



Republic of the Philippines  
Department of Education  
REGION VI - WESTERN VISAYAS  
SCHOOLS DIVISION OF SAGAY CITY

FEB 25 2025

**DIVISION MEMORANDUM**

No. 15, s. 2025

**CONDUCT OF SINIGAY SANG LIBHUB SAGAY 2025**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors – CID & SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

- In support to the Sagay City celebration of the 2025 Sinigayan Festival, the LRMS Library Hub through Curriculum and Teaching Division will conduct the **“2025 Sinigay Sang Libhub Sagay.”** It is a reading festival conducted annually at the Taliambong on March 15, 2025, at 1:00 o'clock in the afternoon with the theme **“Moving Onward in Harmony”**
- In view of this, each district is encouraged to join and send participants to the following competitions to wit:

COMPETITION/ACTIVITY	CATEGORY	PARTICIPANTS
Scriptwriting for Tandem Storytelling (Teachers)	Elementary	1 pax per district (District 1-7 & 9)
Interactive Tandem Storytelling Competition	Elementary Level	2 to 3 participants per district (Districts 1-7 & 9)
Chamber Theater Competition	Secondary Level	15-20 participants per district (Dist. 8-10)
Bookish Vlog	Secondary Level	5 participants per Team (District 8-10)

- List of Participants must be submitted/endorsed by the district to the Division Office, CID-LRMS-Library Hub c/o **Analee B. Alingco** not later than January February 28, 2025.
- Only participants submitted/endorsed by the district/Public School District Supervisor will be considered as the official participants.
- Attached are the guidelines and mechanics of the said competition as enclosure No. 1, and Sinigay Working Committee as enclosure no. 2 of this Memorandum.
- Travel expenses of the participants related to the attendance of the stated activities shall be charged against School MOOE or from other school funds subject to the usual accounting and auditing rules.
- It is understood that in the conduct of this activity there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
- Immediate and widest dissemination of this Memorandum is highly desired by this office.

**DANNIE CLARK M. UGUIL, CESE**  
OIC-Schools Division Superintendent



Enclosure : As stated  
Reference : None  
Allotment : N/A  
No. of Pages : 4

To be indicate in the **Perpetual Index** under the following subjects:

**LIBRARY HUB CELEBRATIONS AND FESTIVALS CONTESTS READING ACTIVITY**

Libhub ALINGCO Memo Sinigay sa Libhub Sagay2025





Republic of the Philippines  
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 REGION VI - WESTERN VISAYAS  
 SCHOOLS DIVISION OF SAGAY CITY

(Enclosure No. 1 to Division Memorandum No. 151, s. 2025)

**2025 SINIGAY SG LIBHUB SAGAY**

**A. MECHANICS FOR CHAMBER THEATER COMPETITION (SECONDARY LEVEL)**

**Guidelines for Chamber Theatre**

1. The chamber theatre performance must use the script produced by the group/original stories.
2. Actors may perform both narrator and character roles.
3. Only costumes are allowed. Sets and props are prohibited.
4. As a style of performance, the actor may say lines, either to the audience or to another actor to whom he merely describes his thoughts and feelings.
5. The performance should not exceed 10 minutes. Including entrance and exits. One point is deducted for every exceeding minute. Marks will be deducted thereafter.
6. It must be entertaining.
7. The chamber theatre performance will be judged based on these criteria.

CRITERIA	FACTORS	PERCENTAGE
Creativity	variety creation of mood vocal interpretation	30%
Mastery		15%
Presentation	Used of movement, gesture, expression, posture facial expression.	25%
Costumes		10%
Overall Performance	Overall clarity & entertainment value of performance	20%
<b>Total</b>		<b>100%</b>

8. The decisions of the organizing committee and the Board of Judges are final and irrevocable.

**B. WRITE AND TELL COMPETITION GUIDELINES AND MECHANICS**

**b.1. SCRIPT WRITING FOR TANDEM STORYTELLING**

1. The contest is open for teachers (from Districts 1 to 7 and 9)
2. Story entries should align with the theme selected by the district for their booth at the LR Fair and must follow the format of Interactive Tandem Storytelling
3. Story can be written in **English** or **Filipino**.
4. The storyteller will hold and read the storybook to the audience, incorporating interactive elements.
5. The storyteller should wear appropriate attire, either their most comfortable clothes or a costume suited to the story being read.
6. Only one coach is permitted to accompany the storyteller.
7. Winners will be awarded First, Second, and Third place.
8. The performance should not exceed 6 minutes.
9. The decisions of the organizing committee and the Board of Judges are final and irrevocable.



