



Republic of the Philippines  
**Department of Education**  
 NEGROS ISLAND REGION  
 SCHOOLS DIVISION OF SAGAY CITY

JUN 02 2025

**DIVISION MEMORANDUM**

No. 341, s. 2025

**INITIAL EVALUATION RESULTS ON THE RECRUITMENT AND SELECTION OF APPLICANTS FOR ADMINISTRATIVE OFFICER IV (RECORDS OFFICER II), EDUCATION PROGRAM SPECIALIST II, AND HEAD TEACHER POSITIONS AND REVISED SCHEDULE OF BEHAVIORAL EVENTS INTERVIEW, WORK SAMPLES TEST, AND WRITTEN EXAM**

TO: Assistant Schools Division Superintendent  
 Chief Education Supervisors (CID & SGOD)  
 Public Schools District Supervisors  
 Public and Private Elementary & Secondary School Heads  
 All Others Concerned

1. Relative to the following Division Memoranda, DepEd Guidelines, and Civil Service Issuances, attached are the Initial Evaluation Results (IER) of the applicants' qualifications vis-à-vis the Civil Service Commission (CSC) approved qualifications standards conducted by the Human Resource Management Officer of this Division:

- a. **Division Memorandum No. 282, s. 2025:** Recruitment and Selection of Applicants for Various Vacant Related-Teaching, School Administration, and Non-Teaching Positions
- b. **Division Memorandum No. 287, s. 2025:** Recruitment and Selection of Applicants for the Vacant Head Teacher I (Junior High School) Position
- c. **Civil Service Memorandum Circular No. 10, s. 2005:** Qualification Standards for Administrative Positions in the Administrative Services Group Under the General Administrative Service of the Position Classification Plan
- d. **DepEd Order No. 39, s. 2007:** Modified Qualification Standards for the Positions of Head Teachers and Principals
- e. **DepEd Order No. 07, s. 2023:** Guidelines on Recruitment, Selection, and Appointment in the Department of Education
- f. **DepEd Order No. 21, s. 2024:** Amendments to DepEd Order No. 007, s. 2023 (Guidelines on Recruitment, Selection, and Appointment in the Department of Education)

2. The Division Human Resource Merit Promotion and Selection Board (HRMPSB) will commence the conduct of Evaluative Assessments based on the principles of merit and fitness, and criteria stated in DepEd Order No. 7, s. 2023 "Guidelines on Recruitment, Selection, and Appointment in the Department of Education" and DepEd Order No. 21, s. 2024 "Amendments to DepEd Order No. 007, s. 2023 (Guidelines on Recruitment, Selection, and Appointment in the Department of Education)".

3. Schools shall post copies of the Initial Evaluation Report (IER) in their respective areas of jurisdiction. The IERs are also made available in conspicuous places within the division office, SDO Sagay website (<https://www.depedsagay.com>), and official social media page.

4. Furthermore, the behavioral events interview (BEI), work samples and written exam, and open ranking for **all qualified applicants** of the following positions will be held at the Division Office Conference Room according to the schedule provided below:

**Schedule of behavioral events interview (BEI), work samples and written exam**

Vacant Position	Place of Assignment	Application Codes			Schedule
Administrative Officer IV (Records Officer II)	OSDS – Records	AOIV-2025001 AOIV-2025004 AOIV-2025007	AOIV-2025002 AOIV-2025005	AOIV-2025003 AOIV-2025006	<b>June 3, 2025</b>  8:30 am – 5:00 pm




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**Cont. Schedule of behavioral events interview (BEI), work samples and written exam.**

Vacant Position	Place of Assignment	Application Codes			Schedule
Education Program Specialist (EPS) II	SGOD – HRD SGOD – M&E SGOD – SMNE	EPSII-SM-2025001 EPSII-SM-2025002 EPSII-SM-2025005 EPSII-SM-2025006 EPSII-SM-2052008	ESPII-HRD-2025001 ESPII-HRD-2025002 ESPII-HRD-2025006 ESPII-HRD-2025007 ESPII-HRD-2025009	EPSII-ME-2025001 EPSII-ME-2025007 EPSII-ME-2025008 EPSII-ME-2025010	<b>June 3, 2025</b>  8:30 am – 5:00 pm
Education Program Specialist (EPS) II	SGOD – HRD SGOD – M&E SGOD – SMNE	EPSII-ME-2025002 EPSII-ME-2025003 EPSII-ME-2025004 EPSII-ME-2025005 EPSII-ME-2025006 EPSII-ME-2025009 EPSII-ME-2025011	ESPII-HRD-2025003 ESPII-HRD-2025004 ESPII-HRD-2025005 ESPII-HRD-2025008 ESPII-HRD-2025010 ESPII-HRD-2025011	EPSII-SM-2025003 EPSII-SM-2025004 EPSII-SM-2025007 EPSII-SM-2025009	<b>June 4, 2025</b>  8:30 am – 5:00 pm
Head Teacher I (Elementary)	Any elementary schools within SDO Sagay City	HTI-2025019 HTI-2025022 HTI-2025025	HTI-2025020 HTI-2025023 HTI-2025026	HTI-2025021 HTI-2025024	<b>June 3 – 4, 2025</b>  8:30 am – 5:00 pm  <b>Open Ranking Only</b>
Head Teacher II (Elementary)	Any elementary schools within SDO Sagay City	HTII-2025011 HTII-2025014 HTII-2025017	HTII-2025012 HTII-2025015 HTII-2025018	HTII-2025013 HTII-2025016	
Head Teacher I (Junior High School)	Sewahon National High School	HTI-2025022 HTI-2025027			

5. It is understood that in the conduct of the recruitment and selection process there shall be no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors, personal circumstances that run counter to the principles of equal opportunity.

6. Immediate, wide dissemination, and compliance of this memorandum are desired.

  
**DANNIE CLARK M. UGUIL, CESE**  
 Assistant Schools Division Superintendent  
 Officer-In-Charge  
 Office of the Schools Division Superintendent



Enclosure : Initial Evaluation Results (IER)  
 Reference : as stated  
 Allotment : N/A  
 No. of Pages:  
 To be indicated in the **Perpetual Index** under the following subjects:

**HIRING                  RECRUITMENT                  SELECTION**

FN: HRPERSONNEL/RSP/IERMEMO



**Address:** Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental  
**Email Address:** [sagay.city001@deped.gov.ph](mailto:sagay.city001@deped.gov.ph)



Republic of the Philippines  
Department of Education  
Negros Island Region  
**DIVISION OF SAGAY CITY**  
**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**

**Position: Administrative Officer IV (Records Officer II)**

**Place of Assignment: OSDS - Records Section**

**Salary Grade: 15**

**Education: Bachelor's Degree relevant to the job**

**Training: 4 hours of relevant training**

**Experience: 1 year relevant experience**

**Eligibility: Career Service Professional Eligibility (2nd Level)**

Application Code	Education	Training/ Certificates (relevant to the administrative/records officer position)			Experience (relevant to the administrative/records officer position)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
AOIV-2025001	Master in Public Administration (CAR)	More than <b>112 hours</b> of relevant trainings which include:			Administrative Officer II	July 25, 2022 - May 13, 2025 (present)	2 years, 9 months, 18 days	Career Service Professional	4.57	Qualified
	BS in Management Accounting	Reorientation on the Adoption of the Revised Electronic School Form (eSF7)	January 28, 2025	8	Project Development Officer I	September 7, 2016 - July 24, 2022	5 years, 10 months, 17 days			
		Upskilling and Reskilling of Legal, ICT, and Administrative Personnel	November 13, 2024	8	Administrative Aide VI	March 18, 2015 - September 6, 2016	1 year, 5 months, 19 days			
		Online Orientation for the Revised Guidelines on the Grant of Vacation Service Credits for Teachers	October 22 - 25, 2024	32						
		Reskilling of the Schools and Division GAD Focal Point System	August 23, 2024	8						
		Upskilling and Reskilling of Legal, ICT, and Administrative Personnel	April 26 - 28, 2023	24						
		Whole Brain Self-Mastery and Mindfulness Training for Educators	December 12 - 15, 2022	32						
AOIV-2025002	Master in Public Administration	More than <b>282 hours</b> of relevant trainings which include:			Administrative Officer II	October 16, 2020 - May 13, 2025 (present)	4 years, 6 months, 27 days	Career Service Professional	4.89	Qualified
	BS in Commerce Major in Management	Online Learning Session on Women's Right and Privileges in the Workplace	March 24, 2025	2	Administrative Assistant III	June 2, 2014 - October 15, 2020	6 years, 4 months, 13 days			
		Reorientation on the Adoption of the Revised Electronic School Form (eSF7)	January 28, 2025	8	Clerk I	September 3, 2001 - June 1, 2014	12 years, 8 months, 29 days			
		Capacity Building of AOs on Special Leave Benefits and Safe Spaces Act	November 21 - 22, 2024	16						
		Upskilling and Reskilling of Legal, ICT, and Administrative Personnel	November 13, 2024	8						
		Fostering Responsive Gender Education for Teaching and Non-Teaching Personnel	July 26 - 27, 2024	16						
		Training for School and Division Non-Teaching Staff on Standard First Aid and BLS	July 17 - 19, 2024	24						
		Induction Training for Newly Hired Non-Teaching Personnel	May 12 - 14, 2022	24						
		DepEd System of Ranking Positions Consolidation Workshop	June 9 - 11, 2021	24						
		Appointments Processing in the Public Sector	August 16 - 18, 2023	24						
		Development of Learning Resource Package for NQESH Qualifiers	October 16 - 20, 2023	40						
		National Workshop for Non-Teaching Personnel on Administrative, Records, HR, and Finance, ICT Services Towards Transformational Workforce	February 26 - March 1, 2024	40						

