



Republic of the Philippines
Department of Education
Region VI - Western Visayas

SCHOOLS DIVISION OF SAGAY CITY

Appendix B

PURCHASE ORDER

Supplier :	CADTECH COMPUTER SHOP	P.O. No. :	25-01-015
Address :	SILAY CITY	Date :	February 11, 2025
T.N. :		Mode of Procurement :	SMALL VALUE

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	DepEd Schools Division of Sagay	Delivery Term :	SEVEN (7) CALENDAR DAYS UPON RECEIPT OF PO
Date of Delivery :	FEB 17 2025	Payment Term :	THIRTY (30) CALENDAR DAYS UPON DELIVERY COMPLETION

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Unit	Desktop Computer Set: (USB-Wired Keyboard, Wired Mouse, Mouse Pad, Headphones, UPS-650VA, AVR-650VA) *Intel i5-13400 *Processor 12th Gen (10 Cores, 18 Threads) *8GB *DDR4-set 256 GB M 2 2280 PCI-E SDD. *1TB 3.5 inch 7200 RPM *Intel UHD 730 Graphics for 12th Generation Display. 21.5" Input VGA + HDMI *Windows R II Home SI with MS Office Maximum Resolution 1920@1080 @100HZ *Desktop Gross Weight (9.3 kg) Ports/Interface *Combo Headphone MIC Ethernet LAN, HDMI USB 3.0 Storage Capacity 1TB	1	42,000.00	42,000.00


(Total Amount in Words)	Forty-Two Thousand Pesos	P42,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


Signature over Printed Name of Supplier
FEB 11 2025
Date

Very truly yours,


DANNIE CLARK M. UGUIL, CESE
OIC-Schools Division Superintendent
Head of Procuring Entity

Fund Cluster : _____
Funds Available : _____

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____

JOSIE R. REBUSQUILLO
Accountant III