



Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

APR 14 2025


DIVISION MEMORANDUM

No. 269, s. 2025

FINAL BRIEFING OF THE ELECTORAL BOARD

To: Assistant Schools Division Superintendent
Chief Education Supervisors – CID & SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Attached is a letter from **Commission on Elections, Sagay City** dated April 10, 2025 requesting to conduct Final Briefing of teachers who will serve as Electoral Board, on May 12, 2025 NLE.
2. All BEI of the identified schools are hereby requested to strictly follow their schedule.
3. Immediate and wide dissemination of this Memorandum is desired.


DANNIE CLARK M. UGUIL, CESE
OIC-Schools Division Superintendent



Enclosure : As stated
Reference : As stated
Allotment : N/A
No. of Pages :
To be indicate in the **Perpetual Index** under the following subjects:
FN: NAbdon/ 4-1 4-2025

(Enclosure No. 1 to Division Memorandum No. _____, s. 2025)

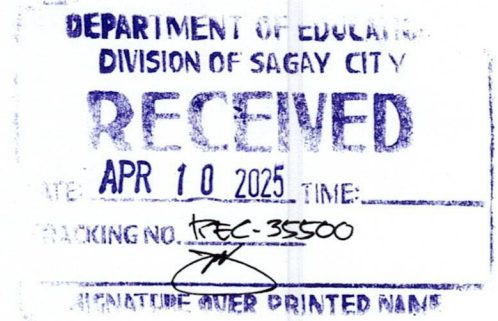


Republic of the Philippines
COMMISSION ON ELECTIONS
Office of the Election Officer
Sagay City, Negros Occidental
-00000-



APRIL 10, 2025

DANNIE CLARK M. UGUIL, CESE
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division of Sagay
Sagay City, Negros Occidental



Dear Sir:

Greetings!

Respectfully requesting to conduct the Final Briefing of our teachers who will serve as members of the Electoral Board, on May 12, 2025 NLE, as to following schedule:

APRIL 22, 2025 (TUESDAY), 8:00A.M. to 12:00 P.M. TOTAL NO. OF EB's -156			
1	POBLACION 1	8	COLONIA DIVINA
2	POBLACION 2	9	FABRICA
3	ANDRES BONIFACIO	10	GEN.LUNA
4	BATO	11	HIMOGA-AN BAYBAY
5	BAVIERA	12	LOPEZ JAENA
6	BULANON	13	CPO.SANTIAGO
7	CPO.HIMOGA-AN		

APRIL 23, 2025 (WEDNESDAY), 8:00A.M. to 12:00 P.M. TOTAL NO. OF EB's -159			
1	MALUBON	7	PUEY
2	MAKILING	8	RIZAL
3	MOLOCABOC	9	TABA-AO
4	OLD SAGAY	10	TADLONG
5	PARAISO	11	VITO
6	PLARIDEL	12	RAFAELA BARRERA

In this regard, may we respectfully request your office to inform all these teachers to strictly observe their scheduled briefing date, and not attend on any other schedule. The venue will be at Balay Kauswagan, Sagay City, Negros Occidental.

Thank you very much.

Sincerely yours,


ATTY, RYAN V. DELDO
Election Officer IV