



Appendix 61

Republic of the Philippines
Department of Education
Region VI - Western Visayas

SCHOOLS DIVISION OF SAGAY CITY

PURCHASE ORDER

Supplier :	ISABEL'S CATERING SERVICES	P.O. No. :	25-03-066		
Address :	SAGAY CITY / MANAPLA, NEG. OCC.	Date :	April 8, 2025		
TIN :		Mode of Procurement :	SMALL VALUE		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery :	DepEd Schools Division of Sagay	Delivery Term :			
Date of Delivery :	April 11, 2025	Payment Term :	THIRTY (30) CALENDAR DAYS UPON DELIVERY COMPLETION		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		April 11, 2025			
	pack	AM Snacks- Tuna Sandwich with Kropak, Juice	100	75.00	7,500.00
	pack	Lunch - Rice, Pork Steak, Fried Chicken, Chopsuey, Fruits, Softdrink.	100	350.00	35,000.00
	pack	PM Snacks -Ham and Egg Sandwich , Softdrinks.	100	75.00	7,500.00
(Total Amount in Words) Fifty Thousand Pesos. P50,000.00					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme: Signature over Printed Name of Supplier CHERYL S. ROXAS Date APR 08 2025			Very truly yours, DANNIE CLARK M. UGAIL, CESE OIC-Schools Division Superintendent Head of Procuring Entity		
Fund Cluster : _____ Funds Available : _____ JOSIE R. REBUSQUILLO Accountant III			ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____		