



Republic of the Philippines  
**Department of Education**  
 Negros Island Region  
**SCHOOLS DIVISION OF SAGAY CITY**

June 25, 2025

**DIVISION MEMORANDUM**

No. 376, s. 2025

**SUBMISSION OF NUTRITIONAL STATUS REPORT (BASELINE)  
 SY 2025-2026**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors – CID & SGOD  
 Public Schools District Supervisors  
 Public & Private Elementary and Secondary School Heads  
 All Others Concerned

- Relative to DepEd Memo No. 050, s. 2025 titled, “**Learner’s Health Assessment and Screening for SY 2025-2026**”, the School Health and Nutrition Unit is requiring all elementary and secondary schools to submit their **Nutritional Status Report (Baseline) SY 2025-2026**.
- The objective of the activity is to assess the nutritional status of learners, identify eligible beneficiaries for the School-Based Feeding Program in SY 2025-2026, and implement suitable programs, projects, and activities for the current school year.
- The **School Head and School Nutrition Coordinator** are requested to facilitate this initiative and to coordinate with the barangay health workers for the assistance.
- In this regard, all learners shall undergo a **Body Mass Index (BMI) assessment** using their height and weight. The ideal tools for this are a **beam balance** for weight and a **microtoise** for height. In the absence of such equipment, a **bathroom scale** may be used for measuring weight, and a **steel tape measure** for height. However, please ensure that these alternative tools are in good working condition to ensure accurate measurements.
- Schools are kindly requested to utilize the **Body Mass Index (BMI) Software** provided by the Central Office. The template may be downloaded via the following link: <https://tinyurl.com/NS-BMI-Template>.
- After conducting the weighing and identifying the **Wasted** and **Severely Wasted** learners, kindly **separate these identified SBFP beneficiaries** and indicate them in a **separate form** to be submitted as an **additional report**. The said form can be downloaded from the link provided: <https://tinyurl.com/NS-FeedingRecipients-Form>.
- Hard copies with fresh signatures** of the report shall be submitted to the **School Health Section Office**, attention **Ms. Irish Theresa E. Ubamos, RN**, Division Nutrition Coordinator. Meanwhile, **soft copies** must be uploaded to <https://tinyurl.com/NSBaselineReport-SY2025-2026> **on or before July 2, 2025**.
- Expenses incurred in the conduct of this activity shall be chargeable to the School MOOE**, subject to the usual accounting and auditing rules and regulations.
- It is understood that in the conduct of this activity there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
- Immediate dissemination and compliance of this Memorandum is desired.

**DANNIE CLARK M. UGUIL**

OIC-Schools Division Superintendent

*[Handwritten signatures]*

NUTRITIONAL STATUS



Enclosure : As stated  
 Reference : DepEd Memorandum No. 050 s. 2025  
 Allotment : N/A  
 No. of Pages : 1  
 To be indicate in the **Perpetual Index** under the following subjects:  
 LEARNERS HEALTH AND NUTRITION

FILE:///C:/Users/DepEd/Downloads/Submission of Nutritional Status Report (Baseline) SY 2025-2026/June 25, 2025