



Republic of the Philippines
Department of Education
Negros Island Region
SCHOOLS DIVISION OF SAGAY CITY

MAY 22 2025

DIVISION MEMORANDUM

No. **312**, s. 2025

RECOMPOSITION OF DIVISION PROVIDENT FUND SECRETARIAT
FOR FY 2025 ONWARDS

To: Assistant Schools Division Superintendent
Chief Education Supervisors – CID & SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to **DepEd Order No. 008 s.2022**, amending **DepEd Order No. 003 s.2022**, SDO Sagay City Provident Fund Secretariat is hereby reconstituted and their designation as signing authorities in Provident Fund loans.

Chairman:	DANNIE CLARK M. UGUIL, CESE Assistant Schools Division Superintendent Officer-in-charge Office of the Schools Division Superintendent	-Approving Authority
Members:	NOE B. ABDON Administrative Officer V-Administrative Services	-Recommending Approval
	JOSIE R. REBOSQUILLO Accountant III	-Loan Assessment/Evaluation
	MA. LEAH LINDA S. TAN Administrative Officer V-Budget	-Loan Assessment/Evaluation
	AIMEE C. EMNACE Administrative Officer IV-Cash	
	VIANKA KASSANDRA R. SONOY Administrative Assistant III	

2. For your information and guidance.

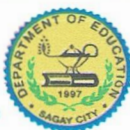
DANNIE CLARK M. UGUIL, CESE
OIC-Schools Division Superintendent



Enclosure : As stated
Reference : As stated
Allotment : N/A
No. of Pages :
To be indicate in the **Perpetual Index** under the following subjects:

RN: NAbdon/ 5-20-2025

(Enclosure No. 1 to Division Memorandum No. _____, s. 2025)



Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
Telephone Nos. 488-02-15; 722-0597/ sagaycity001@deped.gov.ph