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**DIVISION OF SAGAY CITY**  
**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**  
**Position: Administrative Officer IV (Records Officer II)**  
**Place of Assignment: OSDS - Records Section**  
**Salary Grade: 15**  
**Education: Bachelor's Degree relevant to the job**  
**Training: 4 hours of relevant training**  
**Experience: 1 year relevant experience**  
**Eligibility: Career Service Professional Eligibility (2nd Level)**

Application Code	Education	Training/ Certificates (relevant to the administrative/records officer position)			Experience (relevant to the administrative/records officer position)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
		Upskilling and Reskilling of Legal, ICT, and Administrative Personnel	April 26 - 28, 2023	24						
		Public Service Continuity Plan Workshop	July 2 - 5, 2024	32						
AOIV-2025003	Master of Arts in Education with Specialization in Educational Management (CAR)  Bachelor of Science Major in Biology	More than <b>240 hours</b> of relevant trainings which include:  International Seminar on Leadership and Office Administration  Computer Skills Development Training: Improving Classroom Learning Thru ICT  Career Development and Office System Administration in Schools	  April 15 - 24, 2025  April 1 - 10, 2025  March 15 - 24, 2025	  80  80  80	Registrar I	December 1, 2016 - May 13, 2025 (present)	8 years, 5 months, 12 days	RA 1080 (Teacher)  Career Service Professional	4.67	Qualified
AOIV-2025004	BS in Business Management	More than <b>123 hours</b> of relevant trainings which include:  Effective Records Management  Upskilling and Reskilling of Legal, ICT, and Administrative Personnel  Induction Training for Newly Hired Non-Teaching Personnel  Capacity Building of School Heads on Strategic Leadership Phase 2  Mid-Year Performance Review, Evaluation and Adjustment  Upskilling and Reskilling of Legal, ICT, and Administrative Personnel  Whole Brain Self-Mastery and Mindfulness Training for Educators	  April 30, 2025  November 13, 2024  November 11 - 12, 2024  June 5 - 7, 2024  July 6 - 7, 2023  April 26 - 28, 2023  December 12 - 15, 2022	  3  8  16  24  16  24  32	Administrative Officer II (OIC - Records Officer)  Administrative Officer II  Administrative Assistant III  Clerk (Records Handler)	March 19, 2025 - May 13, 2025 (present)  June 9, 2020 - March 18, 2025  June 2, 2014 - June 8, 2020  August 3, 2005 - June 1, 2014	1 month 24 days  4 years, 9 months, 9 days  6 years 6 days  8 years, 9 months, 29 days	Career Service Professional	4.83	Qualified
AOIV-2025005	Doctor in Public Administration  Master in Public Administration  BS in Business in Business Administration Major in Operations Management	More than <b>136 hours</b> of relevant trainings which include:  Capacity Building of AOs on Special Leave Benefits and Safe Spaces Act  Upskilling and Reskilling of Legal, ICT, and Administrative Personnel  Training for School and Division Non-Teaching Staff on Standard First Aid and BLS  Crafting of Schools WFP and AIP CY 2024  Upskilling and Reskilling of Legal, ICT, and Administrative Personnel	  November 21 - 22, 2024  November 13, 2024  July 17 - 19, 2024  September 19 - 22, 2023  April 26 - 28, 2023	  16  8  24  32  24	Administrative Officer II  Administrative Assistant III	July 2, 2021 - May 13, 2025 (present)  March 18, 2019 - July 1, 2021	3 years, 10 months, 11 days  2 years, 3 months, 13 days	Career Service Professional	4.88	Qualified



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**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**

**Position:** Administrative Officer IV (Records Officer II)

**Place of Assignment:** OSDS - Records Section

**Salary Grade:** 15

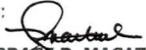
**Education:** Bachelor's Degree relevant to the job

**Training:** 4 hours of relevant training

**Experience:** 1 year relevant experience

**Eligibility:** Career Service Professional Eligibility (2nd Level)

Application Code	Education	Training/ Certificates (relevant to the administrative/records officer position)			Experience (relevant to the administrative/records officer position)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
		Whole Brain Self-Mastery and Mindfulness Training for Educators	December 12 - 15, 2022	32						
AOIV-2025006	Master in Public Administration  BS in Commerce	More than <b>112 hours</b> of relevant trainings which include:  Strategic HR OD Series: Green HR Overview  Capacity Building of AOs on Special Leave Benefits and Safe Spaces Act  Upskilling and Reskilling of Legal, ICT, and Administrative Personnel  Training for School and Division Non-Teaching Staff on Standard First Aid and BLS  Upskilling and Reskilling of Legal, ICT, and Administrative Personnel  Seminar and Workshop on the Preparation of Documents and Forms for Inventory of Records and Government Property and Equipments  Webinar on Leave Administration	December 12 - 15, 2022  March 13, 2024  November 21 - 22, 2024  November 13, 2024  July 17 - 19, 2024  April 26 - 28, 2023  December 21 - 22, 2022  August 15 - 16, 2022	32  8  16  8  24  24  16  16	Administrative Officer II  Administrative Officer I  Administrative Assistant III  Clerk	November 12, 2020 - May 13, 2025 (present)  July 1, 2015 - November 11, 2020  March 18, 2008 - June 30, 2015  October 23, 2003 - March 17, 2008	4 years, 6 months, 1 day  5 years, 4 months, 10 days  7 years, 3 months, 12 days  4 years, 4 months, 23 days	Career Service Professional	4.76	Qualified
AOIV-2025007	Master of Arts in Teaching Reading (Graduate)  BS in Agricultural Technology Major in Animal Science	More than <b>128 hours</b> of relevant trainings which include:  Regional Reading Program Implementation Review  Capacity Building of School Heads on Strategic Leadership Crafting of Schools AIP and WFP Phase II  Revisiting and Enhancement of School Contingency Plan  Capacity Building of School Heads on Strategic Leadership Phase 2	October 6-11, 2024  August 27-30, 2024  June 19-21, 2024  June 5-7, 2024	48  32  24  24	Teacher II (Teacher in Charge)  Teacher II  Teacher II (Teacher in Charge)  Teacher II  Teacher I	February 14, 2024 - May 13, 2025 (present)  August 25, 2023 - February 13, 2024  January 3, 2023 - August 24, 2023  June 1, 2017 - January 2, 2023  July 1, 2015 - May 31, 2017	1 year, 2 months, 29 days  5 months 19 days  7 months 21 days  5 years 7 months  1 year 11 months	RA 1080 (Teacher)	4.54	Qualified
AOIV-2025008	Master in Public Administration (39 units)  Bachelor in Elementary Education - Concentration in Math	No supporting document submitted	-	-	No supporting document submitted	-	-	RA 1080 (Teacher)	4.78	Disqualified  *non-compliant with the required Civil Service QS on Training and Experience.