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 REGION VI - WESTERN VISAYAS  
 SCHOOLS DIVISION OF SAGAY CITY

**Criteria for Script Writing for tandem storytelling**

CRITERIA	FACTORS	PERCENTAGE
Plot	Engaging and relatable premise that hooks the audience right away, making them eager to participate	25%
Interactive Dialogue	Include dialogue that allows for back-and-forth interactions between characters, with opportunities for audience involvement.	30%
Creativity	Modifications of the scene are extremely creative without losing the essence of it	25%
Performance Readiness	Ensure the script is easy to perform with clear actions and cues for the storytellers.	20%
<b>Total</b>		<b>100%</b>

**b.2. INTERACTIVE TANDEM STORYTELLING (ELEMENTARY LEVEL)**

**Criteria for Interactive Tandem Storytelling**

CRITERIA	FACTORS	PERCENTAGE
Voice Mechanics	Vocal Expressions, Dynamics, Volume and Clarity. Pronunciation, Articulation, and Intonation	25%
Non-Verbal Connect	Gestures, Facial Expressions, Use of Space	25%
Presentation of the Story	Focus on Story, Management Time, Appropriate Pacing, and Interactive	30%
Characterization	Proper Use of dialogs, Consistency of character or proper shifting of portrayed character	20%
<b>Total</b>		<b>100%</b>

**C. BOOKISH VLOG COMPETITION GUIDELINES AND MECHANICS:**

1. The contest is open to secondary team/ students enrolled this school year from (Districts 8, 9 and 10)
2. Each Competing Districts (Districts 8, 9 and 10) is entitled to 1entry. Each Group/Team is composed of 5 members/participants. Entries must not have been used or entered in any other competition or published in any media and posted online for whatever purpose prior to the start of the competition and during the competition.
3. All submitted work must be original and between 3-5 minutes in length including credits
4. The content of the vlog should highlight a favorite book or a specific area/section of the Library Hub, sharing personal testimonies, experiences, and reasons for regularly visiting the Library Hub.
5. All entries must be submitted in digital format. No professional assistance is allowed.
6. Participants may visit the Library Hub for the content of their entries.
7. The language to be used must be English, Filipino, or a local dialect with English subtitles.



Republic of the Philippines  
**Department of Education**  
REGION VI - WESTERN VISAYAS  
SCHOOLS DIVISION OF SAGAY CITY

8. Entries must be submitted to the Library Hub via Google Drive or email on or before March 7, 2025, indicating the following details:
- a) Full name of the Team Leader and members
  - b) School and District
  - c) Contact Number
9. Entries will be uploaded to the official Facebook page of the Library Hub for online viewing.
10. Criteria for Judging:

<b>CRITERIA</b>	<b>FACTORS</b>	<b>PERCENTAGE</b>
Relevance and Content	Inspirational, informative and insightful, whether it's about discovering a great book or enjoying the library hub's spaces, ambiance, share why it matters to you	40%
Creativity/Originality	Unique concept, engaging visuals, personal touch, unique storytelling that reflects individual connection to the library hub	35%
Audio and Video quality	Good lighting, stable footage, appropriate framing, high resolution, balanced sound levels	25%
<b>Total</b>		<b>100%</b>

11. The decisions of the organizing committee and the Board of Judges are final and irrevocable.



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(Enclosure No. 2 to Division Memorandum No. 151, s. 2025

