



Republic of the Philippines  
Department of Education  
Region VI- Western Visayas  
DIVISION OF SAGAY CITY

FEB 21 2025

**DIVISION MEMORANDUM**

No. 139 s. 2025

**REITERATION OF REGIONAL MEMORANDUM NO. 091, S. 2025 TITLED, REQUEST FOR PARTICIPANTS AND INVITATION FOR THE THIRD CHILD PROTECTION E-LEARNING COURSE FOR EDUCATORS**

To: Asst. Schools Division Superintendent  
Chief Education Supervisors – CID and SGOD  
Public Schools District Supervisors  
Public Elementary & Secondary School Heads  
All Others Concerned

1. Attached is the Regional Memorandum No. 091, s. 2025, dated February 3, 2025 regarding the **Request for Participants and Invitation for the Third Child Protection E-Learning Course for Educators**.
2. Enclosed is the list of the recommended teaching and non-teaching personnel to participate in the course based on the allocated enrollees per Division.
3. The recommended participants shall **pre-register** through the link: <https://bit.ly/40xPsOI> on or before **February 26, 2025**.
4. For more information and guidance, kindly contact **Princess Harney Basa, LFD – SGOD, Division Learner Rights Protection Focal Person** through her Messenger Account.
5. Immediate dissemination of this Memorandum is desired.

**DANNIE CLARK M. UGUIL, CESE**

Asst. Schools Division Superintendent

OIC, Office of the Schools Division Superintendent



Enclosure : RM 091, s. 2025  
Reference : RM 091, s. 2025  
Allotment : None  
No. of Pages : 2 pages

To be indicate in the **Perpetual Index** under the following subjects:  
**SGOD LRP**



Address: Sitio Chloe, Barangay Rizal, Sagay City, Negros Occidental  
Telephone Number:

**Annex A**

**List of Participants for the Child Protection  
E-Learning Course for Educators**

|    | <b>Name of Educators</b>   | <b>School/Station</b>                        |
|----|----------------------------|--|
| 1  | Stephanie Dane S. Salvador | Jose B. Puey Elementary School               |
| 2  | Emalyn B. Demetita         | Gil Lopez Elementary School                  |
| 3  | Vanessa Belle H. Alea      | Bato Central Elementary School               |
| 4  | Gretchen C. Magbanua       | Bulanon Elementary School                    |
| 5  | Gabriela G. Cortaneza      | Uychiat Elem. School                         |
| 6  | Jurichel R. Diamante       | Josebio L. Gonzaga Memorial School           |
| 7  | Maritess Aragon            | Buenaventura V. Rodriguez Elementary School  |
| 8  | Helen Cuenco               | Patricio M. Baviera National High School Mam |
| 9  | Mary Thony Longaquit       | Raymundo Tupas Es/Raymundo Tupas SESCO Extn. |
| 10 | Everene Minor              | Alfredo E. Marañon Sr. Elem. School          |
| 11 | Beverly Faith Saratan      | Filomeno Pascual Elem. School                |
| 12 | Honey Jean Pabetin         | Valeriana G Analucas Integrated School       |
| 13 | Jassel T. Bustamante       | Vito National High School                    |
| 14 | Madhelle A. Manzo          | HBIS - Buenaventura Mahilum Annex            |
| 15 | Carolyn A. Navales         | Ricardo Gamboa Elementary School             |
| 16 | Rolecon Q. Junto           | Vito National High School                    |
| 17 | Honey Rose O. Alon         | Buenaventura Mahilum Elementary School       |
| 18 | Charity Bullos             | Gloria Poblador Nhs & Shs                    |
| 19 | Nerlyn Shane A. Bonita     | Cpo. Bago National Hs                        |
| 20 | Delvie Grace Y. Castro     | Josebio Gonzaga Es - Extension               |
| 21 | Amy G. Villasis            | Maquiling Elem. School                       |
| 22 | Jesa Mae C. Guanzon        | Colonia Divina Integrated School             |
| 23 | Amy Rose Dionaldo          | P.R. Katalbas I Elementary School            |
| 24 | Alita B. Subo              | Sherman Hill Integrated School               |
| 25 | Carren Barbas              | Colonia Divina Integrated School             |
| 26 | Elland G. Veradura         | Eusebio Lopez Memorial Integrated School     |
| 27 | Kris Laper                 | Pedro R. Katalbas Sr. Ii Elementary School   |
| 28 | Merlie C. Mendoza          | Sagay National High School-OHSP              |
| 29 | Regina Osal                | Sagay City Ecozone Farm School               |
| 30 | Marilou J. Gonzales        | Gil Lopez Elementary School                  |
| 31 | Noriemae F. Caranguit      | Old Sagay Elementary School                  |
| 32 | Divina F. Pabiran          | MDM College                                  |
| 33 | Juliet C. Vince            | Raymundo Tupas Elementary School             |





