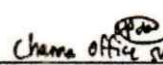





Appendix 61

Republic of the Philippines  
Department of Education  
Region VI - Western Visayas  
SCHOOLS DIVISION OF SAGAY CITY

**PURCHASE ORDER**

Supplier :	<b>CHANNA OFFICE SUPPLIES &amp; EQUIPMENT TRADING</b>			P.O. No. :	<b>25-01-008</b>
Address :	<b>SAGAY CITY</b>			Date :	<b>January 28, 2025</b>
TIN :				Mode of Procurement :	<b>SMALL VALUE</b>
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery :		<b>DepEd Schools Division of Sagay</b>		Delivery Term :	<b>SEVEN (7) CALENDAR DAYS UPON RECEIPT OF PO</b>
Date of Delivery :		<b>FEB 03 2025</b>		Payment Term :	<b>THIRTY (30) CALENDAR DAYS UPON DELIVERY COMPLETION</b>
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Unit	Dry Seal, Division Logo, 2" (Fabricated)	1	5950.00	5950.00
<b>(Total Amount in Words)</b>		Five Thousand Nine Hundred Fifty Pesos			<b>₱5,950.00</b>
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 Signature over Printed Name of Supplier			 <b>DANNIE CLARK M. UGUIL, CESE</b> OIC-Schools Division Superintendent Head of Procuring Entity		
<b>JAN 28 2025</b> Date					
Fund Cluster : _____ Funds Available : _____			ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____		
<b>JOSIE R. REBUSQUILLO</b> Accountant III					