



Republic of the Philippines  
Department of Education  
REGION VI - WESTERN VISAYAS  
SCHOOLS DIVISION OF SAGAY CITY

MAR 5 2025

DIVISION MEMORANDUM

No. 172, s. 2025

SELECTION GUIDELINES FOR THE INCOMING GRADE 11 STEM  
STUDENTS FOR SCHOOL YEAR 2025-2026

To: Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Public Schools District Supervisors  
School Heads of Public Secondary Schools  
All Others Concerned

1. Relative to the provision of **DepEd Order No. 55, s.2016 on Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program particularly on Section 4.1 Table 1, Criteria for Entry to SHS Tracks/Strands**, this office announces the administration of the Qualifying Assessment for interested and qualified incoming Grade 11 STEM students at Sagay National High School.

2. For admission, the applicant must meet all the required qualifications, to wit:

- Be of good moral character;
- General average of 85% or above until the third quarter of the current year;
- Final grade not lower than 85% in Science, Math and English and at least 83% in other subjects in any quarter;
- Belong to the upper 10% of the class as clearly indicated in the recommendation letter issued by the school head/principal; and
- Must be in Grade 10 from any public school and DepEd accredited private schools at the time of application.

3. The indicative Schedule of Activities:

Activity	Date
Onsite/online submission of application Documents	March 3 - 12, 2025
Qualifying Exam	March 22, 2025 (Saturday)
Selection Process (Qualifying Exam/Interview with the parents or guardians)	March 29, 2025; April 5, 2025 (Saturdays)
Ranking of Final Qualified Applicants	TBA
Posting of Grade 11 Qualifiers	TBA


4. Panel interview for the qualified students together with their parents or legal guardians shall be done by the screening committee. All qualified applicants shall be rated in accordance with the rubric and shall be an integral part of the score obtained by the student.

Components	Percentage Weight
Entrance/Aptitude Test	40%
Grade 10 Average grade for the last three (3) gradings/quarters	40%
Simple Research Outline <i>Note: Topic will be provided by the SCA</i>	5%
Panel Interview	15%
<b>Total</b>	<b>100%</b>



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5. The participation in this activity is voluntary and subject to the no-disruption of classes policy per DepEd Order No. 09, s.2005 (Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith), and no collection policy per DepEd Order No.09, s.2008 (Implementation of No Collection Policy in All Public Elementary and Secondary Schools).
6. Teaching and non-teaching staff who will render services during the test material preparation, interview, checking, and releasing of results will be given service credits/compensatory leave credits for services rendered on Saturdays in accordance with DepEd Order No. 53, s.2003.
7. The Curriculum and Implementation Division (CID) through the ESM EPS, PSDS and SEPS in M&E shall monitor and evaluate the selection process of the STEM learners. School Head and STEM coordinator shall submit a report on the conduct of the selection process.
8. The proper health and safety protocols shall be strictly observed during the conduct of the activity.
9. It is understood that in the conduct of this activity there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
10. Immediate and wide dissemination of this memorandum is desired.

  
**DANNIE CLARK M. UGUIL, CESE**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



Enclosure : None  
Reference : None  
Allotment : N/A  
No. of Pages : 2

To be indicate in the **Perpetual Index** under the following subjects:

ADMISSION  
SCIENCE EDUCATION

CURRICULUM  
SECONDARY EDUCATION TEST

FN: MLS\_030425/CID