



Republic of the Philippines
Department of Education
REGION VI – Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

DIVISION MEMORANDUM

No. 100 s., 2025

FEB 27 2025

**ADMINISTRATION OF THE REGIONAL ACHIEVEMENT MEASURE (RAM)
FOR SCHOOL YEAR 2024-2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisor- CID & SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All others concerned

1. Relative to Regional Memorandum No. 163, s. 2025 titled Corrigendum and Addendum to RM No. 825, s. 2023 re: Administration of the Regional Achievement Measure (RAM) for Grades 1 to 12 for School Years 2022-2023 to 2027-2028, this office hereby informs the field of the Administration of the RAM for School Year 2024-2025 on **March 26-28, 2025** to all Public Elementary and Secondary Schools in the SDO, and the submission of results will be on **April 4, 2025**.
2. The objectives of this activity are the following:
 - a. to measure the performance of learners per subject area across all grade levels through the Regional Achievement Measure (RAM);
 - b. to gather and analyze the results of the assessment as baseline data for the Regional Education Development Plan (REDP), Division Education Development Plan (DEDP), and School Improvement Plan (SIP); and
 - c. to identify learning competency gaps as bases in crafting interventions and design programs, projects, and activities to further improve learning outcomes.
3. All public schools are instructed to print their Test Materials (TMs) upon the release of the soft copy of the Test Materials (TMs) from the LR Section through EPS Marlon Dublin. Further, all school officials are expected to ensure the confidentiality of the RAM packages by submitting the **UNDERTAKING** after the Orientation (See Enclosure 1 of this Memorandum).
4. The RAM will be administered by teachers within the school only. But not the learning area/grade level he/she handles with the supervision of the school head as the Chief Examiner.
5. The Division Monitoring teams will visit schools to monitor and evaluate the conduct of the activity (See Enclosure 2). They are also enjoined to provide technical assistance when needed.
6. In this connection, there will be a **Division Orientation on March 3, 2025**, at Jose B. Puey Sr. Elementary School's Mini-Gym starting at 9:00 AM to 12:00 NN. Expected participants are Learning Area Supervisors, Division Testing Coordinator, Division ITO, Public Elementary and Secondary School Heads, School Testing Coordinators, and School ICT Coordinators.





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7. Travel and other expenses relative to this activity shall be chargeable against the MOOE or local funds subject to the usual accounting and auditing rules and regulations.

8. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity.

9. Immediate and widest dissemination of this Memorandum is desired.

DANNIE CLARK M. UGUIL, CESE

Assistant Schools Division Superintendent

Officer-in-Charge

Office of the Schools Division Superintendent



Number of pages including this document:

Encl: None

Reference: RM No. 825, s. 2023

To be indicated in the perpetual index

Under the following subjects:

REGIONAL ACHIEVEMENT MEASURE

ORIENTATION

SGOD/nbzamora/M&E



Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
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Enclosure No. 1 of the Division Memorandum No. 160, s. 2025

UNDERTAKING

The undersigned School Officials of (Name of School) undertake the following:

1. We understand that only authorized personnel, such as ourselves, have access to the MS Teams dedicated to the ready-to-print Regional Achievement Measure (RAM) Package;
2. That we shall not allow any other persons to use our respective email account and other details to gain access to the MS Teams;
3. That we shall only gain access to the MS Teams Portal to download ready-to-print RAM Packages for the purpose of providing printed or digital tests for learners;
4. That we shall not, transfer, convey, or share, in any manner and by any means, the downloaded materials to any unauthorized person, except to contracted printing entities or personnel directed to print the materials;
5. In the event that the downloaded files have been shared to contracted printing entities or personnel directed to print the materials, we shall have said entities/personnel execute confidentiality agreement stating that:
 - a. They acknowledge that DepEd Region VI has exclusive rights over the files/materials and that said materials are not for sharing, sale, or shall be used for any unlawful purposes.
 - b. They shall not transfer, convey or share, in any manner and by any means, the downloaded materials to any other person/entity.
 - c. They shall exercise utmost diligence to secure the file and to destroy, dispose, or otherwise delete the file, once the contract is completed or the agreed period of use lapsed.
6. That the undersigned and the above statement are set forth to avoid the unauthorized use and conveyance of DepEd Region VI RAM Package and that any violation of this undertaking may be a ground for appropriate administrative proceedings, when warranted.

CONFORME:

School Testing Coordinator

School Head



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Enclosure 2 of Division Memorandum No. 160, s. 2025

Monitoring TEAM	Personnel
Team A	1. Alma M. Mirasol 2. Marilyn B. Gamboa 3. Marlon L. Solivio 4. Feliciano Mercurio 5. Jonel Mañale 6. Gina Radan
Team B	1. Elizabeth Romo 2. Romeo B. Santillan 3. Richard Rubin 4. Jordan Beleganio 5. Marlon Dublin 6. Glenda Tan
Team C	1. Cesar Demafiles 2. Analee Buhayan 3. Glendame Flores 4. Benito Aquino 5. Nova B. Zamora 6. Benjie Bautista