Appendix 61

Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

PURCHASE ORDER

Company :	HARDY MARKETING ENTERPRISES	P.O. No. :	25-02-019
Address :	BACOLOD CITY	Date :	February 18, 2025
TIN :		Mode of Procurement :	SMALL VALUE

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	DepEd Schools Division of Sagay	Delivery Term :	SEVEN (7) CALENDAR DAYS UPON RECEIPT OF PO
Date of Delivery :	FEB 24 2025	Payment Term	THIRTY (30) CALENDAR DAYS UPON DELIVERY COMPLETION

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Unit	Autoclave Machine,18-20 liters	1	41000.00	41,000.00
(Total Amount in Words)		Forty One Thousand Pesos			₱41,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Elita Fernandez

Signature over Printed Name of Supplier

FEB 18 2025

Date

Very truly yours,

DANNIE CLARK M. UGUIL, CESE

OIC-Schools Division Superintendent

Head of Procuring Entity

Fund Cluster : _____

Funds Available : _____

JOSIE R. REBUSQUILLO

Accountant III

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____