Prepared by:   
**LOUIENE GRACE B. MACATUAL**  
Administrative Assistant III  
Personnel Section

Reviewed by:   
**RHODORA D. DESAMPARADO**  
Administrative Officer IV  
Human Resource Management Officer II

Date of Initial Evaluation: **28 MAY 2025**

Date of Posted: **29 MAY 2025**

Republic of the Philippines  
Department of Education  
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**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**

**Position:** Education Program Specialist II (EPS II)

**Place of Assignment:** Schools Governance and Operations Division (SGOD) - Human Resource Development

**Salary Grade:** 16

**Education:** Bachelor's degree in Education or its equivalent

**Training:** 4 hours of relevant training

**Experience:** 2 years experience in education research, development, implementation or other rele

**Eligibility:** RA 1080 or Career Service (Professional)

Application Code	Education	Training/ Certificates (relevant to the position applied for)			Experience (relevant position applied for)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
ESP-II-HRD-2025001	Master in Education Major in Reading, Language and Literature	More than <b>118 hours</b> of relevant trainings which include:			Teacher III	February 10, 2023 - May 13, 2025 (present)	2 years, 3 months, 3 days	RA 1080 (Teacher)	4.801	Qualified
	BSED Major in English	Strategic Synergy: Planning and Research Convergence	April 7 - 11, 2025	40	Teacher II	July 3, 2017 - February 9, 2023	5 years, 7 months, 6 days			
		Online Distance Learning Program in Basic Education Research	April 23, 2024	30	Teacher I	June 3, 2013 - July 2, 2017	4 years, 29 days			
		Program Implementation Review on Research and Data Management	December 11 - 13, 2024	24						
		Conduct of Quality Assurance of the Developed Support Reading Materials and Development of Illustration for National Learning Recovery Program	December 16 - 18, 2024	24						
ESP-II-HRD-2025002	Master in Business Administration (36 units)	More than <b>112 hours</b> of relevant trainings which include:			Project Development Officer I	October 26, 2022 - May 13, 2025 (present)	2 years, 6 months, 17 days	Civil Service Professional	4.850	Qualified
	BSED Supplementals (18 units)	DepEd Youth Formators Convergence	December 2 - 6, 2024	40	Administrative Assistant II	August 16, 2021 - October 25, 2022	1 year, 2 months, 9 days			
		BS in Business Administration Major in Marketing Management	Revisiting and Revitalizing Youth Formation and Partnership and Linkages PPA's	August 21 - 23, 2024	24	Administrative Aide VI	October 14, 2019 - August 15, 2021			
		Learners' Convergence Philippines	July 8 - 13, 2024	48	Research Assistant	July 2, 2018 - January 2, 2019	6 months			
ESP-II-HRD-2025003	Master of Arts in Education Major in Educational Management (CAR)	More than <b>144 hours</b> of relevant trainings which include:			Teacher I	November 12, 2018 - May 13, 2025 (present)	6 years, 6 months, 1 day	RA 1080 (Teacher)	4.590	Qualified
	BSED Major in General Science	Trainer of Trainers on DCP Adoption Program	December 2 - 6, 2024	40						
		Basic Skills Training on ICT to Enhance Teaching and Learning Delivery of ALS Teachers	October 4 - 6, 2021	24						
		Reengineering Champions Through Instructional Supervision	January 21 - 24, 2025	32						
	Division Roll Out on SNED Content and Pedagogy	September 18-20 and 25-27, 2024	48							
ESP-II-HRD-2025004	Master of Arts in Education Major in Educational Management (45 units)	More than <b>112 hours</b> of relevant trainings which include:			Teacher III	October 1, 2018 - May 13, 2025 (present)	6 years, 7 months, 12 days	RA 1080 (Teacher)	4.659	Qualified
	BEED	Roll-out of Research Module for LAC Session	February 15 - 17, 2021	24	Teacher I	January 23, 2006 - September 30, 2018	12 years, 8 months, 7 days			
		Training for Teachers on the Guidelines of the Implementation of RPMS	February 8 - 11, 2021	32						
		Development of Supplementary Learning Materials	October 15, 16, 29 and 30, 2022	32						
	Mid-Year INSET in Bridging Learning Gaps	January 24 - 26, 2025	24							
ESP-II-HRD-2025005	Master in Technology Management	More than <b>216 hours</b> of relevant trainings which include:			Project Development Officer I	March 1, 2024 - May 13, 2025 (present)	1 year, 2 months, 12 days	RA 1080 (Teacher)	4.630	Qualified
	Master in Public Administration (12 units)	National Training on Research Writing and Statistical Data Analysis for Teachers, School Administrators, and Non-Teaching Personnel	February 18 - 27, 2025	80	Administrative Assistant III	November 21, 2022 - February 29, 2024	1 year, 3 months, 9 days			



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**Qualification Standards of the Position**

**Position:** Education Program Specialist II (EPS II)

**Place of Assignment:** Schools Governance and Operations Division (SGOD) - Human Resource Development

**Salary Grade:** 16

**Education:** Bachelor's degree in Education or its equivalent

**Training:** 4 hours of relevant training

**Experience:** 2 years experience in education research, development, implementation or other rele

**Eligibility:** RA 1080 or Career Service (Professional)

Application Code	Education	Training/ Certificates (relevant to the position applied for)			Experience (relevant position applied for)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
	BS in Management	Finalization Workshop of Research Manuscript for DRRM in Basic Education	February 3 - 7, 2025	40	Administrative Assistant II	August 12, 2021 - November 20, 2022	1 year, 3 months, 8 days			
		National Computer Upskills Training on Google Workspace and Microsoft Office for Teachers, School Administrators, and Non-Teaching Personnel	November 8 - 19, 2024	96						
ESPII-HRD-2025006	Master in Education Major in Social Studies	More than <b>136 hours</b> of relevant trainings which include:			Teacher III	October 13, 2021 - May 13, 2025 (present)	3 years, 7 months	RA 1080 (Teacher)	4.566	Qualified
	BEED - Major in General Education	High Impact Teaching in the Digital Era	June 2, 2022	8	Teacher I	February 20, 2012 - October 12, 2021	9 years 7 months 23 days			
		Development of Interactive Culture-Based Lesson Exemplars in AP	November 28-29 and December 1, 2022	24						
		Cha-ching Teachers Training	October 18, 2024	8						
		First Level Trainers Training Scheme Course for Managers of Learning	October 17-22, 2022	48						
		Televised Virtual In-Service Training for Teachers	August 8-11, 2022	32						
		Development of Digitized Materials for Araling Panlipunan	May 26-27, 2022	16						
ESPII-HRD-2025007	Master of Arts in Education with Specialization in Educational Management (CAR)	More than <b>240 hours</b> of relevant trainings which include:			Registrar I	December 1, 2016 - May 13, 2025 (present)	8 years, 5 months, 12 days	RA 1080 (Teacher)	4.670	Qualified
	Bachelor of Science Major in Biology	International Seminar on Leadership and Office Administration	April 15 - 24, 2025	80	Teacher I	January 15, 2004 - November 30, 2016	12 years, 10 months, 15 days	Career Service Professional		
		Computer Skills Development Training: Improving Classroom Learning Thru ICT	April 1 - 10, 2025	80						
		Career Development and Office System Administration in Schools	March 15 - 24, 2025	80						
ESPII-HRD-2025008	Master of Arts in Education Major in English (CAR)	More than <b>123 hours</b> of relevant trainings which include:			Teacher III (Teacher in Charge)	June 4, 2021 - May 13, 2025 (present)	3 years, 11 months, 9 days	RA 1080 (Teacher)	4.871	Qualified
	Master of Arts in Education with Specialization in Reading (CAR)	Regional Training on Professional Learning Packages of Higher Order Thinking Skills for School Heads	August 27 - 30, 2024	27	Teacher III	October 16, 2015 - June 3, 2021	5 years and 7 months			
	BSED Major in English	Capability Building for Farm School Executive Series 7	September 2 - 4, 2024	24	Teacher II	February 13, 2007 - October 15, 2016	9 years and 8 months			
		Regular Review of Farm School Contextualized Curriculum Guides Aligned to the MATATAG Curriculum	September 23 - 27, 2024	40	Teacher I	October 1, 2003 - February 12, 2007	3 years and 4 months			
		Division Capacity Building on the Provisions of RA 11650 for Supervisors and School Heads	September 11 - 13, 2024	24						
		Reskilling of the Schools and Division GAD Focal Point System	August 23, 2024	8						
ESPII-HRD-2025009	Master of Arts in Education Major in Administration and Supervision	More than <b>176 hours</b> of relevant trainings which include:			Teacher III	January 2, 2025 - May 13, 2025 (present)	4 months, 11 days	RA 1080 (Teacher)	4.930	Qualified

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**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**

**Position: Education Program Specialist II (EPS II)**

**Place of Assignment: Schools Governance and Operations Division (SGOD) - Human Resource Development**

**Salary Grade: 16**

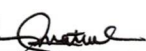
**Education: Bachelor's degree in Education or its equivalent**

