



Republic of the Philippines
Department of Education
 NEGROS ISLAND REGION
 SCHOOLS DIVISION OF SAGAY CITY

June 20, 2025

DIVISION MEMORANDUM

No. 365, s. 2025

**CAPACITY BUILDING FOR SCHOOL LEADERS AND DIVISION ASSESSORS ON
 THE EXPANDED CAREER PROGRESSION, CLASSROOM OBSERVATION,
 AND PORTFOLIO ASSESSMENT**

TO: Assistant Schools Division Superintendent
 Chief Education Supervisors (CID & SGOD)
 Public Schools District Supervisors
 Public Elementary & Secondary School Heads
 All Others Concerned

1. In line with Executive Order (EO) No. 174, s. 2022 which establishes the Expanded Career Progression System for Public School Teachers and its corresponding Implementing Rules and Regulations (IRR) and Regional Memorandum No. 1322, s. 2024 titled "Conduct of Regional Training of Trainers (RTOT) on Assessors' Training and Deepening on Classroom Observation and Portfolio Assessment", the Schools Division of Sagay City shall conduct a **Division-Based Assessors Training on Expanded Career Progression System for Teachers: Deepening on Classroom Observation and Portfolio Assessment** in two batches.

Group	Date	Participants	Venue
Division-Based Assessors Training	June 30 to July 2, 2025	Select SDO Assessors <i>(See attached list of participants)</i>	SDO Conference Hall, Sagay City, Negros Occidental
General Orientation	July 3, 2025 8:00 – 12:00	TWG, Division Section Heads, School Heads, PSDSs, AO IIs <i>(See attached list of participants)</i>	Balay Kausawagan, Sagay City, Negros Occidental

2. The training aims to equip the participants with the necessary skills and knowledge to effectively implement the Expanded Career Progression System (ECPS).

3. The participants in this activity are the Education Program Supervisors, Public Schools District Supervisors, School Heads, Administrative Officers, Division HRMPSB members and staff. Attached are the list of participants, Program Management Team, and Training Matrix for reference.

4. Expenses related to the conduct of this activity shall be charged against downloaded HRTD funds, subject to the usual accounting and auditing rules and regulations.

5. It is understood that the Equal Opportunity Principle (EOP) should be strictly observed during this activity. There shall be no discrimination on account of age, gender identity, sexual orientation, civil status, disability, social status, religion, ethnicity, political affiliation, or other personal circumstances.

6. Immediate dissemination of and strict compliance with this Memorandum are directed.

DANNIE CLARK M. UGUIL, CESE
 OIC - Schools Division Superintendent



Enclosure : As Stated
 Reference : As Stated
 Allotment : N/A
 No. of Pages :
 To be indicated in the **Perpetual Index** under the following subjects:



Republic of the Philippines
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SCHOOLS DIVISION OF SAGAY CITY

Enclosure No. 1 of Division Memorandum No. 368, s. 2025

**Division-Based Assessors Training on Expanded Career Progression System for Teachers:
Deepening on Classroom Observation and Portfolio Assessment**
June 30 – July 2, 2025 | Division Conference Room

LIST OF PARTICIPANTS

Names	Position / Designation	School / Office
1. Elizabeth A. Adraneda	School Principal II	Jose B. Puey Sr. ES
2. Mariane P. Lacuesta	School Principal I	Talusan ES
3. Glenn E. Pedelo	School Principal II	Vito ES
4. Jerson F. Donasco	Asst. School Principal II	Sagay NHS
5. Rene M. Encabo	School Principal II	ELMIS
6. Noemi G. Osal	School Principal I	Sherman Hill IS
7. Willyn D. Montaño	Head Teacher III	Himoga-an Baybay IS
8. Jaypee Santillan	Head Teacher II	Suyac ES
9. Joy B. Fernandez	Master Teacher II	Jose B. Puey Sr ES
10. Cecille Duran	Master Teacher I	Sagay NHS
11. Daisy P. Rodriguez	Master Teacher I	Sagay City SHS
12. Glendame E. Flores	PSDS – District II	CID
13. Richard T. Rubin	PSDS – District IX	CID
14. Ronald Aprecio	Administrative Officer II	Sagay City SHS
15. Jasmine Hope Z. Aragon	Administrative Officer II	Sagay City Farm School
16. Nadine F. Nabor	Administrative Officer II	Hautea ES
17. Cherry Bless Seposo	Administrative Officer II	Filomeno Pascual ES
18. Dainelle Villanueva	Administrative Officer II	Baviera Es
19. Benjie Z. Rochar	Master Teacher I	Old Sagay NHS

