



Republic of the Philippines  
Department of Education  
NEGROS ISLAND REGION  
SCHOOLS DIVISION OF SAGAY CITY

JUL 22, 2025

DIVISION MEMORANDUM  
No. **429**, s. 2025

COMPARATIVE ASSESSMENT RESULTS (CAR) FOR THE VACANT ADMINISTRATIVE SUPPORT  
STAFF II POSITION UNDER CONTRACT OF SERVICE FOR DISASTER PREPAREDNESS  
AND RESPONSE PROGRAM

To: Assistant Schools Division Superintendent  
Chief Education Supervisors – CID and SGOD  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In compliance with the existing Department of Education and Civil Service Commission Rules, the Schools Division of Sagay City hereby announces the **Comparative Assessment Result (CAR)** for the following vacant position in this division:

Category	Position Title	Place of Assignment
Non-Teaching (Contract of Service)	Administrative Support Staff II	Schools Governance and Operations Division

2. References for the **Comparative Assessment Result (CAR)** are the following:
- a. **Division Memorandum No. 367, s. 2025:** Recruitment and Selection of Applicants for Administrative Support Staff II for Disaster-Preparedness Programs, Projects, and Activities Under Contract of Service (COS) Status
  - b. **Division Memorandum No. 418, s. 2025:** Initial Evaluation Results on the Recruitment and Selection of Applicants for Administrative Support Staff II (DRRM) Position Under Contract of Service Status and Revised Schedule of Behavioral Events Interview
  - c. **Supplemental Guidelines on the OUOPS Memorandum No. 2024-04-01088:** Guidelines on the Utilization and Reporting of the FY 2024 Disaster Preparedness and Response Program (DPRP) Funds
  - d. **DepEd Order No. 07, s. 2023:** Guidelines on Recruitment, Selection, and Appointment in the Department of Education
  - e. **DepEd Order No. 21, s. 2024:** Amendments to DepEd Order No. 007, s. 2023 (Guidelines on Recruitment, Selection, and Appointment in the Department of Education)
3. Attached are the **Comparative Assessment Result (CAR)** for the abovementioned vacant position in this Division.
4. Copies of the CAR shall be furnished to all schools in this division for posting in their respective areas of jurisdiction and this will be posted in conspicuous places in the division office and shall be published online (Website) of the Division Office: <https://www.depedsagay.com>.
5. It is understood that DepEd Sagay City Division commits to integrate the principles of gender equality, equity and sensitivity, non-discrimination, and human rights, in the provision of governance of basic education. This is in line with the DepEd’s mandate to ensure access to quality basic education and equal opportunities for all.
6. Immediate dissemination of this Memorandum is desired.

**DANNIE CLARK M. UGUIL, CESE**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



Enclosure : Comparative Assessment Results (CAR)  
Reference : as stated  
Allotment : N/A  
No. of Pages : 2  
To be indicated in the **Perpetual Index** under the following subjects:  
**HIRING      PROMOTIONS      RECRUITMENT      SELECTION**  
FN: HRPERSONNEL/ RSP/ CAR/ CAR MEMO



Republic of the Philippines  
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**SCHOOLS DIVISION OF SAGAY CITY**

**COMPARATIVE ASSESSMENT RESULT (CAR)**

Position: **Administrative Support Staff II - DRRM**  
Office/Bureau/ Service/Unit where the vacancy exists: **School Governance and Operations Division (SGOD)**  
Plantilla Item Number: **N/A (Non-Plantilla Personnel)**  
Date of Final Deliberation: **July 17, 2025**

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Application Code	COMPARATIVE ASSESSMENT RESULTS								
	Education (5 pts)	Training (5 pts)	Experience (20 pts)	Performance (20 pts)	Outstanding Accomplish- ment (10 pts)	Application of Education (10 pts)	Application of L&D (10 pts)	Potential (Written Test, BEI, Work Sample Test) (20 pts)	Total Points (100 pts)
DRRMAS-2025001	0	2	20	0	0	0	0	17.00	<b>39.00</b>
DRRMAS-2025002	0	5	16	0	1	0	0	18.00	<b>40.00</b>
DRRMAS-2025003	1	5	20	0	0	0	0	18.00	<b>44.00</b>
DRRMAS-2025004	1	5	0	19.32	0	0	0	15.00	<b>40.32</b>
DRRMAS-2025005	1	5	0	0	0	0	0	0	<b>6.00</b>

Prepared by the HRMPSB:

**JAMES P. SABIO**

Project Development Officer II  
Division DRRM Focal Person  
Head of Office/Station where the  
vacancy exists

**RHODORA D. DESAMPARADO**

Administrative Officer IV - Personnel  
Human Resource Management Officer II  
Member, HRMPSB

**NOE B. ABDON**

Administrative Officer V  
Administrative & General Services  
Member, HRMPSB

**MA. THERESA O. BINGCANG PhD**

Chief Education Supervisor, SGOD  
HRMPSB Member

**MARK ANTHONY J. TAN PhD**

OIC, Asst. Schools Division Superintendent  
HRMPSB Chairperson

Noted by:

**DANNIE CLARK M. UGUIL, CESE**

Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent  
Approving Authority

Date Posted: \_\_\_\_\_