**Training: 4 hours of relevant training**

**Experience: 2 years experience in education research, development, implementation or other rele**

**Eligibility: RA 1080 or Career Service (Professional)**

Application Code	Education	Training/ Certificates (relevant to the position applied for)			Experience (relevant position applied for)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
	Bachelor of Elementary Education	Strategies for Promoting Literacy Education	July 4-9, 2022	48	Teacher in Charge (Teacher III)	October 14, 2024 - January 1, 2025	2 months 19 days			
		Classroom Management for the 21st Century	July 18-23, 2022	48	Teacher III	January 5, 2022 - October 13, 2024	2 years 9 months 9 days			
		Emerging Assessment Strategies for Improved Teaching and Learning	August 1-6, 2022	48	Teacher I	June 2, 2014 - January 4, 2022	7 year 7 months 3 days			
		Enhancement Training for SHS Teachers Teaching Quantitative/Qualitative/Experimental Research Phase 1	August 16-19, 2023	32						
ESPII-HRD-2025010	Master of Technology Education (27 units)	More than <b>144 hours</b> of relevant trainings which include:			Teacher II	January 3, 2024 - May 13, 2025 (present)	1 year, 4 months, 10 days	RA 1080 (Teacher)	4.545	Qualified
	Bachelor of Technical Teacher Education	Project BUILD: Training Writeshop on the Development of Localized LAS	April 22 - 26, 2025	40	Teacher I	August 3, 2015 - January 2, 2024	8 years, 5 months			
		INSET 2024	November 29, 2024	8						
		Workshop on the Digitization of Learning Resources Patterned to the PISA	October 2 - 3, 2024	16						
		International Educational Leadership Training Series	May 10, 2024	40						
		High Impact Teaching in the Digital Era Online Training Program	April 29, 2024	40						
ESPII-HRD-2025011	Master of Arts in Education Major in Educational Management (CAR)	More than <b>112 hours</b> of relevant trainings which include:			Teacher I	July 9, 2019 - May 13, 2025 (present)	5 years, 10 months, 4 days	RA 1080 (Teacher)	4.542	Qualified
	BEED	Division Sports Training in Various Sports Discipline	December 12 - 14, 2024	24						
		Empowering Educators: Capacity Building Through Research	April 2 - 5, 2025	32						
		Development of Supplementary Learning Materials	December 2 - 4, 2022	24						
		Upskilling of Teachers in Developing Learning Assessment in English	November 19 - 20 and 26 - 27, 2022	32						

Prepared by:   
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Personnel Section

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Administrative Officer IV  
Human Resource Management Officer II

Date of Initial Evaluation: **28 MAY 2025**

Date Posted: **29 MAY 2025**



Republic of the Philippines  
Department of Education  
Negros Island Region  
**DIVISION OF SAGAY CITY**  
**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**

**Position:** Education Program Specialist II (EPS II)

**Place of Assignment:** Schools Governance and Operations Division (SGOD) - Monitoring and Evaluation

**Salary Grade:** 16

**Education:** Bachelor's degree in Education or its equivalent

**Training:** 4 hours of relevant training

**Experience:** 2 years experience in education research, development, implementation or other rele

**Eligibility:** RA 1080 or Career Service (Professional)

Application Code	Education	Training/ Certificates (relevant to the position applied for)			Experience (relevant position applied for)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
EPSII-ME-2025001	Master in Education Major in Reading, Language and Literature	More than <b>118 hours</b> of relevant trainings which include:			Teacher III	February 10, 2023 - May 13, 2025 (present)	2 years, 3 months, 3 days	RA 1080 (Teacher)	4.801	Qualified
	BSED Major in English	Strategic Synergy: Planning and Research Convergence	April 7 - 11, 2025	40	Teacher II	July 3, 2017 - February 9, 2023	5 years, 7 months, 6 days			
		Online Distance Learning Program in Basic Education Research	April 23, 2024	30	Teacher I	June 3, 2013 - July 2, 2017	4 years, 29 days			
		Program Implementation Review on Research and Data Management	December 11 - 13, 2024	24						
		Conduct of Quality Assurance of the Developed Support Reading Materials and Development of Illustration for National Learning Recovery Program	December 16 - 18, 2024	24						
EPSII-ME-2025002	Master of Arts in Education Major in Educational Management (CAR)	More than <b>144 hours</b> of relevant trainings which include:			Teacher I	November 12, 2018 - May 13, 2025 (present)	6 years, 6 months, 1 day	RA 1080 (Teacher)	4.590	Qualified
	BSED Major in General Science	Trainer of Trainers on DCP Adoption Program	December 2 - 6, 2024	40						
		Basic Skills Training on ICT to Enhance Teaching and Learning Delivery of ALS Teachers	October 4 - 6, 2021	24						
		Reengineering Champions Through Instructional Supervision	January 21 - 24, 2025	32						
		Division Roll Out on SNED Content and Pedagogy	September 18-20 and 25-27, 2024	48						
EPSII-ME-2025003	Master of Arts in Education Major in Educational Management (45 units)	More than <b>112 hours</b> of relevant trainings which include:			Teacher III	October 1, 2018 - May 13, 2025 (present)	6 years, 7 months, 12 days	RA 1080 (Teacher)	4.659	Qualified
	BEED	Roll-out of Research Module for LAC Session	February 15 - 17, 2021	24	Teacher I	January 23, 2006 - September 30, 2018	12 years, 8 months, 7 days			
		Training for Teachers on the Guidelines of the Implementation of RPMS	February 8 - 11, 2021	32						
		Development of Supplementary Learning Materials	October 15, 16, 29 and 30, 2022	32						
		Mid-Year INSET in Bridging Learning Gaps	January 24 - 26, 2025	24						
EPSII-ME-2025004	Master of Arts in Education Major in Educational Management (CAR)	More than <b>112 hours</b> of relevant trainings which include:			Teacher I	July 9, 2019 - May 13, 2025 (present)	5 years, 10 months, 4 days	RA 1080 (Teacher)	4.542	Qualified
	BEED	Division Sports Training in Various Sports Discipline	December 12 - 14, 2024	24						
		Empowering Educators: Capacity Building Through Research	April 2 - 5, 2025	32						
		Development of Supplementary Learning Materials	December 2 - 4, 2022	24						
		Upskilling of Teachers in Developing Learning Assessment in English	November 19 - 20 and 26 - 27, 2022	32						
EPSII-ME-2025005	Master in Technology Management	More than <b>216 hours</b> of relevant trainings which include:			Project Development Officer I	March 1, 2024 - May 13, 2025 (present)	1 year, 2 months, 12 days	RA 1080 (Teacher)	4.630	Qualified

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**Qualification Standards of the Position**