EXECOM / PMT

Names	Position / Designation	School / Office
1. Dannie Clark M. Uguil, CESE	OIC SDS	SDO - OSDS
2. Mark Anthony J. Tan, PhD	OIC ASDS	SDO - OSDS
3. Alma M. Mirasol, PhD	Chief ES – CID	OCID
4. Ma. Theresa Q. Bingcang, PhD	Chief ES – SGOD	OSGOD
5. Nova B. Zamora, PhD	Senior EPS – SGOD, SMME	OSGOD – SMME
6. Junmarl B. Alconga	Senior EPS – SGOD, HRD	Senior EPS – SGOD, HRDs

Learning Facilitators

Names	Position / Designation	School / Office
1. Romeo Santillan, PhD	EPS	OCID
2. Marilyn Gamboa, PhD	PSDS	OCID
3. Noe B. Abdon	Administrative Officer V	OSDS
4. Rhodora D. Desamparado	Administrative Officer IV	OSDS
5. Ryan C. Alvarez	School Principal I	Hautea ES
6. Jona A. Esmalla, PhD	School Principal II	Sagay City SHS
7. Louine Grace B. Macatual	Administrative Asst. III	OSDS



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Enclosure No. 2 of Division Memorandum No. 104 s. 2025

**Division-Based Assessors Training on Expanded Career Progression System for Teachers:
Deepening on Classroom Observation and Portfolio Assessment**

