
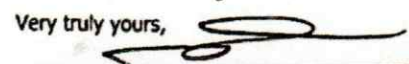




Appendix 61

Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

PURCHASE ORDER

Supplier :	PONCE AUTOMOBILE CORPORATION	P.O. No. :	25-02-034		
Address :	BACOLOD CITY	bac	March 3, 2025		
TIN :		Mode of Procurement :	SMALL VALUE		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery :	DepEd Schools Division of Sagay	Delivery Term :	SEVEN (7) CALENDAR DAYS UPON RECEIPT OF PO		
Date of Delivery :		Payment Term :	THIRTY (30) CALENDAR DAYS UPON DELIVERY COMPLETION		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Liter	Motor Oil 10W-30	8	1080.00	8640.00
	pc	Oil Filter	1	1917.00	1917.00
	pc	Drain Plug Washer	1	165.00	165.00
	can	Brake Cleaner	1	707.00	707.00
	tube	Brake Paste	1	467.00	467.00
	Liter	Windshield Washer Fluid	1	375.00	375.00
	pc	Fuel Filter Strainer Assy	1	10716.00	10716.00
	pc	Fuel Filter Cartridge Assy	1	4550.00	4550.00
	pc	Aircon Filter	1	4181.00	4181.00
	set	Brake Pad	1	13905.00	13905.00
	pc	Machine Shop Resurfacing Rotor Disc	1	7800.00	7800.00
		Labor for PM Servicing & Resurfacing Rotor Disc		11588.00	11588.00
(Total Amount in Words)		Sixty-Five Thousand Eleven Pesos		P65,011.00	
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
					
Signature over Printed Name of Supplier		DANNIE CLARK M. UGUIL, CESE			
MAR 06 2025		OTC-Schools Division Superintendent			
Date		Head of Procuring Entity			
Fund Cluster : _____		ORS/BURS No. : _____			
Funds Available : _____		Date of the ORS/BURS: _____			
		Amount : _____			
JOSIE R. REBUSQUILLO Accountant III					