Republic of the Philippines  
**Department of Education**  
REGION VI-WESTERN VISAYAS

DEPARTMENT OF EDUCATION  
DIVISION OF SAGAY CITY  
**RECEIVED**  
DATE: **FEB 04 2025** TIME: \_\_\_\_\_  
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**REGIONAL MEMORANDUM**

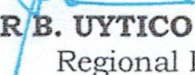
No. **091**, s. 2025

**FEB 03 2025**

**REQUEST FOR PARTICIPANTS AND INVITATION FOR THE THIRD  
CHILD PROTECTION E-LEARNING COURSE FOR EDUCATORS**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is Memorandum No. OUOPS-2025-11-00119 from the Office of the Undersecretary for Operations, **Malcolm S. Garma**, dated January 07, 2025, regarding the **Request for Participants and Invitation for the Third Child Protection E-Learning Course for Educators** starting **March 03, 2025 until April 06, 2025**.
2. The Schools Division Superintendents, through the Division Learner Rights Protection (LRP) Focal Persons, shall identify and recommend teaching and non-teaching personnel to be enrolled based on the allocation list in **Enclosure 1**.
3. The recommended participants shall be officially indorsed by the respective Schools Division Superintendents to the Regional Office on or before **February 21, 2025** through email at [region6.essd@deped.gov.ph](mailto:region6.essd@deped.gov.ph) and shall pre-register through the link: <https://bit.ly/40xPsOI> on or before **February 26, 2025**.
4. Immediate dissemination of and compliance of this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director





Republika ng Pilipinas  
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM-OUOPS-2025-11 - 00119

FOR : REGIONAL DIRECTORS  
MINISTER, BASIC, HIGHER, AND TECHNICAL EDUCATION,  
BARMM  
SCHOOLS DIVISION SUPERINTENDENTS  
SCHOOLS DISTRICT SUPERVISORS  
SCHOOL HEADS  
ALL OTHERS CONCERNED

FROM : **MALCOLM S. GARMA**  
*Assistant Secretary, Officer-in-Charge*  
Office of the Undersecretary for Operations

SUBJECT : REQUEST FOR PARTICIPANTS AND INVITATION FOR THE  
THIRD CHILD PROTECTION E-LEARNING COURSE FOR  
EDUCATORS

DATE : January 7, 2025

This Office, through the Learner Rights and Protection Office (LRPO) in partnership with the Stairway Foundation Inc., (SFI) will launch the third batch of the Child Protection e-Learning Course for educators.

The e-Learning Course shall be fully asynchronous, accessible online and offline, free of charge, and open to both teaching and non-teaching personnel. The Course is designed for educators to develop a deeper understanding of all child protection concerns, both online and offline. The Course aims to provide educators with tools and educational materials that may be used to advocate learner rights and address learner rights and protection concerns. Licensed teachers who are able to complete the Course shall earn Continuing Professional Development (CPD) points, as the e-Learning Course has received accreditation from the Professional Regulation Commission (PRC).

Accordingly, we requested the assistance of the Regional Office in identifying teaching and non-teaching personnel who will undergo the course. The request is made to ensure an increased number of Course completers and allow our Regional and Division focal to check their progress.

In line therewith, may we request the assistance of the Regional Office to identify teaching and non-teaching personnel who will undergo the Course. List of enrollees shall be submitted through this link: <https://bit.ly/40xPsOI>

The request is made to ensure an increased number of course completers per region. The breakdown is as follows:

| REGION     | NO. OF DIVISION | ALLOCATION OF ENROLEES |
|------------|-----------------|------------------------|
| I          | 14              | 600 slots              |
| II         | 9               | 500 slots              |
| III        | 21              | 700 slots              |
| CALABARZON | 23              | 700 slots              |
| MIMAROPA   | 7               | 500 slots              |
| V          | 13              | 600 slots              |
| VI         | 21              | 700 slots              |
| VII        | 20              | 700 slots              |
| VIII       | 13              | 600 slots              |
| IX         | 8               | 500 slots              |
| X          | 14              | 600 slots              |
| XI         | 11              | 500 slots              |
| XII        | 8               | 500 slots              |
| CARAGA     | 12              | 600 slots              |
| CAR        | 8               | 500 slots              |
| NCR        | 16              | 700 slots              |
| BARMM      |                 | 200 slots              |

\*Region with Large Division – 700 slots; Region with Medium Division – 600 slots; Region with Small Division – 500 slots

Participants may enroll and register until February 26, 2025. The Course shall be self-paced and will start on March 3 and end on April 6, 2025.