**SINIGAY SANG LIBHUB SAGAY 2025**  
**March 15, 2025**

COMMITTEE	ROLES & RESPONSIBILITIES	Remarks
<b>Overall Management Committee:</b> <b>SDS DANNIE CLARK M. UGUIL, CESE</b> <b>ASDS MARK ANTHONY J. TAN</b>  <b>ELIZABETH B. ROMO, OIC-CID Chief</b> <b>DR. MARLON C. DUBLIN, EPS-LRMDS</b>		
<b>PLANNING COMMITTEE:</b> Chairman: <b>ANALEE B. ALINGCO</b> Co-Chair: MAYO P. VILLAMOR Member: PHILIP HOWARD MALUNDO		
<b>OVER-ALL PROJECT COMMITTEE</b> Chairman: Analee B. Alingco Co-Chair : Mayo P. Villamor		
<b>WRITE UPS/NARRATIVE COMMITTEE:</b> Chairman: Estelle Nica Marie Dunlao Co-Chair : Shajen A. Lobaton	<ul style="list-style-type: none"> <li>- shall take charge of the write-ups/ Narrative of the entire activity from the Opening to Culmination</li> <li>- Reading of Guidelines and Mechanics</li> </ul>	Write ups shall be submitted to the Division Office, LRMDS Section
<b>EMCEE:</b>  Ms. Rose L. Ogahayon Alexander Tipolo Jr.	<ul style="list-style-type: none"> <li>- Masters of Ceremony</li> </ul>	
<b>DOCUMENTATION/SECRETARIAT/ ATTENDANCE/LIQUIDATION</b> Chairman: Jolly Panganiban Co-Chair : Chrizamae Alo Member: Nena Seva Philip Howard B. Malundo Geraldo Panganiban	Shall take charge of the Documentation during the activity, Mode of Verifications (MOVs) or pictures of the performer-participants, Awarding of Winners, Meals and snacks of participants & committees	
<b>PROGRAM COMMITTEE</b> Chairman: Analee B. Alingco Co-chair : Mayo P. Villamor Members: Philip Howard Malundo	Shall take Charge of the Program <ul style="list-style-type: none"> <li>- Posting of Tarpaulin</li> </ul>	Printing & Distribution of Program Invitation
<b>INVITATION AWARDS &amp; PRIZES:</b> Chairman: Almie S. Gargar Co-chair : Rhea B. Alba Members : Antonette Villamor	Shall take charge of the following: <ul style="list-style-type: none"> <li>- Invitation Letters /follow-up</li> <li>- Order of the Awarding</li> <li>- Awarding of Prizes</li> </ul>	
<b>CERTIFICATES</b> Chairman: Chrizamae Alo Co-chair : Jolly Panganiban Members: Nena Seva Kaye Jeane F. Rosal	Shall take charge of the following: <ul style="list-style-type: none"> <li>- Preparation of Certificate</li> <li>- Signatures of winning Participants in the Acknowledgement/Payroll for liquidation</li> <li>- secure File copies as support for liquidation</li> </ul>	
<b>ACCOMMODATION</b> Chairman: Philip Howard Malundo Co-chair: Nena Seva Members: Anecito Craus Lino Palmos Geraldo Panganiban	<ul style="list-style-type: none"> <li>-shall take charge of the venue, table &amp; chairs set up for the following:</li> <li>- Certificates and awards</li> <li>- Registration</li> <li>- Order of the Competition</li> </ul>	
<b>LEIS/STAGE COMMITTEE</b> Chairman: Lemuel Jaodines Co-chair: Faith Lotche Desales Members: Donna Faye Soberano Jolly Panganiban Jona Sabijon Remalyn Layco	<ul style="list-style-type: none"> <li>- Shall take charge of Stage Decoration</li> <li>- Ushrettes</li> </ul>	



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<b>TECHNICAL COMMITTEE</b>  Roy Alberio Howard A. Araneta	<ul style="list-style-type: none"><li>- Shall take charge of the Technicalities Opening Program</li><li>- Teaser for the upcoming Activity to be posted on Facebook</li><li>- Digitization, conversion of all entries to E-book type</li><li>- Prepare Slideshow of all the Entries.</li></ul>	
<b>TABULATION COMMITTEE</b> Overall Chair: Mayo P. Villamor Chairman : Remalyn Layco Co-chair : Jona Sabijon Members : Jolly Panganiban	Shall take charge of the Tabulation <ul style="list-style-type: none"><li>- Score sheet</li><li>- Criteria</li></ul>	
<b>CONTEST COMMITTEE:</b> Chairman: Mayo P. Villamor Co-chair : Analee B. Alingco Chrizamae Alo	Shall take charge of the Competition, overseer, Gathering & Consolidation of Storybook Writing Entries... etc. <ul style="list-style-type: none"><li>- In-charge of the Competition, overseer, Gathering &amp; Consolidation of different competitions</li></ul>	
<b>COMMITTEE ON BUDGET:</b> Chairman: Rhea B. Alba Co-Chair: Aimee C. Emnace	<ul style="list-style-type: none"><li>- Facilitating/processing of Budget Proposal</li><li>- In-charge of the Liquidation</li></ul>	
<b>COMMITTEE ON FOOD:</b> Chairman: Nena Seva Co-Chair: Anecito Craus Elica Marie Manglar	Shall take of the distribution of food for the participants and committees	
<b>FACILITATORS:</b> PSDSs Kaye Jeane F. Rosal Library Coordinators	Facilitates, follow up submission of entries and list of participants	