



Appendix 61

Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

PURCHASE ORDER

Supplier :	BACOLOD ELKAN TRADING INC.	P.O. No. :	25-02-031
Address :	BACOLOD CITY	Date :	February 25, 2025
TIN :		Mode of Procurement :	SMALL VALUE

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	DepEd Schools Division of Sagay	Delivery Term :	SEVEN (7) CALENDAR DAYS UPON RECEIPT OF PO		
Date of Delivery :	MAR 03 2025	Payment Term :	THIRTY (30) CALENDAR DAYS UPON DELIVERY COMPLETION		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Volleyball Ball, Tri-colors: V300W , Size: 5, Material: High-grade Synthetic Leather, Weight: 260 to 280g, Unique 18-panel design.	3	4500.00	13,500.00
	pairs	Padded Stick (Canes) Red Properly Foam-Cushioned	3	850.00	2,550.00
	pairs	Padded Stick (Canes) Blue Properly Foam-Cushioned	3	850.00	2,550.00
	pcs	Taekwondo Mats, World Taekwondo (WT) standard, Blue Color, Big Teeth , Size 1mx1mx1inch	42	1890.00	79,380.00

(Total Amount in Words)	Ninety-Seven Thousand Nine Hundred Eighty Pesos	P97,980.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Aljohn P. Benejo / Bacoled Elkan
Signature over Printed Name of Supplier
FEB 26 2025
Date

Very truly yours,

DANNIE CLARK M. UGUIL, CESEOIC-Schools Division Superintendent
Head of Procuring EntityFund Cluster : _____
Funds Available : _____ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____**JOSIE R. REBUSQUILLO**
Accountant III