. of Pages :
 To be indicate in the **Perpetual Index** under the following subjects:
SGOD **GSP**

FN: PHB/GSP



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ENCLOSURE A – LIST OF DISTRICT FIELD ADVISERS

SDO SAGAY CITY DISTRICT FIELD ADVISERS

DISTRICT	NAME
DISTRICT 1	Lodie Yap
DISTRICT 2	Heide Lumayno
DISTRICT 3	Cheryl Minor
DISTRICT 4	Christine Modelo
DISTRICT 5	Haide Rublico
DISTRICT 6	Nenita Logatiman
DISTRICT 7	Rosena Parcon
DISTRICT 8	Ruby Jonota
DISTRICT 9	Jocelyn Ortega
DISTRICT 10	Hazel Llanto