



Republic of the Philippines
Department of Education
 Negros Island Region
SCHOOLS DIVISION OF SAGAY CITY

MAY 22 2025

DIVISION MEMORANDUM

No. **312**, s. 2025

**RECOMPOSITION OF DIVISION PROVIDENT FUND SECRETARIAT
 FOR FY 2025 ONWARDS**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors – CID & SGOD
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. Pursuant to **DepEd Order No. 008 s.2022**, amending **DepEd Order No. 003 s.2022**, SDO Sagay City Provident Fund Secretariat is hereby reconstituted and their designation as signing authorities in Provident Fund loans.

Chairman: **DANNIE CLARK M. UGUIL, CESE** -Approving Authority
 Assistant Schools Division Superintendent
 Officer-in-charge
 Office of the Schools Division Superintendent

Members: **NOE B. ABDON** -Recommending Approval
 Administrative Officer V-Administrative Services

JOSIE R. REBOSQUILLO -Loan Assessment/Evaluation
 Accountant III

MA. LEAH LINDA S. TAN -Loan Assessment/Evaluation
 Administrative Officer V-Budget

AIMEE C. EMNACE
 Administrative Officer IV-Cash

VIANKA KASSANDRA R. SONOY
 Administrative Assistant III

2. For your information and guidance.

DANNIE CLARK M. UGUIL, CESE
 OIC-Schools Division Superintendent



Enclosure : As stated
 Reference : As stated
 Allotment : N/A
 No. of Pages : _____
 To be indicate in the **Perpetual Index** under the following subjects:

RN: NAbdon/ 5-20-2025

(Enclosure No. 1 to Division Memorandum No. _____, s. 2025)

