



SC00 4277

Republic of the Philippines
Department of Education

Negros Island Region
DIVISION OF SAGAY CITY

DIVISION MEMORANDUM

No. 359 s. 2025

June 17, 2025

**FO GUANG SHAN FOUNDATION VISIT AND VIDEO DOCUMENTATION-PROMOTING WORLD PEACE
AND HARMONY THROUGH THE THREE ACTS OF GOODNESS PROGRAM**

To: Asst. Schools Division Superintendent
Chief Education Supervisors – CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. The **Fo Guang Shan (FGS) and the China Documentary Team will visit SDO Sagay TAG Schools on July 17-19, 2025**, to monitor and document the meaningful initiatives undertaken in the implementation of the Three Acts of Goodness (TAG) Program in our division. This activity aims to foster unity and compassion across diverse cultures and faiths through the active participation of students, teachers, and families.
2. Below are the selected TAG schools to be visited:
 - a.) Sagay National High School
 - b.) AEMSES-SOF
 - c.) Sagay City Eco-zone Farm School
 - d.) Old Sagay Elementary School MAIN and GK Ext
 - e.) Sagay City Senior High School
 - f.) ALS Learning Center-BJMP
 - g.) Hautea Elem. School
 - h.) Romeo Agustin ES
 - i.) Suyac Elem. School
3. Attached to this Memorandum is the itinerary of visit of the FGS Team.
4. Relative thereto, **a planning conference will be conducted on July 27, 2025, at 9:00 a.m. in the Division Conference Room**. This conference aims to ensure a well-coordinated and meaningful visit by the Fo Guang Shan (FGS) and the China Documentary Team by aligning all preparations, finalizing school presentations, and clarifying roles and responsibilities.
5. Expected participants in this conference include the school heads, TAG coordinators of the participating schools, and selected division committee members involved in the conduct of the activity.
6. Participation and services rendered by nationally paid teachers are entitled to **Service Credits** for work performed beyond office hours, in accordance with **DepEd Order No. 53, s. 2023**. Teaching-related and non-teaching personnel shall be granted **Compensatory Time Off (CTO)** for services rendered during weekends and holidays, as provided under **Civil Service Commission (CSC) and DBM Joint Circular No. 2, s. 2004** on Non-Monetary Remuneration for Overtime Service Rendered. The processing of **Service Credits/Compensatory Overtime Credits** shall be carried out by the schools through their **Administrative Officers**, while that of Division personnel shall be processed by their respective **Administrative Aides**, after all required documents have been completely submitted by the personnel involved in the conduct of this activity.
7. Expenses for meals, traveling allowance, transportation, accommodation, and other incidental expenses incurred by the participants relative to the conduct of this activity are chargeable against Division MOOE and any other funds subject to the usual accounting and auditing rules and regulations.
8. For immediate and widest dissemination.



Enclosure : as stated
Reference : Letter for FGS
Allotment : N/A
No. of Pages :

To be indicate in the **Perpetual Index** under the following subjects:

SGOD TAG

DANNIE CLARK M. UGUIL

OIC-Schools Division Superintendent



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Annex 1, Division Memo No. ____ s. 2025

WORKING COMMITTEE

SDO Sagay City Executive Committee

Schools Division Superintendent	DANNIE CLARK M. UGUIL
Asst. Schools Division Supt.	MARK ANTHONY J. TAN, PhD
Chief, SGOD	MA. THERESA Q. BINGCANG, PhD
Chief, CID	ALMA M. MIRASOL, PhD
Division TAG Focal Person	JOSETTE P. BALANDRA, PhD
Division DRRM	JAMES P. SABIO
Medics	DOMINIQUE CHEUNG AND Division Nurses

Program/Banner/Lei

Chair: Jerald Maglantay
Member: Princess Harney Basa

Food & Accommodation

Chair: Kristel Ann Malundo
Member: Arlen Gelogo
Christine Julom
Edmar Baluado

Logistics/Video Documentation/School Presentation

Chair: Jun Marl Alconga
Member: Josette Balandra
Rema Aguirre

Transportation/Welcome/Send-Off

Chair: James Sabio
Member: Princess G. Peteza



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**Video Documentation – Promoting World Peace & Harmony Through
the Three Acts of Goodness
July 17-19, 2025**

Itinerary

Schedule	School to Visit	Location
July 17, 2025		
10:00AM	Expected Arrival to Division of Sagay City	City Proper
10:00AM- 10:30AM	Courtesy Call to SDS Office	City Proper
10:45AM- 12:00 NN	AEMSES SOF	Brgy. Rizal Sagay City
1:00PM-3:00PM	ALS Learning Center- BJMP	Brgy. Rizal Sagay City
3:15PM- 5:00PM	Sagay National High School	City Proper
July 18, 2025		
7:00AM-9:00AM	Suyac ES	Brgy. Taba-ao, Sagay City
9:15AM-12:00NN	Old Sagay ES	Brgy. Old Sagay, Sagay City
1:00PM-2:30PM	Hautea ES	Brgy. Tadlong, Sagay City
2:45PM-5:00PM	Sagay City Eco-Zone Farm School	Brgy. Paraiso Sagay City
July 19, 2025		
6:00AM-12:00NN	Romeo Agustin Elementary School	Brgy. Colonia, Sagay City