**Position:** Education Program Specialist II (EPS II)

**Place of Assignment:** Schools Governance and Operations Division (SGOD) - Monitoring and Evaluation

**Salary Grade:** 16

**Education:** Bachelor's degree in Education or its equivalent

**Training:** 4 hours of relevant training

**Experience:** 2 years experience in education research, development, implementation or other rele

**Eligibility:** RA 1080 or Career Service (Professional)

Application Code	Education	Training/ Certificates (relevant to the position applied for)			Experience (relevant position applied for)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
	Master in Public Administration (12 units)	National Training on Research Writing and Statistical Data Analysis for Teachers, School Administrators, and Non-Teaching Personnel	February 18 - 27, 2025	80	Administrative Assistant III	November 21, 2022 - February 29, 2024	1 year, 3 months, 9 days	Civil Service Professional		
	BS in Management	Finalization Workshop of Research Manuscript for DRRM in Basic Education	February 3 - 7, 2025	40	Administrative Assistant II	August 12, 2021 - November 20, 2022	1 year, 3 months, 8 days			
		National Computer Upskills Training on Google Workspace and Microsoft Office for Teachers, School Administrators, and Non-Teaching Personnel	November 8 - 19, 2024	96						
EPSII-ME-2025006	Master of Arts in Teaching Mathematics (43 units)	More than <b>64 hours</b> of relevant trainings which include:			Project Development Officer II	March 23, 2015 - May 13, 2025 (present)	10 years, 1 month, 20 days	RA 1080 (Teacher)	4.486	Qualified
	BSED Major in Mathematics	Regional Conference on Learning Resources Development, Status, and Updates	September 22 - 24, 2021	24	Teacher III	August 1, 2011 - March 22, 2015	3 years, 7 months, 21 days			
		Workshop on the Finalization of ADM Modules	April 21 - 25, 2025	40	Teacher I	January 16, 2003 - July 31, 2011	8 years, 6 months, 15 days			
EPSII-ME-2025007	Master of Arts in Education with Specialization in Educational Management (CAR)	More than <b>240 hours</b> of relevant trainings which include:			Registrar I	December 1, 2016 - May 13, 2025 (present)	8 years, 5 months, 12 days	RA 1080 (Teacher)	4.670	Qualified
	Bachelor of Science Major in Biology	International Seminar on Leadership and Office Administration	April 15 - 24, 2025	80	Teacher I	January 15, 2004 - November 30, 2016	12 years, 10 months, 15 days			
		Computer Skills Development Training: Improving Classroom Learning Thru ICT	April 1 - 10, 2025	80						
		Career Development and Office System Administration in Schools	March 15 - 24, 2025	80						
EPSII-ME-2025008	Master of Arts in Teaching Reading	More than <b>128 hours</b> of relevant trainings which include:			Teacher II (Teacher in Charge)	February 14, 2024 - May 13, 2025 (present)	1 year, 2 months, 29 days	RA 1080 (Teacher)	4.535	Qualified
	BS in Agricultural Technology Major in Animal Science	Regional Reading Program Implementation Review	October 6-11, 2024	48	Teacher II	August 25, 2023 - February 13, 2024	5 months 19 days			
		Capacity Building of School Heads on Strategic Leadership Crafting of Schools AIP and WFP Phase II	August 27-30, 2024	32	Teacher II (Teacher in Charge)	January 3, 2023 - August 24, 2023	7 months 21 days			
		Revisiting and Enhancement of School Contingency Plan	June 19-21, 2024	24	Teacher II	June 1, 2017 - January 2, 2023	5 years 7 months			
		Capacity Building of School Heads on Strategic Leadership Phase 2	June 5-7, 2024	24	Teacher I	July 1, 2015 - May 31, 2017	1 year 11 months			
EPSII-ME-2025009	Master of Arts in Education Major in English (CAR)	More than <b>123 hours</b> of relevant trainings which include:			Teacher III (Teacher in Charge)	June 4, 2021 - May 13, 2025 (present)	3 years, 11 months, 9 days	RA 1080 (Teacher)	4.871	Qualified
	Master of Arts in Education with Specialization in Reading (CAR)	Regional Training on Professional Learning Packages of Higher Order Thinking Skills for School Heads	August 27 - 30, 2024	27	Teacher III	October 16, 2015 - June 3, 2021	5 years and 7 months			
	BSED Major in English	Capability Building for Farm School Executive Series 7	September 2 - 4, 2024	24	Teacher II	February 13, 2007 - October 15, 2016	9 years and 8 months			



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**Qualification Standards of the Position**

**Position:** Education Program Specialist II (EPS II)

**Place of Assignment:** Schools Governance and Operations Division (SGOD) - Monitoring and Evaluation

**Salary Grade:** 16


**Education:** Bachelor's degree in Education or its equivalent

**Training:** 4 hours of relevant training

**Experience:** 2 years experience in education research, development, implementation or other rele

**Eligibility:** RA 1080 or Career Service (Professional)

Application Code	Education	Training/ Certificates (relevant to the position applied for)			Experience (relevant position applied for)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
		Regular Review of Farm School Contextualized Curriculum Guides Aligned to the MATATAG Curriculum	September 23 - 27, 2024	40	Teacher I	October 1, 2003 - February 12, 2007	3 years and 4 months			
		Division Capacity Building on the Provisions of RA 11650 for Supervisors and School Heads	September 11 - 13, 2024	24						
		Reskilling of the Schools and Division GAD Focal Point System	August 23, 2024	8						
EPSII-ME-2025010	Master of Arts in Education Major in Administration and Supervision  Bachelor of Elementary Education	More than <b>176 hours</b> of relevant trainings which include:			Teacher III	January 2, 2025 - May 13, 2025 (present)	4 months, 11 days	RA 1080 (Teacher)	4.930	Qualified
		Strategies for Promoting Literacy Education	July 4-9, 2022	48	Teacher in Charge (Teacher III)	October 14, 2024 - January 1, 2025	2 months 19 days			
		Classroom Management for the 21st Century	July 18-23, 2022	48	Teacher III	January 5, 2022 - October 13, 2024	2 years 9 months 9 days			
		Emerging Assessment Strategies for Improved Teaching and Learning	August 1-6, 2022	48	Teacher I	June 2, 2014 - January 4, 2022	7 year 7 months 3 days			
		Enhancement Training for SHS Teachers Teaching Quantitative/Qualitative/Experimental Research Phase 1	August 16-19, 2023	32						
EPSII-ME-2025011	Master of Technology Education (27 units)  Bachelor of Technical Teacher Education	More than <b>144 hours</b> of relevant trainings which include:			Teacher II	January 3, 2024 - May 13, 2025 (present)	1 year, 4 months, 10 days	RA 1080 (Teacher)	4.545	Qualified
		Project BUILD: Training Writeshop on the Development of Localized LAS	April 22 - 26, 2025	40	Teacher I	August 3, 2015 - January 2, 2024	8 years, 5 months			
		INSET 2024	November 29, 2024	8						
		Workshop on the Digitization of Learning Resources Patterned to the PISA	October 2 - 3, 2024	16						
		International Educational Leadership Training Series	May 10, 2024	40						
		High Impact Teaching in the Digital Era Online Training Program	April 29, 2024	40						

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Republic of the Philippines  
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Negros Island Region  
**DIVISION OF SAGAY CITY**  
**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**

**Position:** Education Program Specialist II (EPS II)

**Place of Assignment:** Schools Governance and Operations Division (SGOD) – Social Mobilization and Networking

**Salary Grade:** 16

**Education:** Bachelor's degree in Education or its equivalent

**Training:** 4 hours of relevant training

**Experience:** 2 years experience in education research, development, implementation or other rr

**Eligibility:** RA 1080 or Career Service (Professional)

Application Code	Education	Training/ Certificates (relevant to the position applied for)			Experience (relevant position applied for)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
EPSII-SM-2025001	Master in Education Major in Reading, Language and Literature	More than <b>118 hours</b> of relevant trainings which include:			Teacher III	February 10, 2023 - May 13, 2025 (present)	2 years, 3 months, 3 days	RA 1080 (Teacher)	4.801	Qualified
	BSED Major in English	Strategic Synergy: Planning and Research Convergence	April 7 - 11, 2025	40	Teacher II	July 3, 2017 - February 9, 2023	5 years, 7 months, 6 days			
		Online Distance Learning Program in Basic Education Research	April 23, 2024	30	Teacher I	June 3, 2013 - July 2, 2017	4 years, 29 days			
		Program Implementation Review on Research and Data Management	December 11 - 13, 2024	24						
		Conduct of Quality Assurance of the Developed Support Reading Materials and Development of Illustration for National Learning Recovery Program	December 16 - 18, 2024	24						
EPSII-SM-2025002	Master in Business Administration (36 units)	More than <b>112 hours</b> of relevant trainings which include:			Project Development Officer I	October 26, 2022 - May 13, 2025 (present)	2 years, 6 months, 17 days	Civil Service Professional	4.850	Qualified
	BSED Supplementals (18 units)	DepEd Youth Formators Convergence	December 2 - 6, 2024	40	Administrative Assistant II	August 16, 2021 - October 25, 2022	1 year, 2 months, 9 days			
	BS in Business Administration Major in Marketing Management	Revisiting and Revitalizing Youth Formation and Partnership and Linkages PPAs	August 21 - 23, 2024	24	Administrative Aide VI	October 14, 2019 - August 15, 2021	1 year, 10 months, 1 day			
		Learners' Convergence Philippines	July 8 - 13, 2024	48	Research Assistant	July 2, 2018 - January 2, 2019	6 months			
EPSII-SM-2025003	Master in Technology Management	More than <b>216 hours</b> of relevant trainings which include:			Project Development Officer I	March 1, 2024 - May 13, 2025 (present)	1 year, 2 months, 12 days	RA 1080 (Teacher)	4.630	Qualified
	Master in Public Administration (12 units)	National Training on Research Writing and Statistical Data Analysis for Teachers, School Administrators, and Non- Teaching Personnel	February 18 - 27, 2025	80	Administrative Assistant III	November 21, 2022 - February 29, 2024	1 year, 3 months, 9 days			
	BS in Management	Finalization Workshop of Research Manuscript for DRRM in Basic Education	February 3 - 7, 2025	40	Administrative Assistant II	August 12, 2021 - November 20, 2022	1 year, 3 months, 8 days			
		National Computer Upskills Training on Google Workspace and Microsoft Office for Teachers, School Administrators, and Non- Teaching Personnel	November 8 - 19, 2024	96						
EPSII-SM-2025004	Master of Arts in Teaching Mathematics (43 units)	More than <b>64 hours</b> of relevant trainings which include:			Project Development Officer II	March 23, 2015 - May 13, 2025 (present)	10 years, 1 month, 20 days	RA 1080 (Teacher)	4.486	Qualified
	BSED Major in Mathematics	Regional Conference on Learning Resources Development, Status, and Updates	September 22 - 24, 2021	24	Teacher III	August 1, 2011 - March 22, 2015	3 years, 7 months, 21 days			
		Workshop on the Finalization of ADM Modules	April 21 - 25, 2025	40	Teacher I	January 16, 2003 - July 31, 2011	8 years, 6 months, 15 days			
EPSII-SM-2025005	Master in Education Major in Social Studies	More than <b>136 hours</b> of relevant trainings which include:			Teacher III	October 13, 2021 - May 13, 2025 (present)	3 years, 7 months	RA 1080 (Teacher)	4.566	Qualified
	BEED - Major in General Education	High Impact Teaching in the Digital Era	June 2, 2022	8	Teacher I	February 20, 2012 - October 12, 2021	9 years 7 months 23 days			
		Development of Interactive Culture-Based Lesson Exemplars in AP	November 28- 29 and December 1, 2022	24						
		Cha-ching Teachers Training	October 18, 2024	8						



