



Republic of the Philippines
Department of Education
 Region VI- Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

Division **MEMORANDUM**
 No. 169, s. 2025

MAR 4 2025

**SUBMISSION OF NUTRITIONAL STATUS REPORT (ENDLINE)
 SY 2024-2025**

TO: Office of the Assistant Schools Division Superintendent
 Chiefs of CID and SGOD
 Public Schools District Supervisors
 School Heads of Public Elementary and Secondary Schools
 Public Elementary & Secondary Nutrition Coordinators
 All Others Concerned

1. Relative to *Division Memorandum No. 447 s.2022*, the School Health and Nutrition Unit is requiring all elementary and secondary schools to submit their **Nutritional Status Report (Endline) SY 2024-2025**.
2. In this regard, all learners shall undergo a Body Mass Index (BMI) Assessment using height and weight. The ideal tool is a beam balance and microtoise. In the absence of such tools, bathroom scales may be used for weight and steel tape for height.
3. Kindly utilize the Body Mass Index (BMI) Software provided by the Central Office. You can download the template via this link:
<https://tinyurl.com/NSEndlineReport2024-2025>.
4. Create a separate report for the SBFP recipients following the same template.
5. Signed hard copies shall be submitted to the School Health Section Office, c/o **Irish Theresa E. Ubamos, RN**, Division Nutrition Coordinator, while soft copies will be uploaded to <https://tinyurl.com/NSEndlineReportSchools> on or before **March 12, 2025**.
6. It is understood that in the conduct of this activity there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
7. Immediate dissemination and compliance of this Memorandum is desired.

DANNIE CLARK M. UGUIL, CESE
 OIC-Schools Division Superintendent



Enclosure : As stated
 Reference :
 Allotment : N/A
 No. of Pages : 1
 To be indicate in the **Perpetual Index** under the following subjects:

LEARNERS HEALTH AND NUTRITION

NUTRITIONAL STATUS