



Republic of the Philippines
Department of Education
 Negros Island Region
 SCHOOLS DIVISION OF SAGAY CITY

JUL 29 2025

DIVISION MEMORANDUM

No. 447, s. 2025

CORRIGENDUM AND ADDENDUM TO DIVISION MEMORANDUM NO. 296, S. 2025: SEARCH FOR 2025 GAWAD SIGAY: ANNUAL DIVISION HARVEST OF EXCELLENCE AWARDS (ADHEA)

To: Assistant Schools Division Superintendent
 Chief Education Supervisors- CID and SGOD
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. In reference to Division Memorandum No. 296, s. 2025 entitled "**Search for 2025 Gawad Sigay: Annual Division Harvest of Excellence Awards (ADHEA)**", the following corrigendum and addendum is hereby issued for the guidance and compliance of all concerned.

2. Revised schedule of activities to be observed:

Activities	Date
Submission of school-level pre-evaluation results to District PRAISE Committee.	On or before July 31, 2025
District level validation of entries (document checking, initial screening, and site validations)	August 1–15, 2025
Submission of initial validation results to Division PRAISE Committee	On or before August 15, 2025
Consolidation, review and validation by the Division PRAISE Committee	August 16–21, 2025
On-site Validation of the Top 5 Schools per Category by the Division PRAISE Committee	August 21–31, 2025
Final deliberation of the Division PRAISE Committee	September 3, 2025
Announcement of Winners through Division Memorandum	September 5, 2025
DCEL/Gawad Sigay ADHEA Awarding Ceremony	September 19, 2025

3. Clarification and additional guidelines:

Pre-Evaluation at the School Level: All School Heads, in collaboration with their School PRAISE Committee, shall conduct a self-evaluation using the standardized criteria and tools provided. Results must be submitted to the District PRAISE Committee no later than **July 31, 2025**.

Initial Validation: All public elementary and secondary schools shall undergo initial validation. SIGAY Portfolios must be submitted to the respective PSDSs for review from **August 1 to 15, 2025**.

Final Submission: The results of the initial validation shall be submitted to the PRAISE Committee through the Office of the Assistant Schools Division Superintendent, who serves as the Chair, not later than **August 15, 2025**, for Division PRAISE Committees consolidation, review, validation and deliberation.

On-site Validation: The PRAISE Committee will conduct on-site validations for the Top 5 performing schools per category from **August 21 to 31, 2025**.

4. For Item 6.3 of the criteria on Literacy and Numeracy, the committee shall also consider the results of the SY 2024–2025 ReREADS and ESMILE assessments.


5. Outstanding implementation of DepEd Programs, Projects, and Activities (PPAs), including special programs, shall likewise be recognized, with exemplary implementers to be awarded as Outstanding PPA Implementers in the Schools Division.

6. The conduct of the Gawad Sigay ADHEA Awards shall be announced in a separate Memorandum.

7. All other pertinent provisions of Division Memorandum No. 296, s. 2025 shall remain in full force and effect unless expressly amended or superseded by subsequent issuances.

8. For more information and clarification, please contact the Division PRAISE Committee through the Chairperson at 0999.995.5391.

9. Immediate, wide dissemination and compliance of this Memorandum is desired.


DANNIE CLARK M. UGUIL, CESE
 OIC - Schools Division Superintendent

