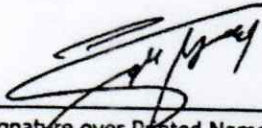
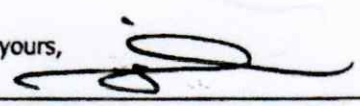




Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

Appendix B1

PURCHASE ORDER

Supplier :	ZALE GRAFIX DIGITAL PRINTING SERVICES		P.O. No. :	25-01-014	
Address :	SAGAY CITY		Date :	February 4, 2025	
TIN :			Mode of Procurement :	SMALL VALUE	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery :	DepEd Schools Division of Sagay		Delivery Term :	SEVEN (7) CALENDAR DAYS UPON RECEIPT OF PO	
Date of Delivery :	FEB 10 2025		Payment Term :	THIRTY (30) CALENDAR DAYS UPON DELIVERY COMPLETION	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Unit	Sintra Board, 18" (DepEd Seal)	2	550.00	1,100.00
	Unit	Sintra Board, 18" (DepEd Logo)	2	550.00	1,100.00
(Total Amount In Words)		Two Thousand Two Hundred Pesos			P2,200.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
					
Signature over Printed Name of Supplier		DANNIE CLARK M. UGUIL, CESE			
FEB 04 2025		OIC-Schools Division Superintendent			
Date		Head of Procuring Entity			
Fund Cluster : _____			ORS/BURS No. : _____		
Funds Available : _____			Date of the ORS/BURS: _____		
JOSIE R. REBUSQUILLO			Amount : _____		
Accountant III					