Republic of the Philippines  
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**DIVISION OF SAGAY CITY**  
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**Qualification Standards of the Position**

**Position:** Education Program Specialist II (EPS II)

**Place of Assignment:** Schools Governance and Operations Division (SGOD) – Social Mobilization and Networking

**Salary Grade:** 16

**Education:** Bachelor's degree in Education or its equivalent

**Training:** 4 hours of relevant training

**Experience:** 2 years experience in education research, development, implementation or other relevant

**Eligibility:** RA 1080 or Career Service (Professional)

Application Code	Education	Training/ Certificates (relevant to the position applied for)			Experience (relevant position applied for)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
		First Level Trainers Training Scheme Course for Managers of Learning	October 17-22, 2022	48						
		Televised Virtual In-Service Training for Teachers	August 8-11, 2022	32						
		Development of Digitized Materials for Araling Panlipunan	May 26-27, 2022	16						
EPSII-SM-2025006	Master of Arts in Education with Specialization in Educational Management (CAR)	More than <b>240 hours</b> of relevant trainings which include:			Registrar I	December 1, 2016 - May 13, 2025 (present)	8 years, 5 months, 12 days	RA 1080 (Teacher)	4.670	Qualified
	Bachelor of Science Major in Biology	International Seminar on Leadership and Office Administration	April 15 - 24, 2025	80	Teacher I	January 15, 2004 - November 30, 2016	12 years, 10 months, 15 days	Career Service Professional		
		Computer Skills Development Training: Improving Classroom Learning Thru ICT	April 1 - 10, 2025	80						
		Career Development and Office System Administration in Schools	March 15 - 24, 2025	80						
EPSII-SM-2025007	Master of Arts in Education Major in English (CAR)	More than <b>123 hours</b> of relevant trainings which include:			Teacher III (Teacher in Charge)	June 4, 2021 - May 13, 2025 (present)	3 years, 11 months, 9 days	RA 1080 (Teacher)	4.871	Qualified
	Master of Arts in Education with Specialization in Reading (CAR)	Regional Training on Professional Learning Packages of Higher Order Thinking Skills for School Heads	August 27 - 30, 2024	27	Teacher III	October 16, 2015 - June 3, 2021	5 years and 7 months			
	BSED Major in English	Capability Building for Farm School Executive Series 7	September 2 - 4, 2024	24	Teacher II	February 13, 2007 - October 15, 2016	9 years and 8 months			
		Regular Review of Farm School Contextualized Curriculum Guides Aligned to the MATATAG Curriculum	September 23 - 27, 2024	40	Teacher I	October 1, 2003 - February 12, 2007	3 years and 4 months			
		Division Capacity Building on the Provisions of RA 11650 for Supervisors and School Heads	September 11 - 13, 2024	24						
		Reskilling of the Schools and Division GAD Focal Point System	August 23, 2024	8						
EPSII-SM-2025008	Master of Arts in Education Major in Administration and Supervision	More than <b>176 hours</b> of relevant trainings which include:			Teacher III	January 2, 2025 - May 13, 2025 (present)	4 months, 11 days	RA 1080 (Teacher)	4.930	Qualified
	Bachelor of Elementary Education	Strategies for Promoting Literacy Education	July 4-9, 2022	48	Teacher in Charge (Teacher III)	October 14, 2024 - January 1, 2025	2 months 19 days			
		Classroom Management for the 21st Century	July 18-23, 2022	48	Teacher III	January 5, 2022 - October 13, 2024	2 years 9 months 9 days			
		Emerging Assessment Strategies for Improved Teaching and Learning	August 1-6, 2022	48	Teacher I	June 2, 2014 - January 4, 2022	7 year 7 months 3 days			
		Enhancement Training for SHS Teachers Teaching Quantitative/Qualitative/Experimental Research Phase 1	August 16-19, 2023	32						
EPSII-SM-2025009	Master of Technology Education (27 units)	More than <b>144 hours</b> of relevant trainings which include:			Teacher II	January 3, 2024 - May 13, 2025 (present)	1 year, 4 months, 10 days	RA 1080 (Teacher)	4.545	Qualified
	Bachelor of Technical Teacher Education	Project BUILD: Training Writeshop on the Development of Localized LAS	April 22 - 26, 2025	40	Teacher I	August 3, 2015 - January 2, 2024	8 years, 5 months			
		INSET 2024	November 29, 2024	8						

Republic of the Philippines  
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**Qualification Standards of the Position**

**Position:** Education Program Specialist II (EPS II)

**Place of Assignment:** Schools Governance and Operations Division (SGOD) – Social Mobilization and Networking

**Salary Grade:** 16

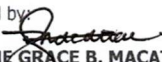
**Education:** Bachelor's degree in Education or its equivalent

**Training:** 4 hours of relevant training

**Experience:** 2 years experience in education research, development, implementation or other re

**Eligibility:** RA 1080 or Career Service (Professional)

Application Code	Education	Training/ Certificates (relevant to the position applied for)			Experience (relevant position applied for)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
		Workshop on the Digitization of Learning Resources Patterned to the PISA	October 2 - 3, 2024	16						
		International Educational Leadership Training Series	May 10, 2024	40						
		High Impact Teaching in the Digital Era Online Training Program	April 29, 2024	40						

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 Administrative Officer IV  
 Human Resource Management Officer II

Date of Initial Evaluation: 28 MAY 2025

Date Posted: 29 MAY 2025




Republic of the Philippines  
Department of Education  
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**Qualification Standards of the Position**

**Position:** Head Teacher I (Junior High School)  
**Place of Assignment:** Sewahon National High School  
**Salary Grade:** 14  
**Education:** Bachelor's Degree in Secondary Education; or Bachelor's Degree with 18 professional education units with appropriate field of specialization  
**Training:** 24 hours of relevant trainings  
**Experience:** TIC for 1 year, or Teacher for 3 years  
**Eligibility:** RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion, relevant to the school administration position)			Experience (relevant to the school administration position)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
HTI-2025022	Master of Arts in Education Major in Educational Management (CAR)	More than <b>136 hours</b> of relevant trainings which include:			Teacher in Charge (Teacher III)	November 6, 2024 - May 13, 2025 (present)	6 months, 8 days	RA 1080 (Teacher)	4.470	Qualified
	BSED Major in Mathematics	Capability Building on the Design and Development of School-Based PD Program	November 25 - 27, 2024	24	Teacher in Charge (Teacher II)	January 1, 2023 - November 5, 2024	1 year, 10 months, 5 days			
		Empowering M&E Focals and Associates for a Refined MATATAG Curriculum Implementation	December 17 - 19, 2024	24	Teacher II	June 1, 2017 - December 31, 2022	5 years, 7 months			
		Re-engineering Champions Through Instructional Supervision Orientation and Capacity Building for the Implementation of the National Mathematics Program	January 21 - 24, 2025	32						
		Capacity Building Through Research	February 16 - 18, 2025	24						
		April 28 - May 1, 2025	32							
HTI-2025027	Master of Arts in Education Major in Physical Education (Graduate)	More than <b>136 hours</b> of relevant trainings which include:			Teacher III	June 13, 2016 - May 13, 2025 (present)	8 years, 11 months	RA 1080 (Teacher)	4.471	Qualified
	Master in Education Major in Music, Arts, Physical Education, and Health (Graduate)	In-Service Training School Level	January 24 - 26, 2024	24	Teacher I	May 15, 2014 - June 12, 2016	2 years, 28 days			
		School-Based INSET	January 29 - 20, 2024	16						
		Target Setting and Performance Review SY 2022-2023	October 5 and 18, 2022	16						
		In-Service Training School Level	November 25 - 29, 2024	40						

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Date of Initial Evaluation: 28 MAY 2025

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Republic of the Philippines  
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**Qualification Standards of the Position**

