



Republic of the Philippines  
**Department of Education**  
 REGION VI - WESTERN VISAYAS  
**SCHOOLS DIVISION OF SAGAY CITY**

MAR 6 2025

**DIVISION MEMORANDUM**No. 174, s. 2025

**REITERATION OF DO 22, S. 2024 ON CLASS SUSPENSION AND STRENGTHENED  
 MONITORING AMID INCREASED HEAT INDEX LEVELS**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors – CID & SGOD  
 Public Schools District Supervisors  
 Public and Private Elementary and Secondary School Heads  
 All Others Concerned

1. Attached is Joint Memorandum OM-OSEC-OUOPS-2025, from **Hon. Atty. Fatima Lipp D. Panontongan, Undersecretary and Chief of Staff, Office of the Secretary and Hon. Malcom S. Garma, Assistant Secretary, Officer-In-Charge, Office of the Undersecretary for Operations** dated March 3, 2025 and Regional Memorandum No. 204, s. 2025 dated March 05, 2025 from Director Ramir B. Uytico, EdD, CESO III, Office of the Regional Director VI regarding the **Reiteration of DO 22, s. 2025 on Class Suspension and Strengthened Monitoring Amid Increased Heat Index Levels.**

2. All schools must strictly submit weekly situational reports detailing class suspensions and alternative learning arrangements necessitated by extreme heat conditions **every Friday by 8:00 AM** to ensure timely consolidation by the **Division Office for submission to the Regional Office by 2:00 PM and to the Central Office by 5:00 PM.**


3. Access the Annex A: Reporting Template with this Google link:  
<https://forms.gle/n1kUFwZ8jPQsngxN18> ;



4. For more information, contact **Mr. James P. Sabio, Project Development Officer-II**, through mobile number **0943-1340-994** or email at [james.sabio@deped.gov.ph](mailto:james.sabio@deped.gov.ph).

5. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of such services on account of age, school, gender, civil status, disability, religion, or other similar factors or personal circumstances that run counter to the principles of equal opportunity.

6. Immediate and wide dissemination of this Memorandum is desired.

  
**DANNIE CLARK M. UGUIL, CESE**  
 Assistant Schools Division Superintendent  
 OIC-Office of the Schools Division Superintendent



Enclosure : As stated  
 Reference : Joint Memorandum OM-OSEC-OUOPS-2025-01-01456 & RM No. 204, s. 2025  
 Allotment : N/A  
 No. of Pages : 5  
 To be indicated in the **Perpetual Index** under the following subjects:

SAFETY EDUCATION

CAMPAIGN

MEETING

SCHOOLS

FN: jamespsabio/ DRRM/ SGOD



Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental  
 Telephone Nos. 488-02-15; 722-0597/ [sagaycity001@deped.gov.ph](mailto:sagaycity001@deped.gov.ph)





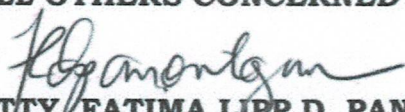
Republika ng Pilipinas  
**Department of Education**  
**OFFICE OF THE SECRETARY**

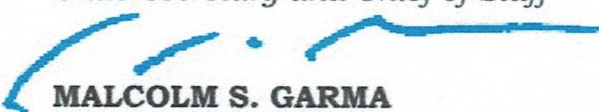
---

**JOINT MEMORANDUM**  
**OM-OSEC-OUOPS-2025-01-01456**

**TO :** **UNDERSECRETARIES**  
**ASSISTANT SECRETARIES**  
**BUREAU AND SERVICE DIRECTORS**  
**REGIONAL DIRECTORS**  
**SCHOOLS DIVISION SUPERINTENDENTS**  
**PUBLIC AND PRIVATE SECONDARY SCHOOL HEADS**  
**ALL OTHERS CONCERNED**

**FROM:**

  
**ATTY. FATIMA LIPP D. PANONTONGAN**  
*Undersecretary and Chief of Staff*

  
**MALCOLM S. GARMA**  
*Assistant Secretary, Officer-In-Charge*  
*Office of the Undersecretary for Operations*

**SUBJECT :** **REITERATION OF DO 22, S. 2024 ON CLASS**  
**SUSPENSION AND STRENGTHENED MONITORING AMID**  
**INCREASED HEAT INDEX LEVELS**

**DATE :** **3 MARCH 2025**

---

1. In view of the anticipated escalation of heat index levels, which may pose a substantial risk to the health, safety, and overall well-being of learners and personnel, this Office hereby reiterates the provisions of DepEd Order (DO) No. 22, s. 2024, titled "Guidelines on Class and Work Suspension in Schools During Disasters and Emergencies."
2. Pursuant to said issuance, the authority to suspend face-to-face classes in response to extreme heat conditions shall be exercised at the discretion of the Local Chief Executives (LCEs) or the Schools Division Superintendents (SDS). In such instances, affected schools shall transition to modular distance learning, performance-based tasks, projects, or make-up classes to meet prescribed learning competencies.



