



Republic of the Philippines
 Department of education
REGION VI- WESTERN VISAYAS
SCHOOLS DIVISION OF SAGAY CITY

FEB 17 2025

OFFICE MEMORANDUM

No. 002, s. 2025

**LIVING FAITH AT WORK: WORKPLACE SPIRITUALITY
 FOR FEBRUARY 2025**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors- CID and SGOD
 CID, SGOD and OSDS Personnel
 All Others Concerned

1. The Schools Division of Sagay City through the Human Resource Development Section (HRD) will conduct a Professional Development Program titled Living FAITH at Work: Workplace Spirituality on February 19, 2025 at SDO-Annex Building.
2. This activity aims to:
 - a. Foster Stronger Relationships;
 - b. Enhance Collaboration;
 - c. Boost Morale;
 - d. Promotes Empathy and understanding and;
 - e. Strengthen Communication Skills.
3. This is a monthly activity to be attended by all division personnel. Attached is the list of committees and the training matrix.
4. The host for February will be the Schools Governance and Operations Division while the host for the preceding months is shown below.

Month	Unit
March	OSDS
April	CID
May	SGOD
June	OSDS
July	CID
August	SGOD
September	OSDS
October	CID
November	SGOD

5. Travel and incidental expenses incurred by the participants shall be charged to division MOOE, while expenses for meals and for the management of this activity are chargeable to HRTD Funds subject to the usual accounting and auditing rules and regulations.
6. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
7. Immediate wide dissemination and compliance of this memorandum is desired.

DANNIE CLARK M. UGUIL, CESE
 Assistant Schools Division Superintendent
 OIC- Schools Division Superintendent

[Handwritten signature]



Enclosure : As stated
 Reference :
 Allotment : N/A
 No. of Pages :

To be indicate in the **Perpetual Index** under the following subjects:
PROFESSIONAL DEVELOPMENT





Republic of the Philippines
 Department of education
REGION VI- WESTERN VISAYAS
SCHOOLS DIVISION OF SAGAY CITY

Enclosure No. 1

**LIVING FAITH AT WORK: WORKPLACE SPIRITUALITY
 FOR FEBRUARY 2025**

Working Committees	
SPIRITUAL FELLOWSHIP	
<i>Chairperson</i>	Ma. Leah Linda S. Tan
<i>Co-Chairperson</i>	Rhodora Desamparado
<i>Members</i>	Romeo Sanatillan, marlon Solivio, Renan Bendecio
VENUE PREPARATION	
<i>Chairperson</i>	Romie J. Osal
<i>Co-Chairperson</i>	Samdurell Romo
<i>Members</i>	Utility Personnel
STAGE DECORATION	
<i>Chairperson</i>	Josie R. Rebusquillo
<i>Co-Chairperson</i>	Rema Lyn R. Layco
<i>Member</i>	Vianka Cassandra Sonoy, Jolly B. Panganiban, Princess Gargar, Jona Sabijon, Nelly Langcoy, Rene Balolot
PREPARATION, PRINTING and TRACKING OF CERTIFICATES	
<i>Chairperson</i>	Nova B. Zamora
<i>Co-Chairperson</i>	Princess Harney Basa
<i>Members</i>	Jason Rublico
SECRETARIAT/ATTENDANCE	
<i>Chairperson</i>	Evamir Espiritu
<i>Co-Chairperson</i>	Louine Macatual
<i>Members</i>	Aira Rose Docil
MEDICS	
<i>Chairperson</i>	Dominique Cheung
<i>Co-Chairperson</i>	Rhizza Faye T. Barcenilla
<i>Member</i>	All Nurses
CHOIR	
Elizabeth B. Romo, Marlon Solivio, Romeo Santillan, Jecen Despi, Junine Vistar, Princess Harney Basa, Renan Bendecio, Evamir Espiritu, Ma. Leah Linda Tan, Rhodora Desamparado (<i>Anyone who is interested in joining is welcome</i>)	



Republic of the Philippines
Department of education
REGION VI- WESTERN VISAYAS
SCHOOLS DIVISION OF SAGAY CITY

Enclosure No. 2

ACTIVITY MATRIX
LIVING FAITH AT WORK: WORKPLACE SPIRITUALITY
FOR FEBRUARY 2025

DATE & TIME	ACTIVITY	SPEAKER/ FACILITATOR
Date: February 19, 2025 Venue: Schools Division Office-Annex Building		
2:00-3:00PM	Spiritual Fellowship and Reflection Time	
3:00-3:30PM	Health break	
3:30- 5:00PM	Topic: "Building Bonds with Love" <ul style="list-style-type: none">• Moment of Appreciation and Inspiration• Togetherness and Harmony Session• Reflection	JUN M. HABLO, RGC Guidance Counselor USAT College Sagay Inc.