**Position: Head Teacher I (Elementary)**

**Place of Assignment:** Any Elementary Schools Within SDO Sagay City

**Salary Grade:** 14

**Education:** Bachelor's Degree in Elementary Education; or Bachelor's Degree with 18 professional education units

**Training:** 24 hours of relevant training

**Experience:** TIC for 1 year, or Teacher for 3 years

**Eligibility:** RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion, relevant to the school administration position)			Experience (relevant to the school administration position)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
HTI-2025019	Master of Arts in Education Major in Educational Management (42 units)	More than <b>120 hours</b> of relevant trainings which include:			Teacher in Charge	December 1, 2023 - May 13, 2025 (present)	1 year, 5 months, 13 days	RA 1080 (Teacher)	4.38	Qualified
	BEED with Specialization in Elementary Science and Health	Regional Principal's Congress Cum Regional Board Conference	September 24 - 26, 2024	24	Teacher III	June 10, 2021 - November 30, 2023	2 years, 5 months, 21 days			
		Division Capacity Building on the Provisions of RA 11650 for Supervisors and School Heads	September 11 - 13, 2024	24	Teacher I	February 16, 2010 - June 9, 2021	11 years, 3 months, 24 days			
		Capacity Building of School Heads on Strategic Leadership Phase III	August 27 - 30, 2024	24						
		Revisiting and Enhancement of School Contingency Plan	June 19 - 21, 2024	24						
HTI-2025020	Master in Education Major in Social Studies (Graduate)	More than <b>136 hours</b> of relevant trainings which include:			Teacher III	October 13, 2021 - May 13, 2025 (present)	3 years, 7 months	RA 1080 (Teacher)	4.638	Qualified
	BEED - Major in General Education	Development of Interactive Culture-Based Lesson Exemplars in AP	November 28-29 and December 1, 2022	24	Teacher I	February 20, 2012 - October 12, 2021	9 years, 7 months, 23 days			
		Cha-ching Teachers Training	October 18, 2024	8						
		First Level Trainers Training Scheme Course for Managers of Learning	October 17-22, 2022	48						
		Televised Virtual In-Service Training for Teachers	August 8-11, 2022	32						
		Development of Digitized Materials for Araling Panlipunan	May 26-27, 2022	16						
HTI-2025021	Master of Arts in Teaching Reading (Graduate)	More than <b>128 hours</b> of relevant trainings which include:			Teacher II (Teacher in Charge)	February 14, 2024 - May 13, 2025 (present)	1 year, 2 months, 30 days	RA 1080 (Teacher)	4.535	Qualified
	BS in Agricultural Technology Major in Animal Science	Capacity Building of School Heads on Strategic Leadership Crafting of Schools AIP and WFP Phase II	August 27-30, 2024	32	Teacher II	August 25, 2023 - February 13, 2024	5 months, 20 days			
		Revisiting and Enhancement of School Contingency Plan	June 19-21, 2024	24	Teacher II (Teacher in Charge)	January 3, 2023 - August 24, 2023	7 months, 21 days			
		Capacity Building of School Heads on Strategic Leadership Phase 2	June 5-7, 2024	24	Teacher II	June 1, 2017 - January 2, 2023	5 years, 7 months, 2 days			
HTI-2025022	Master of Arts in Education Major in Educational Management (CAR)	More than <b>136 hours</b> of relevant trainings which include:			Teacher in Charge (Teacher III)	November 6, 2024 - May 13, 2025 (present)	6 months, 8 days	RA 1080 (Teacher)	4.47	Qualified
	BSED Major in Mathematics	Capability Building on the Design and Development of School-Based PD Program	November 25 - 27, 2024	24	Teacher in Charge (Teacher II)	January 1, 2023 - November 5, 2024	1 year, 10 months, 5 days			
		Empowering M&E Focals and Associates for a Refined MATATAG Curriculum Implementation	December 17 - 19, 2024	24	Teacher II	June 1, 2017 - December 31, 2022	5 years, 7 months			
		Re-engineering Champions Through Instructional Supervision	January 21 - 24, 2025	32						
		Orientation and Capacity Building for the Implementation of the National Mathematics Program	February 16 - 18, 2025	24						
		Capacity Building Through Research	April 28 - May 1, 2025	32						
HTI-2025023	Master of Arts in Education Major in Educational Management (42 units)	More than <b>148 hours</b> of relevant trainings which include:			Teacher III	June 13, 2016 - May 13, 2025 (present)	8 years, 11 months	RA 1080 (Teacher)	4.513	Qualified



Republic of the Philippines  
Department of Education  
Region VI - Western Visayas  
**DIVISION OF SAGAY CITY**

**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**

**Position: Head Teacher I (Elementary)**

**Place of Assignment:** Any Elementary Schools Within SDO Sagay City

**Salary Grade:** 14


**Education:** Bachelor's Degree in Elementary Education; or Bachelor's Degree with 18 professional education units

**Training:** 24 hours of relevant training

**Experience:** TIC for 1 year, or Teacher for 3 years

**Eligibility:** RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion, relevant to the school administration position)			Experience (relevant to the school administration position)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
	BEED	Training Workshop in Inclusive Science Education for Linguistic and Cultural Diversity International Marathon Lecture on Education Virtual In-Service Training for Public School Teachers	July 27, 2022 July 22-24, 2022 March 15-19, 2021	48 36 40	Teacher I	October 13, 2006 - June 12, 2016	9 years, 8 months			
HTI-2025024	Master of Arts in Education Major in Educational Management (42 units)	More than <b>144 hours</b> of relevant trainings which include:  Capacity Building of School Heads on Strategic Leadership Phase II  Convergence of Educational Leaders for Curriculum and Instructions  Upskilling and Reskilling of Instructional Leaders on the Science of Reading for Effective Literacy Instruction  Enhancement Training of NQESH Aspirants	  August 27 - 30, 2024  June 13 - 15, 2024  January 9-12, 2024  November 6-13, 2023	  24  24  32  64	Teacher III (Teacher in Charge)  Teacher III  Teacher I	June 24, 2021 - May 13, 2025 (present)  October 16, 2015 - June 23, 2021  November 3, 2003 - October 15, 2015	3 years, 10 months, 20 days  5 years, 8 months, 8 days  11 years, 11 months, 13 days	RA 1080 (Teacher)	4.4	Qualified
HTI-2025025	Master of Arts in Education Major in Administration and Supervision  Bachelor of Elementary Education	More than <b>176 hours</b> of relevant trainings which include:  Strategies for Promoting Literacy Education  Classroom Management for the 21st Century  Emerging Assessment Strategies for Improved Teaching and Learning  Enhancement Training for SHS Teachers Teaching Quantitative/Qualitative/Experimental Research Phase 1	  July 4-9, 2022  July 18-23, 2022  August 1-6, 2022  August 16-19, 2023	  48  48  48  32	Teacher III  Teacher in Charge (Teacher III)  Teacher III  Teacher I	January 2, 2025 - May 13, 2025 (present)  October 14, 2024 - January 1, 2025  January 5, 2022 - October 13, 2024  June 2, 2014 - January 4, 2022	4 months, 11 days  2 months 19 days  2 years 9 months 9 days  7 year 7 months 3 days	RA 1080 (Teacher)	4.930	Qualified
HTI-2025026	Master in Education Major in Social Studies (Graduate)  Bachelor of Elementary Education	More than <b>144 hours</b> of relevant trainings which include:  Enhancement Training for SHS Teachers Teaching Quantitative/Qualitative/Experimental Research Phase 1  Retooling of Non-Araling Panlipunan Major Teachers on the Context and Pedagogy on Teaching Geography, Philippine History, Economics, and UCSCP  School-Based Training for Teachers on MATATAG Curriculum Training-Workshop on Balik Kasaysayan Historical Trail Phase 2	  August 16-19, 2023  May 21-26, 2023  May 20-24, 2024  May 10-12, 2021	  32  48  40  24	Teacher III  Teacher I	January 6, 2020 - May 13, 2025 (present)  January 25, 2011 - January 5, 2020	5 years, 4 months, 8 days  8 years, 11 months, 11 days	RA 1080 (Teacher)	4.864	Qualified

Prepared by:   
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Personnel Section

Reviewed by:   
**RHODORA D. DESAMPARADO**  
Administrative Officer IV  
Human Resource Management Officer II

Date of Initial Evaluation: **28 MAY 2025**

Date Posted: **29 MAY 2025**

Republic of the Philippines  
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Region VI - Western Visayas  
**DIVISION OF SAGAY CITY**