July 3, 2025 | Division Conference Room

LIST OF PARTICIPANTS

Names	Position / Designation	School / Office
1. Elizabeth A. Adraneda	School Principal II	Jose B. Puey Sr. ES
2. Mariane P. Lacuesta	School Principal I	Talusan ES
3. Glenn E. Pedelo	School Principal II	Vito ES
4. Jerson F. Donasco	Asst. School Principal II	Sagay NHS
5. Rene M. Encabo	School Principal II	ELMIS
6. Noemi G. Osal	School Principal I	Sherman Hill IS
7. Willyn D. Montaño	Head Teacher III	Himoga-an Baybay IS
8. Jaypee Santillan	Head Teacher II	Suyac ES
9. Lolybeth L. Lamason	School Principal I	BV Rodriguez ES
10. Lodie L. Yap	School Principal I	AEMSES
11. Genelyn R. Fuentesfina	Head Teacher III	AEMSES - SOF
12. Joseph P. Baja	School Principal I	Gen. Luna ES
13. Lilibeth A. Ardo	School Principal I	Ma. Lopez ES
14. Flordeliza V. Saratobias	Head Teacher III	Ricardo Gamboa ES
15. Marites J. Iglesia	School Principal I	Cesar Gamboa ES
16. Juluis G. Juanico	Teacher in-Charge	Raynor Mesa ES
17. Heide D. Lumayno	School Principal I	Sir Arthur Cooper ES
18. Isidora D. Jumayao	School Principal II	Josebio L. Gonzaga MIS
19. Lindon L. Minor	School Principal II	Bato Central ES
20. Ramelo D. Lopez	Head Teacher I	Macamilco ES
21. Dinah T. Tablan	School Principal I	Maquiling ES
22. Tisa L. Villaceran	School Principal I	Maquiling ES - Cpo. Bago Ext
23. Reggie A. Batiller	School Principal I	Cpo. Himoga-an ES
24. Mansueto D. Aguipo Jr.	School Principal I	Melchor D. Salcedo ES
25. Joe Arvy S. Natan	Head Teacher III	PR Katalbas I ES
26. Renato P. Bauden	School Principal I	Plaridel ES
27. Dennis L. Solivio	Head Teacher III	Tu-ong ES
28. Christine S. Modelo	School Principal I	Raymundo Tupas ES
29. Roy M. Alberio	Head Teacher I	RTupas ES - Sesco Ext.
30. Ma. Fe H. Cabillon	School Principal I	Old Sagay ES
31. Haide O. Rublico	Head Teacher III	Pedro Katalbas II ES
32. Roberto C. Flores Jr.	Head Teacher I	Onofre de la Paz ES
33. Eleazar M. Arellano	School Principal I	Bulanon ES
34. Rey S. Martorillas	Head Teacher I	Elia T. Canoy ES
35. Ruel E. Magno	School Principal I	Matabas ES & Molocaboc II ES
36. Renante P. Sanchez	School Principal I	Lopez Jaena ES
37. Regielee C. Flores	Head Teacher III	Laon ES
38. Nenita A. Logatiman	Head Teacher II	Briones - Salcedo ES
39. Juliet P. Gansan	Head Teacher III	Cpo. Santaigo ES
40. Alquiver T. Tapia	Head Teacher I	Romeo V. Agustin ES
41. Leonora P. Belacas	Head Teacher I	Rufino T. Halipa ES
42. Brian B. Villaceran	Head Teacher III	Baviera ES
43. Andrea D. Jonota	School Principal II	Gil Lopez ES
44. Araceli A. Craus	Teacher-in-Charge	Fabrica ES
45. Rosena B. Parcon	Head Teacher III	Filomeno Pascual ES
46. Rosalie D. Delenia	School Principal II	Bato NHS
47. Lito P. Opena	Head Teacher I	Cpo. Bago NHS
48. Jerry C. Zaragoza	Asst. School Principal II	ELMIS - SHS
49. Al G. Tayoba	Teacher-in-Charge	Sagay City Ecozone FS
50. Roberto A. Basas	School Principal I	Himoga-an Baybay IS



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51. Ronnie Boy M. Sanipa	Teacher-in-Charge	B. Mahilum ES
52. Jocelyn P. Ortega	Head Teacher I	Molocaboc IS
53. Bernie N. Florendo	School Principal I	SV Aguilar IS
54. Alexander B. Lamason	School Principal I	Colonia Divina IS
55. Freddie B. Digno	School Principal III	Sagay NHS
56. Amie Rose P. Villar	Head Teacher I	Colonia Divina IS
57. Rene Boy L. Lagoyo	School Principal I	Old Sagay NHS
58. Jessa V. Lobaton	School Principal II	Vito NHS
59. Joegie D. Sumugat	School Principal I	Bulanon Farm School
60. Ronel S. Malundo	Asst. School Principal II	Sagay City Senior HS
61. April Joy P. Cegayle	Teacher-in-Charge	Patricio Baviera NHS
62. Rosielyn S. Plaza	Teacher-in-Charge	Pacol ES
63. Edmar Baluado	Teacher-in-Charge	Manara ES
64. Juvi Ann J. Jadloc	Teacher-in-Charge	Trinidad De Gonzaga NHS

EXECOM / PMT

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5. Nova B. Zamora, PhD	Senior EPS - SGOD, SMME	SGOD - SMME
6. Junmarl B. Alconga	Senior EPS - SGOD, HRD	Senior EPS - SGOD, HRDs

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Prepared by:


RHODORA D. DESAMPARADO
 Administrative Officer IV - HRMO

Approved:


DANNIE CLARK M. UGUIL, CESE
 OIC - Schools Division Superintendent