



Appendix 61

Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

PURCHASE ORDER

MARKETING CORPORATION
SAGAY CITY

P.O. No. : **25-01-010**
Date : **February 4, 2025**
Mode of Procurement : **SMALL VALUE**

Furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	DepEd Schools Division of Sagay		Delivery Term :	SEVEN (7) CALENDAR DAYS UPON RECEIPT OF PO	
Date of Delivery :	February 10, 2025		Payment Term :	THIRTY (30) CALENDAR DAYS UPON DELIVERY COMPLETION	
Stock/ Inventory No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	Projector (DLP™ Projection System, 4,800 Lumens, Maximum Resolution 1920 x 1200, HDMI connectivity	1	21500.00	21500.00
	pack	Special Paper, Long size, 180 gsm	11	100.00	1100.00
	reams	Bond Paper, Long size, 70 gsm	5	250.00	1250.00
	reams	Bond Paper, Short size, 70 gsm	5	220.00	1100.00
	set	Canon Ink, G2010 (magenta, yellow, cyan, black)	2	1050.00	2100.00

Total Amount in Words) **Twenty-Seven Thousand Fifty Pesos** **₱27,050.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for day of delay shall be imposed on the undelivered item/s.


Conforme:


RIZALIE E. SY

Signature over Printed Name of Supplier

FEB 05 2025
Date

Very truly yours,


DANNIE CLARK M. UGAIL, CESE
OIC-Schools Division Superintendent
Head of Procuring Entity

Cluster : _____
s Available : _____

JOSIE R. REBUSOUILLO
Accountant III

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____