**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**

**Position: Head Teacher II (Elementary)**

**Place of Assignment: Any Elementary Schools Within SDO Sagay City**

**Salary Grade: 15**

**Education: Bachelor's Degree in Elementary Education; or Bachelor's Degree with 18 professional education units**

**Training: 24 hours of relevant training**

**Experience: HT for 1 year, or TIC for 1 year, or Teacher for 4 years**

**Eligibility: RA 1080 (Teacher)**

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion, relevant to the school administration position)			Experience (relevant to the school administration position)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
HTII-2025011	Master in Education Major in Social Studies (Graduate)  BEED - Major in General Education	More than <b>136 hours</b> of relevant trainings which include:  Development of Interactive Culture-Based Lesson Exemplars in AP Cha-ching Teachers Training First Level Trainers Training Scheme Course for Managers of Learning Televised Virtual In-Service Training for Teachers  Development of Digitized Materials for Araling Panlipunan	November 28-29 and Decemeber 1, 2022 October 18, 2024  October 17-22, 2022  August 8-11, 2022  May 26-27, 2022	24 8  48  32  16	Teacher III  Teacher I	October 13, 2021 - May 13, 2025 (present)  February 20, 2012 - October 12, 2021	3 years, 7 months  9 years, 7 months, 23 days	RA 1080 (Teacher)	4.638	Qualified
HTII-2025012	Master of Arts in Teaching Reading (Graduate)  BS in Agricultural Technology Major in Animal Science	More than <b>128 hours</b> of relevant trainings which include:  Capacity Building of School Heads on Strategic Leadership Crafting of Schools AIP and WFP Phase II  Revisiting and Enhancement of School Contingency Plan  Capacity Building of School Heads on Strategic Leadership Phase 2	August 27-30, 2024  June 19-21, 2024  June 5-7, 2024	32  24  24	Teacher II (Teacher in Charge)  Teacher II  Teacher II (Teacher in Charge)  Teacher II	February 14, 2024 - May 13, 2025 (present)  August 25, 2023 - February 13, 2024  January 3, 2023 - August 24, 2023  June 1, 2017 - January 2, 2023	1 year, 2 months, 30 days  5 months, 20 days  7 months, 21 days  5 years, 7 months, 2 days	RA 1080 (Teacher)	4.535	Qualified
HTII-2025013	Master of Arts in Education Major in Educational Management (CAR)  BSED Major in Mathematics	More than <b>136 hours</b> of relevant trainings which include:  Capability Building on the Design and Development of School-Based PD Program  Empowering M&E Focals and Associates for a Refined MATATAG Curriculum Implementation Re-engineering Champions Through Instructional Supervision Orientation and Capacity Building for the Implementation of the National Mathematics Program  Capacity Building Through Research	November 25 - 27, 2024  December 17 - 19, 2024  January 21 - 24, 2025  February 16 - 18, 2025  April 28 - May 1, 2025	24  24  32  24  32	Teacher in Charge (Teacher III)  Teacher in Charge (Teacher II)  Teacher II	November 6, 2024 - May 13, 2025 (present)  January 1, 2023 - November 5, 2024  June 1, 2017 - December 31, 2022	6 months, 8 days  1 year, 10 months, 5 days  5 years, 7 months	RA 1080 (Teacher)	4.47	Qualified
HTII-2025014	Master of Arts in Education Major in Educational Management (42 units)  BEED	More than <b>148 hours</b> of relevant trainings which include:  Training Workshop in Inclusive Science Education for Linguistic and Cultural Diversity  International Marathon Lecture on Education	July 27, 2022  July 22-24, 2022	48  36	Teacher III  Teacher I	June 13, 2016 - May 13, 2025 (present)  October 13, 2006 - June 12, 2016	8 years, 11 months  9 years, 8 months	RA 1080 (Teacher)	4.513	Qualified



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**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**

**Position: Head Teacher II (Elementary)**

**Place of Assignment: Any Elementary Schools Within SDO Sagay City**

**Salary Grade: 15**

**Education: Bachelor's Degree in Elementary Education; or Bachelor's Degree with 18 professional education units**

**Training: 24 hours of relevant training**

**Experience: HT for 1 year, or TIC for 1 year, or Teacher for 4 years**

**Eligibility: RA 1080 (Teacher)**

Application Code	Education	Training/ Certificates (aquired within the last 5 years and after last promotion, relevant to the school administration position)			Experience (relevant to the school administration position)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years			
		Virtual In-Service Training for Public School Teachers	March 15-19, 2021	40						
HTII-2025015	Master of Arts in Education Major in Educational Management (42 units)	More than <b>144 hours</b> of relevant trainings which include:  Capacity Building of School Heads on Strategic Leadership Phase II Convergence of Educational Leaders for Curriculum and Instructions  Upskilling and Reskilling of Instructional Leaders on the Science of Reading for Effective Literacy Instruction  Enhancement Training of NQESH Aspirants	August 27 - 30, 2024  June 13 - 15, 2024  January 9-12, 2024  November 6-13, 2023	24  24  32  64	Teacher III (Teacher in Charge)  Teacher III  Teacher I	June 24, 2021 - May 13, 2025 (present)  October 16, 2015 - June 23, 2021  November 3, 2003 - October 15, 2015	3 years, 10 months, 20 days  5 years, 8 months, 8 days  11 years, 11 months, 13 days	RA 1080 (Teacher)	4.4	Qualified
HTII-2025016	Master of Arts in Teaching Mathematics (Graduate)  Bachelor of Elementary Education with Specialization in Elementary Mathematics	More than <b>152 hours</b> of relevant trainings which include:  Becoming a Better Teacher Everyday MOOC  Regional Training of Division Trainers and School Leaders on MATATAG Curriculum  Basic Graphic Design  Fundamentals of Animation	Issued on January 3, 2024  April 15-19, 2024  May 15-19, 2023  September 27-30, 2022	40  40  40  32	Head Teacher I  Teacher III  Teacher I	March 22, 2022 - May 13, 2025 (present)  September 2, 2019 - March 21, 2022  January 26, 2016 - September 1, 2019	3 years, 1 month, 21 days  2 years, 6 months, 19 days  3 years, 7 months, 6 days	RA 1080 (Teacher)	4.78	Qualified
HTII-2025017	Master of Arts in Education Major in Administration and Supervision  Bachelor of Elementary Education	More than <b>176 hours</b> of relevant trainings which include:  Strategies for Promoting Literacy Education  Classroom Management for the 21st Century  Emerging Assessment Strategies for Improved Teaching and Learning  Enhancement Training for SHS Teachers Teaching Quantitative/Qualitative /Experimental Research Phase 1	July 4-9, 2022  July 18-23, 2022  August 1-6, 2022  August 16-19, 2023	48  48  48  32	Teacher III  Teacher in Charge (Teacher III)  Teacher III  Teacher I	January 2, 2025 - May 13, 2025 (present)  October 14, 2024 - January 1, 2025  January 5, 2022 - October 13, 2024  June 2, 2014 - January 4, 2022	4 months, 11 days  2 months 19 days  2 years 9 months 9 days  7 year 7 months 3 days	RA 1080 (Teacher)	4.930	Qualified
HTII-2025018	Master in Education Major in Social Studies (Graduate)  Bachelor of Elementary Education	More than <b>144 hours</b> of relevant trainings which include:  Enhancement Training for SHS Teachers Teaching Quantitative/Qualitative /Experimental Research Phase 1	August 16-19, 2023	32	Teacher III  Teacher I	January 6, 2020 - May 13, 2025 (present)  January 25, 2011 - January 5, 2020	5 years, 4 months, 8 days  8 years, 11 months, 11 days	RA 1080 (Teacher)	4.864	Qualified

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**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**

**Position: Head Teacher II (Elementary)**

**Place of Assignment: Any Elementary Schools Within SDO Sagay City**

**Salary Grade: 15**

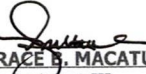
**Education: Bachelor's Degree in Elementary Education; or Bachelor's Degree with 18 professional education units**

**Training: 24 hours of relevant training**

**Experience: HT for 1 year, or TIC for 1 year, or Teacher for 4 years**

**Eligibility: RA 1080 (Teacher)**

Application Code	Education	Training/ Certificates (aquired within the last 5 years and after last promotion, relevant to the school administration position)			Experience (relevant to the school administration position)			Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Inlcusive Dates	Hours	Details	Inlcusive Dates	Years			
		Retooling of Non-Araling Panlipunan Major Teachers on the Context and Pedagogy on Teaching Geography, Philippine History, Economics, and UCSCP	May 21-26, 2023	48						
		School-Based Training for Teachers on MATATAG Curriculum	May 20-24, 2024	40						
		Training-Workshop on Balik Kasaysayan Historical Trail Phase 2	May 10-12, 2021	24						

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