



Republic of the Philippines  
Department of education  
REGION VI- WESTERN VISAYAS  
SCHOOLS DIVISION OF SAGAY CITY

MAY 06 2025

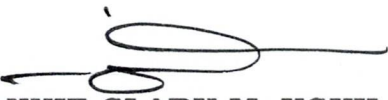
DIVISION MEMORANDUM

No. 291, s. 2025

ORIENTATION OF PHILHEALTH MEMBERSHIP OF JOB ORDER/  
CONTRACT OF SERVICE EMPLOYEE

To: OIC, Assistant School Division Superintendent  
Chiefs of CID and SGOD  
Public Schools District Supervisor  
Schools Heads of Public Elementary and Secondary Schools  
All Other Concerned

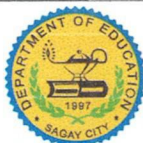
1. In line with our commitment in ensuring the welfare and social security of all Job Order/Contract of Service employees, an orientation session on **PhilHealth Membership** will be conducted to provide essential information regarding enrollment, benefits, and contribution guidelines.
2. All Job Order and Contract of Service employees assigned in schools and division office, along with Administrative Officer II are required to attend the orientation on May 9, 2025, at 1:30 in the afternoon at the Conference Room, Division of Sagay City.
3. It is understood that in the conduct of these activities, there shall be no discrimination in the provision of such learning and development interventions on account of age, school, gender, civil status, disability, religion or other similar factors and personal circumstances that run counter to the principles of equal opportunity.
4. For wide and immediate dissemination to the field.

  
**DANNIE CLARK M. UGUIL**  
Assistant Schools Division Superintendent  
Officer-in-charge  
Office of the Schools Division Superintendent



Enclosure : none  
Reference : as stated  
Allotment : N/A  
No. of Pages :  
To be indicate in the **Perpetual Index** under the following subjects:  
**EMPLOYEES BENEFITS WELFARE**

FN: rcd/memo/philhealth



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