Enclosed is a copy of the course details and a step-by-step process for creating an account, for reference.

For clarity, course enrollees must create an account before submitting their names and email addresses to the LRP Regional focal.

For details, inquiries, and clarification, you may contact the Learner Rights and Protection Division at [lrpo@depd.gov.ph](mailto:lrpo@depd.gov.ph) or contact 8638-1782.

For immediate dissemination.

Thank you very much.

[LRPO/ASPR]



## The LRPO and Stairway Child Protection e-learning course for Educators

### What is the course about?

The course is specifically designed for educators in order for them to develop a deeper understanding of the various child protection concerns that their learners might face both offline and online. Specially crafted by the DepEd Learner Rights and Protection Office and Stairway Foundation, the course aims to empower educators to have the knowledge and tools to participate more in the protection of the children they work with.

### How is the course delivered?

The course is **fully asynchronous and self-paced**, and thus, you can take the lessons at any time depending in your availability. The course contains short videos lessons, interactive content and resource links. There shall be no webinars.

### Objectives of the Course

At the end of the course, participants are expected to;

1. Identify the various offline and online child protection concerns that learners might encounter.
2. Identify the various means these child protection concerns might be perpetrated.
3. Identify the various means of integrating Child Protection into their lessons.
4. Distinguish what DepEd policy and protocol should be applied for specific child protection concerns.
5. Be introduced to the various initiatives of DepEd in relation to child protection

### Important details to remember:

1. Course starts on March 3 to April 6, 2025.
2. The course is credited with CPD points by the PRC Board of Teachers. Other professions will not be able to get CPD credits.
3. In the course completers survey, which you will complete towards the end of the course, ensure that the details you will enter corresponds to what is indicated in your current PRC License.
4. Please ensure that you finish the course completers survey on or before the course end date, as this is what we shall send to the PRC for successful course completers.

### **Technical Requirements:**

- An internet connection –broadband wired or wireless (3G or 4G/LTE) minimum 5 to 10MBPs
- Speakers– built-in, headset or USB plug-in or wireless Bluetooth
- We recommend that you access this course using a desktop or laptop (Windows or Mac)
- Even though you will still be able to access the course via tablets or mobile phones, we highly recommend that you use desktops or laptops for an optimal user experience
- The quality of your Internet connection will also greatly affect your user experience.

### **Course Enrollment Guidelines**

In order to participate in the course, please refer to the following steps/information;

- 1.) Create a Stairway e-learning account (if you don't have an existing one yet)
- 2.) Provide to your LRPO focal the email address you used to create a Stairway e-learning account.
- 3.) Your LRPO focal shall forward the list to the LRPO for enrollment. Once the course starts, if you have been successfully enrolled, the course should appear in your course dashboard, which you can access by logging in to your Stairway e-learning account.

#### **How to create a Stairway e-learning account?**

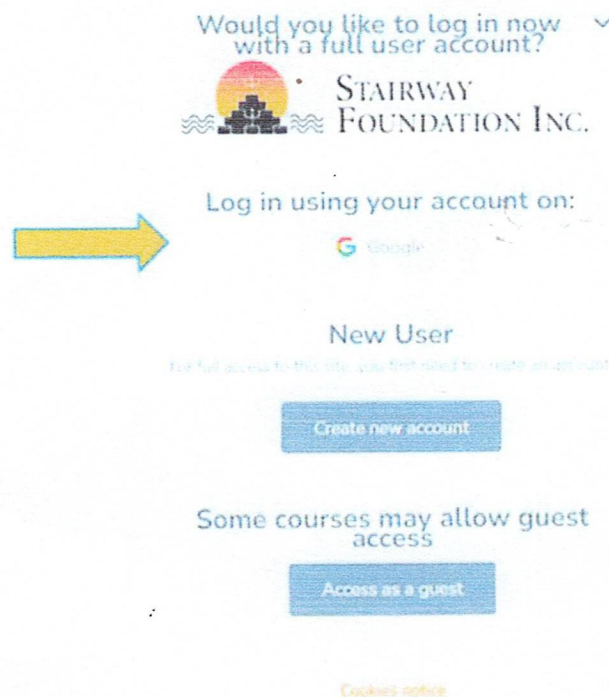
If you already have an existing Stairway e-learning account, you do not need to create a new one. You just have to provide to your LRPO focal the email address you used to create your existing Stairway e-learning account.

