



Republic of the Philippines
Department of Education
REGION VI - WESTERN VISAYAS
SCHOOLS DIVISION OF SAGAY CITY

MAR 4 2025

DIVISION MEMORANDUM

No. 170, s. 2025

**DIVISION MONITORING ON THE CONDUCT OF SSES AND STE
QUALIFYING EXAMS AND INTERVIEW FOR SY 2025-2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisors – CID & SGOD
Public Schools District Supervisors
Public and Private Secondary School Heads
All Others Concerned

1. Relative to the Division Memorandum No. 121, s. 2025 on the Conduct of the Division Selection Guidelines for Incoming Grade 1 SSES and Grade 7 STE learners for SY 2025-2026, this office informs the field of the Division Monitoring on the Conduct of SSES and STE Qualifying Exams and Interview on March 8, 15, 22 and 29, 2025.

2. Below is the composition of the monitoring teams.

| Team A | Team B |
|-------------------|--------------------|
| Marlon L. Solivio | Alma M. Mirasol |
| Elizabeth B. Romo | Marilyn B. Gamboa |
| Richard T. Rubin | Jonel S. Mañale |
| Nova B. Zamora | Romeo B. Santillan |


3. Teaching and non-teaching staff who will render services during the test material preparation, interview, checking, and releasing of results will be given service credits/compensatory leave credits for services rendered on Saturdays, Sundays, and Holidays. It is understood, however, that these leave credits shall be used only to offset absences and not for the commutation of leave credits for purpose of monetization. The compensatory time-off is non-cumulative and should be utilized within one (1) year. This is granted pursuant to CSC and DBM Joint Circular No. 2, s.2004, date October 2004.

4. Travel and other expenses incurred during the activity are chargeable against downloaded BEC fund (OSEC-6-24-7572) subject to the usual accounting and auditing rules and regulations.

5. The proper health and safety protocols shall be strictly observed during the conduct of the activity.

6. It is understood that in the conduct of this activity there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equal opportunity.

7. Immediate and wide dissemination of this memorandum is desired.


DANNIE CLARK M. UGUIL, CESE
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Enclosure :
Reference :
Allotment :
No. of Pages :
To be indicate in the Perpetual Index under the following subjects:

None
Division Memorandum No. 121 s.2025
N/A

1
ADMISSION
SCIENCE EDUCATION

CURRICULUM ELEMENTARY EDUCATION EXAMINATIONS
SECONDARY EDUCATION TEST

FN: MLS_030425/CID



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