



Republic of the Philippines
Department of Education
Negros Island Region
DIVISION OF SAGAY CITY

JUL 29 2025

DIVISION MEMORANDUM

No. 451, s. 2025

**ADDENDUM AND CORRIGENDUM TO DIVISION MEMORANDUM NO. 436, S. 2025
RE: CRAFTING OF THE SCHOOL'S ANNUAL IMPLEMENTATION PLAN (AIP) AND
WORK AND FINANCIAL PLAN (WFP)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors - CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to Division Memorandum No. 436, s. 2025 titled "**Crafting of the School's Annual Implementation Plan (AIP) and Work and Financial Plan (WFP)**", this Office issues the following addendum and corrigendum:
 - a. The conduct of the activity is hereby rescheduled from **July 30 - August 2, 2025** to **August 26-29, 2025**.
 - b. The venue of the activity shall be at Acacia Hotel, Bacolod City.
 - c. A registration fee of ₱8,038.19 shall be collected from each participant to cover the operational expenses and supplies, subject to the usual accounting and auditing rules and regulations.
2. All other provisions stipulated in Division Memorandum No. 436, s. 2025, shall remain in full force and effect.
3. Widest and immediate dissemination of this Memorandum is desired.

DANNIE CLARK M. UGUIL, CESE
Asst. Schools Division Superintendent
Officer-in Charge
Office of the Schools Division Superintendent

9