



Republic of the Philippines
Department of Education
REGION VI- WESTERN VISAYAS
SCHOOLS DIVISION OF SAGAY CITY

April 8, 2025

DIVISION MEMORANDUM

No. 259, s. 2025

**COMMISSION ON AUDIT EXIT-AUDIT CONFERENCE ON AUDIT OF
CY 2024 ACCOUNTS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor - SGOD
Public Schools District Supervisors
Secondary School Heads
All Others Concerned

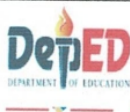
1. Relative to the audit of CY 2024 accounts of the Division and schools conducted by COA, an Exit Audit Conference to discuss audit findings and recommendation is being called for by COA on April 10, 2025 at 9:00AM to be held in the Division Conference Room.

2. The following personnel are requested to attend the conference:
SDO:

JOSIE R. REBUSQUILLO	-	Division Accountant
MA. LEAH LINDA S. TAN	-	Division Budget Officer
ROMIE OSAL	-	Division Property/Supply Officer
MARK ANTHONY J. TAN	-	Chairman, Division Bids and Awards Committee Chairman, Inventory Committee
JOSETTE BALANDRA	-	Division, GAD Focal Person
MA. THERESA Q. BINGCANG	-	SGOD Chief

Schools:

DECELYN DOLETIN	-	School Head, Sagay City Farm School
BRUCE ALLAN ESTERA	-	BAC Secretariat, Sagay City Farm School
JOEGIE SUMUGAT	-	School Head, Bulanon Farm School
ROCO DESCARTIN	-	BAC Secretariat of Bulanon Farm School
SHELALYN N. SISICAN	-	BAC Secretariat of Bulanon Farm School
FREDDIE DIGNO	-	School Head, Sagay National High School
JADE L. VIDAL	-	Administrative Officer IV, Sagay National High School
FEMIE KATE M. SUMILHIG	-	Senior Bookkeeper, Sagay National High School
MARIVEN R. VENTOR	-	Supply and Property Officer, SNHS



Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
Telephone Nos. 488-02-15; 722-0597 / sagaycity.001@deped.gov.ph



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SCHOOLS DIVISION OF SAGAY CITY

3. Expenses relative to the conduct of this activity shall be charged to Division MOOE and/or local funds subject to accounting and auditing rules and regulations.
4. There shall be no discrimination in the implementation of this Memorandum on account of age, school, gender, civil status, disability and religion or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
5. Widest and immediate dissemination of this Memorandum is desired.


DANNIE CLARK M. UGUIL, CESE
OIC- Schools Division Superintendent

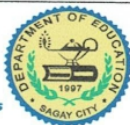


Encl: None.

Reference: Letter from the Office of the Supervising Auditor dated April 7, 2025

To be indicated in the Perpetual Index
under the following subjects:
memo

Accounting 4/8/2025



Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
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REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
REGIONAL OFFICE NO. VI
Ungka I, Pavia, Iloilo
NGAS Cluster 5 – Education and Employment
Audit Group NGAS B

Office of the Supervising Auditor

April 7, 2025

DANNIE CLARK M. UGUIL, CESE

OIC- Schools Division Superintendent

DepEd Division of Sagay City

Sagay City, Negros Occidental

Dear Sir,

We are finalizing the preparation of the Management Letter on the results of our audit of the accounts of the DepEd- Division of Sagay City for CY 2024. Relative thereto, we would like to request a meeting with you and the following personnel of the Division of Sagay City:

1. Division Accountant
2. Division Budget Officer
3. Division Property/Supply Officer
4. Chairman, Division Bids and Awards Committee
5. Chairman, Inventory Committee
6. Division, GAD Focal Person
7. Division SGOD, Chief
8. The School Head and the BAC Secretariat of Sagay City Farm School
9. The School Head and the BAC Secretariat of Bulanon Farm School
10. The School Head, the Administrative Officer IV, the Senior Bookkeeper and the Supply and Property Officer of Sagay National High School

on Thursday, April 10, 2024, at 9:00 AM to discuss our audit findings and recommendations as well as your management comment before we incorporate them in our final report. We shall also be touching on the status of implementation of audit recommendations in the prior years that have remained not implemented as of the year-end of CY 2024.

I am hoping for your positive response to this letter.

Thank you.

Very truly yours,


MARICEL G. ALOJADO
State Auditor IV
OIC- Supervising Auditor

COA Signed
2025-04-07
16:07:49

