



Republic of the Philippines
Department of education
REGION VI- WESTERN VISAYAS
SCHOOLS DIVISION OF SAGAY CITY

FEB 17 2025

OFFICE MEMORANDUM

No. 002, s. 2025

**LIVING FAITH AT WORK: WORKPLACE SPIRITUALITY
FOR FEBRUARY 2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisors- CID and SGOD
CID, SGOD and OSDS Personnel
All Others Concerned

1. The Schools Division of Sagay City through the Human Resource Development Section (HRD) will conduct a Professional Development Program titled Living FAITH at Work: Workplace Spirituality on February 19, 2025 at SDO-Annex Building.
2. This activity aims to:
 - a. Foster Stronger Relationships;
 - b. Enhance Collaboration;
 - c. Boost Morale;
 - d. Promotes Empathy and understanding and;
 - e. Strengthen Communication Skills.
3. This is a monthly activity to be attended by all division personnel. Attached is the list of committees and the training matrix.
4. The host for February will be the Schools Governance and Operations Division while the host for the preceding months is shown below.

Month	Unit
March	OSDS
April	CID
May	SGOD
June	OSDS
July	CID
August	SGOD
September	OSDS
October	CID
November	SGOD

5. Travel and incidental expenses incurred by the participants shall be charged to division MOOE, while expenses for meals and for the management of this activity are chargeable to HRTD Funds subject to the usual accounting and auditing rules and regulations.
6. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
7. Immediate wide dissemination and compliance of this memorandum is desired.

DANNIE CLARK M. UGUIL, CESE
Assistant Schools Division Superintendent
OIC- Schools Division Superintendent



Enclosure : As stated
Reference :
Allotment : N/A
No. of Pages :

To be indicate in the **Perpetual Index** under the following subjects:
PROFESSIONAL DEVELOPMENT





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Enclosure No. 1

**LIVING FAITH AT WORK: WORKPLACE SPIRITUALITY
FOR FEBRUARY 2025**

Working Committees	
SPIRITUAL FELLOWSHIP	
Chairperson	Ma. Leah Linda S. Tan
Co-Chairperson	Rhodora Desamparado
Members	Romeo Sanatillan, marlon Solivio, Renan Bendecio
VENUE PREPARATION	
Chairperson	Romie J. Osal
Co-Chairperson	Samdurell Romo
Members	Utility Personnel
STAGE DECORATION	
Chairperson	Josie R. Rebusquillo
Co-Chairperson	Rema Lyn R. Layco
Member	Vianka Cassandra Sonoy, Jolly B. Panganiban, Princess Gargar, Jona Sabijon, Nelly Langcoy, Rene Balolot
PREPARATION, PRINTING and TRACKING OF CERTIFICATES	
Chairperson	Nova B. Zamora
Co-Chairperson	Princess Harney Basa
Members	Jason Rublico
SECRETARIAT/ATTENDANCE	
Chairperson	Evamir Espiritu
Co-Chairperson	Louine Macatual
Members	Aira Rose Docil
MEDICS	
Chairperson	Dominique Cheung
Co-Chairperson	Rhizza Faye T. Barcenilla
Member	All Nurses
CHOIR	
Elizabeth B. Romo, Marlon Solivio, Romeo Santillan, Jecen Despi, Junine Vistar, Princess Harney Basa, Renan Bendecio, Evamir Espiritu, Ma. Leah Linda Tan, Rhodora Desamparado (Anyone who is interested in joining is welcome)	



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Enclosure No. 2

ACTIVITY MATRIX
LIVING FAITH AT WORK: WORKPLACE SPIRITUALITY
FOR FEBRUARY 2025

DATE & TIME	ACTIVITY	SPEAKER/ FACILITATOR
Date: February 19, 2025 Venue: Schools Division Office-Annex Building		
2:00-3:00PM	Spiritual Fellowship and Reflection Time	
3:00-3:30PM	Health break	
3:30- 5:00PM	Topic: "Building Bonds with Love" <ul style="list-style-type: none">• Moment of Appreciation and Inspiration• Togetherness and Harmony Session• Reflection	JUN M. HABLO, RGC Guidance Counselor USAT College Sagay Inc.