



Republic of the Philippines  
Department of Education  
Negros Island Region  
SCHOOLS DIVISION OF SAGAY CITY

JUN 30 2025

**DIVISION MEMORANDUM**

No. 384, s. 2025

**SCHOOL HEADS DEVELOPMENT PROGRAM ADVANCE COURSE  
"ELEVATING SCHOOL PERFORMANCE: ADVANCE LEADERSHIP FOR  
SCHOOL LEADERS"**

To: Asst. Schools Division Superintendent  
Chief Education Supervisors – CID and SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Attached is Regional Memorandum 091 s. 2025 and Memorandum DM-OUHROD-2025-1515, from the **Office of the Human Resource and Organizational Development** dated June 11, 2025 regarding the conduct of the School Heads Development Program Advanced Course: Elevating School performance: Advance leadership and Management for School Leaders.
2. The identified School Heads to participate on June 30 to July 4, 2025 for the first batch and August 25-29, 2025 for the second batch are advised to confirm their participation through the link: [tinyurl.com/SHDPCS4](https://tinyurl.com/SHDPCS4) on or before June 27, 2025. Attached on the annex is the list of participants for this training.
3. The board and lodging of the participants shall be charged against the NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses shall be charged to local funds, subject to the usual government accounting and auditing policies, procedures, and regulations.
4. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.
5. Immediate and wide dissemination of this Memorandum is desired.

**DANNIE CLARK M. UGUIL**

OIC- Schools Division Superintendent

Enclosure : As stated  
Reference : RM 091 s. 2025  
Allotment : N/A  
No. of Pages: \_\_\_\_\_

To be indicated in the **Perpetual Index** under the following subjects:

**SCHOOL HEADS DEVELOPMENT PROGRAM**

FN: Junmarl Alconga/HRD/SGOD





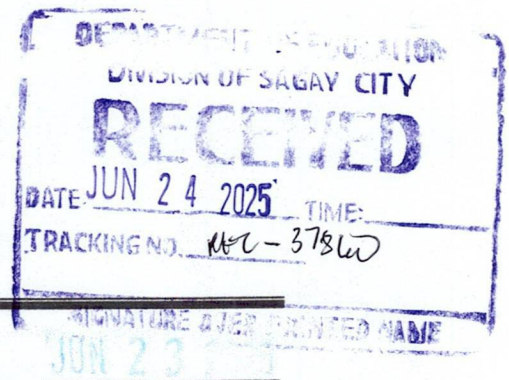
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(Enclosure No. 1 to Division Memorandum No. 384, s. 2025)

Name	School	Position	Batch 1 and 2
Rene M. Encabo	Eusebio Lopez Memorial Integrated School	Principal II	To attend on June 30-July 4, 2025 at NEAP Baguio
Rosalie D. Delenia	Bato National High School	Principal II	To attend on August 25-29, 2025 at NEAP Baguio



Republic of the Philippines  
Department of Education  
NEGROS ISLAND REGION



REGIONAL MEMORANDUM

No. 091 s. 2025

**CONDUCT OF THE SCHOOL HEADS DEVELOPMENT PROGRAM  
ADVANCED COURSE "ELEVATING SCHOOL PERFORMANCE:  
ADVANCED LEADERSHIP AND MANAGEMENT FOR SCHOOL LEADERS"**

To: Assistant Regional Director  
Schools Division Superintendents  
All Others Concerned

1. Attached is DM-OUHROD-2025-1515 dated June 11, 2025, from the Human Resource and Organizational Development regarding the **Conduct of the School Heads Development Program Advanced Course "Elevating School Performance: Advanced Leadership and Management for School Leaders"**.
2. Attention is particularly invited to paragraphs 3, 5 and 6 of the said Memorandum.
3. Attached is the list of identified participants, who are advised to confirm their attendance through this link: [tinyurl.com/SHDPCS4](https://tinyurl.com/SHDPCS4) on or before 27 June 2025.
4. For further queries, contact Mr. Joe Marie C. Dolino, OIC-SEPS, NEAP-R at +639391825379.
5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl: None  
Reference: DM-OUHROD-2025-1515  
To be indicated in the Perpetual Index  
under the following subjects:

DATA

PERFORMANCE

PROGRAMS

JMCD/HRDD-RM- CONDUCT OF THE SCHOOL HEADS DEVELOPMENT PROGRAM ADVANCED COURSE  
010/June 19, 2025



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