3. **Mandate for Heightened Monitoring and Granular Assessment** - All Regional Offices (ROs) and Schools Division Offices (SDOs) are hereby directed to:
- 3.1. Conduct continuous surveillance of local heat index levels and environmental conditions, utilizing data from the Philippine Atmospheric, Geophysical, and Astronomical Services Administration (PAGASA) and other relevant authorities.
  - 3.2. Undertake periodic assessments of school facilities, in consultation with LGUs and relevant health agencies, to determine the sufficiency of heat mitigation measures.
  - 3.3. Implement precautionary strategies, including but not limited to, the modification of school hours, reinforcement of ventilation systems, and provision of adequate hydration facilities.
  - 3.4. Identify schools that necessitate the deployment of Alternative Delivery Modes (ADM) due to intolerable heat exposure.
  - 3.5. Ensure full compliance with DepEd Order No. 006, s. 2021, which mandates the installation of at least two (2) units of 16-inch oscillating wall fans per classroom where natural ventilation is inadequate.
4. **Periodic Reporting and Situation Updates** - To facilitate evidence-based decision-making and ensure a prompt institutional response, all ROs, SDOs, and school heads shall:
- 4.1. Submit weekly situational reports detailing class suspensions and alternative learning arrangements necessitated by extreme heat conditions. **Reports shall be submitted every Friday by 5:00 PM to ensure timely consolidation and analysis;**
  - 4.2. Include in said reports the number of affected learners, specific interventions instituted, and any requisite administrative or logistical support.
  - 4.3. Conduct regular environmental audits to ascertain adherence to optimal classroom temperature parameters, specifically within the range of 20-25°C, to promote cognitive function and academic performance.
  - 4.4. Proactively implement remedial actions in cases where classroom temperatures exceed 33°C, a threshold at which the risk of heat exhaustion and related medical conditions becomes critical.
  - 4.5. Coordinate with the Disaster Risk Reduction and Management Service (DRRMS) for the consolidation of reports, issuance of advisories, and formulation of strategic response measures.

4.6. Ensure the comprehensive documentation of all health-related incidents attributed to extreme heat exposure within school premises.

5. **Mandate for DRRMS to Issue Regular Situation Reports (SITREPS)** - The Disaster Risk Reduction and Management Service (DRRMS) is hereby directed to:

5.1. Publish periodic public advisories and SITREPS concerning the operational status of schools amidst fluctuating heat index levels.

5.2. Extend technical assistance and formulate policy recommendations for the implementation of ADM as necessitated by prevailing conditions.

5.3. Aggregate and analyze reports submitted by ROs and SDOs to inform data-driven policies/ standards and responsive interventions.

5.4. Disseminate PAGASA heat index advisories to all concerned entities to bolster awareness, preparedness, and contingency planning at all levels.

6. This directive shall take immediate effect. Strict compliance is hereby enjoined from all concerned offices and personnel.

7. For immediate dissemination and compliance.





Republic of the Philippines  
**Department of Education**  
REGION VI-WESTERN VISAYAS


MAR 05 2025

REGIONAL MEMORANDUM  
No. **204**, s. 2025

**REITERATION OF DO 22, S. 2025 ON CLASS SUSPENSION AND STRENGTHENED  
MONITORING AMID INCREASED HEAT INDEX LEVELS**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is Joint Memorandum OM-OSEC-OUOPS-2025-01-01456, from **Hon. Atty. Fatima Lipp D. Panontongan, Undersecretary and Chief of Staff, Office of the Secretary and Hon. Malcolm S. Garma, Assistant Secretary, Officer-In-Charge, Office of the Undersecretary for Operations** dated March 3, 2025 regarding the **Reiteration of DO 22, s. 2025 on Class Suspension and Strengthened Monitoring Amid Increased Heat Index Levels**.
2. The Schools Division Offices (SDOs) shall submit weekly situational reports detailing class suspensions and alternative learning arrangements necessitated by extreme heat conditions **every Friday by 8:00 AM** to ensure timely consolidation by the Regional Office for submission to the Central Office by 5:00PM.
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl.: As stated

Reference: Joint Memorandum OM-OSEC-OUOPS-2025-01-01456

ASEC Atty. Fatima Lipp D. Panontongan and ASEC Malcolm Garma

To be indicated in the Perpetual Index  
under the following subjects:  
CALAMITY  
PROGRAMS  
SAFETY EDUCATION  
SCHOOLS  
REPORTS

WMV/ESSD-RM/Reiteration of DO 22, s. 2025 on Class Suspension.....  
047/March 3, 2025



Address: Duran Street, Iloilo City, 5000  
Telephone Nos: (033) 337-0149  
Email Address: region6@depd.gov.ph  
Website: region6.dep.d.gov.ph



Certificate No. PHP QMS  
24 03 0184