



Appendix 61

Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

PURCHASE ORDER

| | | | |
|------------|--|-----------------------|-----------------------|
| Supplier : | SHIREEN ANGEL'S CATERING SERVICES | P.O. No. : | 25-03-042 |
| Address : | SAGAY CITY | Date : | March 25, 2025 |
| TIN : | | Mode of Procurement : | SMALL VALUE |

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| Place of Delivery : | DepEd Schools Division of Sagay | Delivery Term : | SEVEN (7) CALENDAR DAYS UPON RECEIPT OF PO | | |
|------------------------|--|---|---|-----------|----------|
| Date of Delivery : | April 3, 2025 | Payment Term : | THIRTY (30) CALENDAR DAYS UPON DELIVERY COMPLETION | | |
| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
| | | April 3, 2025 | | | |
| | pack | AM Snacks-Pancit Palabok with Garlic Toasted, Softdrink | 40 | 62.00 | 2,480.00 |
| | pack | PM Snacks-Chicken Sandwich with Camote Fries, Juice. | 40 | 62.00 | 2,480.00 |

(Total Amount in Words)

Four Thousand Nine Hundred Sixty Pesos.

P4,960.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


Signature over Printed Name of Supplier

MAR 25 2025

Date

DANNIE CLARK M. UGUIL, CESEOIC-Schools Division Superintendent
Head of Procuring Entity

Fund Cluster : _____

Funds Available : _____

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____

JOSIE R. REBUSQUILLO

Accountant III