If you do not have an existing Stairway e-learning account, please create a Stairway e-learning account.

There are 2 options for creating a Stairway e-learning account. We recommend option 1 as much as possible.

**Option 1: Recommended** *(For those with Gmail/DepEd accounts)*

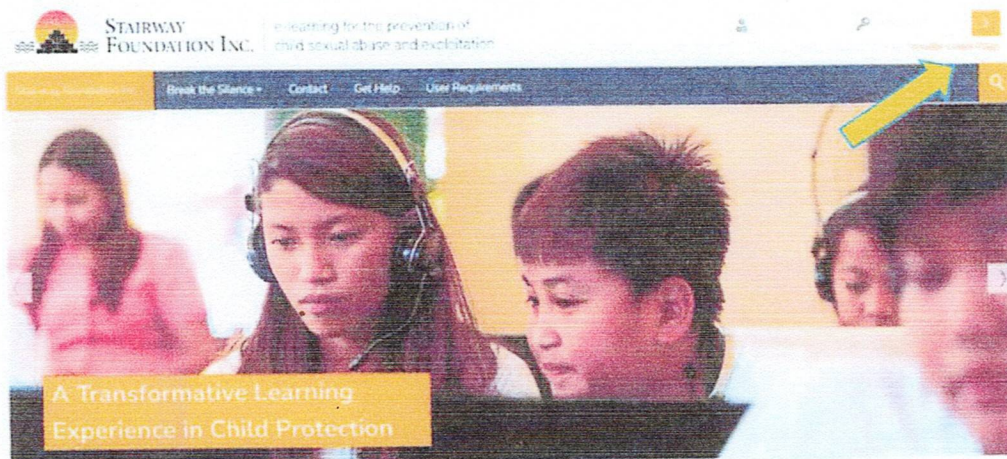
- a. Please follow this link  
<https://elearning.stairwayfoundation.org/login/index.php>
- b. Ensuring that you have a working and accessible Gmail account, click on the "Log in using your account on:" Click Google



- c. You will be redirected to the Google account page; choose the Google account you want your e-learning account to be associated with.



- d. Every time you will login to the e-learning platform, just repeat this option, which you can access again via the home page by clicking on "Moodle Login Page" via <https://elearning.stairwayfoundation.org/> or via <https://elearning.stairwayfoundation.org/login/index.php>



**Option 2: (for Gmail and non-Gmail account holders)**

- Login to your Stairway eLearning account, or if you do not have one yet, create an account on this platform via this link  
<https://bit.ly/StairwayELearningSignUp>
- In creating a user account, please ensure that you shall use a valid and accessible email address, double checking for any spelling errors.
- After successfully entering all the required details, an account creation email shall be sent your email. Please click on this to confirm activation. If the account confirmation email can't be found in your inbox, please check your spam folder

Once you have successfully created a Stairway e-learning account, please provide to your LRPO focal the email address you used to create an e-learning account so that we can in turn, enroll you. Your LRPO focal shall forward the list to the LRPO for enrollment. Once the course starts, if you have been successfully enrolled, the course should appear in your course dashboard, which you can access by logging in to your Stairway e-learning account.



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**Department of Education**  
REGION VI-WESTERN VISAYAS

Enclosure 1 of Regional Memorandum No. \_\_\_\_\_, s. 2025

**ALLOCATION LIST OF RECOMMENDED ENROLLEES PER SDOs:**

| Division          | Number of Expected Enrollees: |
|-------------------|-------------------------------|
| Aklan             | 34                            |
| Antique           | 34                            |
| Bacolod City      | 33                            |
| Bago City         | 33                            |
| Cadiz City        | 33                            |
| Capiz             | 34                            |
| Escalante City    | 33                            |
| Guimaras          | 34                            |
| Himamaylan City   | 33                            |
| Iloilo            | 35                            |
| Iloilo City       | 33                            |
| Kabankalan City   | 33                            |
| La Carlota City   | 33                            |
| Negros Occidental | 34                            |
| Passi City        | 33                            |
| Roxas City        | 33                            |
| Sagay City        | 33                            |
| San Carlos City   | 33                            |
| Silay City        | 33                            |
| Sipalay City      | 33                            |
| Victorias City    | 33                            |
| <b>TOTAL:</b>     | <b>700</b>                    |